

MACKENZIE COUNTY

REGULAR COUNCIL MEETING

JANUARY 14, 2014

10:00 A.M.

COUNCIL CHAMBERS
FORT VERMILION, AB

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, January 14, 2014
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

AGENDA

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CALL TO ORDER:	1.	a) Call to Order	
AGENDA:	2.	a) Adoption of Agenda	
ADOPTION OF PREVIOUS MINUTES:	3.	a) Minutes of the December 10, 2013 Regular Council Meeting	7
		b)	
DELEGATIONS:	4.	a) Cathy Goulet, Northern Alberta Development Council – 10:30 a.m.	33
		b) S/Sgt. Peter Pilgrim, High Level RCMP – Regional Crime Reduction Unit – 11:30 a.m.	35
		c) Trevor Maslyk, Alberta Health Services EMS – 1:30 p.m.	
GENERAL REPORTS:	5.	a) CAO Report	49
		b) Municipal Planning Commission Meeting Minutes – October 10, October 31 and November 21, 2013	61
TENDERS:	6.	a) None	
PUBLIC HEARINGS:		Public hearings are scheduled for 1:00 p.m.	
	7.	a) None	

COMMUNITY SERVICES:	8.	a)	Public Works Committee – Terms of Reference	93
		b)	Waste Transfer Station Operator Contract Amendments	99
		c)		
ENVIRONMENTAL SERVICES:	9.	a)		
		b)		
OPERATIONS:	10.	a)		
		b)		
PLANNING & DEVELOPMENT:	11.	a)	Bylaw 929-14 Land Use Bylaw Amendment to Rezone Part of NW 12-104-16-W5M from Agricultural District “A” to Rural General Industrial District “RI2”	101
		b)	Bylaw 930-14 Road Closure Lying West of NE 34-105-15-W5	111
		c)	313-DP-13 Zama Card Lock Ltd. – Ancillary Building (Sea Can Replacement) in Direct Control (Zama)	121
		d)	North West La Crete (Vanguard) Storm Sewer	129
		e)	Agricultural Land Fragmentation	135
		f)	Flood Areas for Rural Subdivision Approvals	139
		g)	Development Statistics Report – Year End Comparison (2013)	141
		h)		
		i)		
CORPORATE SERVICES:	12.	a)	Public Works and Government Services Canada Refund Request for Taxes Paid in December 2013 (Fort Vermilion Experimental Farm Property)	149

		b)		
		c)		
ADMINISTRATION:	13.	a)	Policy UT006 – Municipal Rural Water Servicing	151
		b)	2014 Strategic Priorities	183
		c)	Mutual Aid Agreement with Northern Sunrise County and MD of Opportunity	191
		d)	2014 Agricultural Fair and Tradeshow Hosting Date	199
		e)	2012 & 2013 Oil and Gas Activities Summary	201
		f)	La Crete Agricultural Society – Request for Letter of Support	219
		g)	MGA Review Workshop	221
		h)	Sponsorship Request – La Crete Midget Provincials	223
		i)	Skate Canada	
		j)	NADC – Public Member Letter of Support	
		k)		
		l)		
INFORMATION / CORRESPONDENCE:	14.	a)	Information/Correspondence	225
IN CAMERA SESSION:	15.	a)	Legal <ul style="list-style-type: none">• Regional Service Sharing Agreement• MARA – Research Station Draft Lease• Municipal Government Board – Requisition Dispute between Town of High Level and Mackenzie Housing Management Board• Mustus Energy	
		b)	Labour	

c) Land

NOTICE OF MOTION: 16. Notices of Motion

**NEXT MEETING
DATES:** 17. a) Regular Council Meeting
Tuesday, February 11, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT: 18. a) Adjournment



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Minutes of the December 10, 2013 Regular Council Meeting

BACKGROUND / PROPOSAL:

Minutes of the December 10, 2013 Regular Council meeting are attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

Approved council minutes are posted on the County website.

RECOMMENDED ACTION:

That the minutes of the December 10, 2013 Regular Council meeting be adopted as presented.

Author: C. Gabriel Review by: _____ CAO _____

**MACKENZIE COUNTY
REGULAR COUNCIL MEETING**

**Tuesday, December 10, 2013
10:00 a.m.**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

PRESENT:

Bill Neufeld	Reeve (left at 2:33 p.m.)
Walter Sarapuk	Deputy Reeve (arrived at 10:02 a.m.)
Jacque Bateman	Councillor
Peter F. Braun	Councillor
Elmer Derksen	Councillor (left at 2:33 p.m.)
John W. Driedger	Councillor
Eric Jorgensen	Councillor (arrived at 10:08 a.m.)
Josh Knelsen	Councillor
Ricky Paul	Councillor
Lisa Wardley	Councillor (arrived at 10:01 a.m.)

REGRETS:

ADMINISTRATION:

Joulia Whittleton	Chief Administrative Officer
William (Bill) Kostiw	Director of Infrastructure Development & Government Relations
John Klassen	Director of Environmental Services
Ron Pelensky	Director of Community Services & Operations
Byron Peters	Director of Planning & Development
Carol Gabriel	Manager of Legislative & Support Services

ALSO PRESENT: Members of the media and the public.

Minutes of the Regular Council meeting for Mackenzie County held on December 10, 2013 in the Fort Vermilion Council Chambers.

CALL TO ORDER: **1. a) Call to Order**

Reeve Neufeld called the meeting to order at 10:00 a.m.

AGENDA: **2. a) Adoption of Agenda**

MOTION 13-12-890 **MOVED** by Councillor Driedger

That the agenda be approved with the following additions:
15. a) Brownlee LLP – Semi-Annual Report

16. a) Notice of Motion – Honorarium & Expense Bylaw

CARRIED

Councillor Wardley joined the meeting at 10:01 a.m.

**ADOPTION OF
PREVIOUS MINUTES:**

3. a) Minutes of the November 29, 2013 Regular Council Meeting

MOTION 13-12-891

MOVED by Councillor Braun

That the minutes of the November 29, 2013 Regular Council meeting be adopted as presented.

CARRIED

Deputy Reeve Sarapuk joined the meeting at 10:02 a.m.

3. b) Minutes of the December 6, 2013 Special Council (Budget) Meeting

MOTION 13-12-892

MOVED by Councillor Braun

That the minutes of the December 6, 2013 Special Council (budget) meeting be approved as amended.

CARRIED

GENERAL REPORTS:

5. a) None

TENDERS:

6. a) None

**COMMUNITY
SERVICES:**

8. a) Bylaw 923-13 Off-Highway Vehicles (Fort Vermilion & La Crete)

Councillor Jorgensen joined the meeting at 10:08 a.m.

MOTION 13-12-893

MOVED by Councillor Knelsen

That second reading be given to Bylaw 923-13 being the Off Highway Vehicles Bylaw for the Hamlets of Fort Vermilion and La Crete, as amended.

CARRIED

MOTION 13-12-894

MOVED by Councillor Wardley

That third reading be given to Bylaw 923-13 being the Off Highway Vehicles Bylaw for the Hamlets of Fort Vermilion and La Crete.

CARRIED

ENVIRONMENTAL SERVICES:

9. a) None

OPERATIONS:

10. a) Bridge File 81125

Deputy Reeve Sarapuk took over the Chair.

MOTION 13-12-895

MOVED by Reeve Neufeld

That administration proceed with the temporary bridge project for BF 81125 as per Motion 13-10-797.

CARRIED

Reeve Neufeld resumed the Chair.

PLANNING & DEVELOPMENT:

11. a) Waiver of Fees for Re-Zoning to REC 2

MOTION 13-12-896

MOVED by Councillor Wardley

That the fees be waived for any non-profit organization that applies to rezone their property to REC 2 if received before March 31, 2014.

CARRIED

11. b) Safety Codes Fees

MOTION 13-12-897

MOVED by Councillor Wardley

That administration bring back the Fee Schedule Bylaw, implementing penalties in the amount of double permit fees for contractors that commence work prior to obtaining the required safety permits.

CARRIED

**CORPORATE
SERVICES:**

MOTION 13-12-898
Requires 2/3

12. a) 2014 Operating Budget

MOVED by Councillor Bateman

That an interim 2014 operating budget be approved in the amount of 50% of the 2013 operating budget.

CARRIED

MOTION 13-12-899
Requires 2/3

12. b) Surplus ASB Operating Funds

MOVED by Councillor Wardley

That all unused 2013 ASB Structural Repair & Maintenance funds be transferred to the Municipal Drainage Reserve at December 31, 2013.

CARRIED

Reeve Neufeld recessed the meeting at 10:55 a.m. and reconvened the meeting at 11:06 a.m. with all members present with the exception of Councillor Derksen.

ADMINISTRATION:

MOTION 13-12-900
Requires 2/3

13. a) Bylaw 928-13 Well Drilling Equipment Tax

MOVED by Councillor Bateman

That first reading be given to Bylaw 928-13 being the Well Drilling Equipment Tax Bylaw.

CARRIED

MOTION 13-12-901
Requires 2/3

MOVED by Councillor Bateman

That second reading be given to Bylaw 928-13 being the Well Drilling Equipment Tax Bylaw.

CARRIED

MOTION 13-12-902
Requires Unanimous

MOVED by Councillor Braun

That consideration be given to proceed to third reading of Bylaw 928-13 being the Well Drilling Equipment Tax Bylaw.

CARRIED UNANIMOUSLY

MOTION 13-12-903

Requires 2/3

MOVED by Councillor Wardley

That third reading be given to Bylaw 928-13 being the Well Drilling Equipment Tax Bylaw.

CARRIED

Councillor Derksen rejoined the meeting at 11:09 a.m.

13. b) Rural Water Connection Charges (Fee Schedule Bylaw 912-13)

MOTION 13-12-904

MOVED by Councillor Bateman

That Council authorizes charging the summer fee of \$8,000 to the rural water line customers that sign up for a hookup prior to the construction of the High Level Rural (South) water line.

CARRIED

13. c) Bill 28 Modernizing Regional Governance Act

MOTION 13-12-905

MOVED by Councillor Jorgensen

That the Bill 28 Enabling Regional Growth Boards Act (previously the Modernizing Regional Governance Act) update be received for information.

CARRIED

13. d) Skate Canada

MOTION 13-12-906

MOVED by Councillor Bateman

That the Skate Canada update be received for information.

CARRIED

13. e) First Nations – Municipal Community Infrastructure Partnership Program

MOTION 13-12-907

MOVED by Councillor Jorgensen

That Mackenzie County submit an application to the Federation of Canadian Municipalities to host a workshop

under the First Nations – Municipal Community Infrastructure Partnership Program.

CARRIED

**INFORMATION/
CORRESPONDENCE:**

14. a) Information/Correspondence

MOTION 13-12-908

MOVED by Councillor Paul

That the timber damage assessment fees be referred to the next AAMDC Zone meeting.

CARRIED

MOTION 13-12-909

MOVED by Councillor Bateman

That the letter from the La Crete Agricultural Society regarding the Canada Day Committee request for members be received for information.

CARRIED

MOTION 13-12-910

MOVED by Councillor Wardley

That administration further investigate the Trails in Alberta Highway Rights-of-Way: Policies, Guidelines, and Standards.

CARRIED

MOTION 13-12-911

MOVED by Deputy Reeve Sarapuk

That the information/correspondence items be accepted for information purposes.

CARRIED

IN-CAMERA SESSION:

MOTION 13-12-912

MOVED by Councillor Paul

That Council move in-camera to discuss issues under the Freedom of Information and Protection of Privacy Regulations 18 (1) at 11:54 a.m.

15. a) Legal

15. b) Labour

15. c) Land

CARRIED

Reeve Neufeld recessed the meeting at 12:15 p.m. and reconvened the meeting at 12:57 p.m.

MOTION 13-12-913

MOVED by Councillor Derksen

That Council move out of camera at 12:57 p.m.

CARRIED

PUBLIC HEARINGS:

7. a) Bylaw 926-13 Municipal Development Plan Amendments

Reeve Neufeld called the public hearing for Bylaw 926-13 to order at 1:00 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 926-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Municipal Development Plan amendments. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on November 19, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Municipal Development Plan amendments. There were no questions.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 926-13. No written submissions were received.

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 926-13. There was no one present to speak to the proposed bylaw.

Reeve Neufeld closed the public hearing for Bylaw 926-13 at 1:02 p.m.

MOTION 13-12-914

MOVED by Councillor Braun

That second reading be given to Bylaw 926-13, being a Municipal Development Plan Amendment to ensure consistency with the Area Structure Plans.

CARRIED

MOTION 13-12-915

MOVED by Councillor Derksen

That third reading be given to Bylaw 926-13, being a Municipal Development Plan Amendment to ensure consistency with the Area Structure Plans.

CARRIED

PUBLIC HEARINGS:

7. b) Bylaw 927-13 –Land Use Bylaw Amendments

Reeve Neufeld called the public hearing for Bylaw 927-13 to order at 1:03 p.m.

Reeve Neufeld asked if the public hearing for proposed Bylaw 927-13 was properly advertised. Byron Peters, Director of Planning & Development, answered that the bylaw was advertised in accordance with the Municipal Government Act.

Reeve Neufeld asked the Development Authority to outline the proposed Land Use Bylaw amendment. Byron Peters, Director of Planning & Development, presented the Development Authority's submission and indicated that first reading was given on November 19, 2013.

Reeve Neufeld asked if Council has any questions of the proposed Land Use Bylaw amendment. General discussion regarding zoning changes.

Reeve Neufeld asked if any submissions were received in regards to proposed Bylaw 927-13. The following written submissions were received and presented and form part of these minutes:

- UFA Grain Solutions
- Peter Rempel
- Paul Driedger
- Kathryn & Michael Roy
- Frank Goertzen
- Reginald & Genevieve McLean
- Amber D. Paul

Reeve Neufeld asked if there was anyone present who would like to speak in regards to the proposed Bylaw 927-13.

Jake J. Wolfe commented that he also gets the same amount of dust as identified in the letter from Kathryn & Michael Roy. He also commented that he purchased his property in 1984 which has since been rezoned to HCR2. His concern is regarding the ability to rezone his property to commercial/industrial or to subdivide. Council responded that under his current zoning he should be able to subdivide his property.

John Janzen commented that his property was also rezoned in the past without notice. He wanted a new house trailer and was not allowed under his current zoning. Note: property is zoned HR1A which is directly adjacent to HR which allows for mobile homes. Suggestion was to apply for re-zoning.

Ilene Lizotte presented the written submissions by Reginald & Genevieve McLean and Amber D. Paul. She commented that the McLean residence should be left as an agricultural zoning.

Councillor Jorgensen asked administration what the process was to change this. Administration responded that the property owners can still continue to farm the land as they have been. However, if they sell the property, the future buyer would need to be aware of the new zoning.

Administration commented that the Area Structure Plans were approved in August which rezoned this property.

Kelly McLean stated that they didn't approve it. Administration commented that their property has been identified for future commercial use. He also asked how this would affect his taxes. Administration responded that taxes are based on use not on zoning.

Kelly McLean commented that the letter he received stated that the County will tell them what they can do with the land. Administration responded that the County has the authority to designate zonings, however, do not have complete and total control over the land. The property in question is an existing farm property and you will be allowed to continue to build your farm, however, you cannot add a new farmstead.

Councillor Wardley commented that land use planning ensures future orderly development. There may be short term pain. We need to be able to set commercial space aside to avoid residents living too close to commercial/industrial developments. We need to think long-term (big picture).

Ilene Lizotte commented regarding residential expansion. Councillor Wardley responded that there is lots of room for expansion under the Urban Fringe zoning.

Frank Bueckert asked if he would still be able to subdivide for industrial use under his light industrial zoning. The response was yes.

Reeve Neufeld closed the public hearing for Bylaw 927-13 at 1:52 p.m.

MOTION 13-12-916

MOVED by Councillor Wardley

That second reading be given to Bylaw 927-13, being a Land Use Bylaw amendment to ensure consistency with the Area Structure Plans as amended.

CARRIED

MOTION 13-12-917

MOVED by Councillor Jorgensen

That third reading be given to Bylaw 927-13, being a Land Use Bylaw amendment to ensure consistency with the Area Structure Plans.

CARRIED

Reeve Neufeld recessed the meeting at 2:21 p.m. and reconvened the meeting at 2:32 p.m.

NOTICE OF MOTION:

16. a) Honorariums and Expense Bylaw

Deputy Reeve Sarapuk took over the chair.

MOTION 13-12-918

Requires 2/3

MOVED by Reeve Neufeld

That the Honorariums and Expense Bylaw be brought back to the January 14, 2014 council meeting for reconsideration.

DEFEATED

Reeve Neufeld and Councillor Derksen left the Meeting at 2:33 p.m.

DELEGATIONS:

4. a) Bob Gammer, BC Hydro

Presentations by Nadia Kovachis with Environment and Sustainable Resource Development River Forecast Section regarding the Peace River Freeze Up and Bob Gammer and Martin Jasek with BC Hydro regarding the Peace River Ice Processes and Operations.

Deputy Reeve Sarapuk recessed the meeting at 3:48 p.m. and reconvened the meeting at 3:58 p.m.

MOTION 13-12-919

MOVED by Councillor Wardley

That a letter be sent to BC Hydro and Environment & Sustainable Resource Development requesting additional monitoring stations at the Tompkins Landing ice-bridge crossing and Fort Vermilion.

CARRIED

MOTION 13-12-920

MOVED by Councillor Wardley

That two Councillors be authorized to attend the Joint Review Panel Hearing for the Site C Clean Energy Project in Peace River on January 10 – 11, 2014.

CARRIED

MOTION 13-12-921

MOVED by Councillor Driedger

That Council move in-camera at 4:04 p.m.

CARRIED

MOTION 13-12-922

MOVED by Councillor Jorgensen

That Council move out of camera at 4:43 p.m.

CARRIED

MOTION 13-12-923

MOVED by Councillor Braun

That the following Councillors be authorized to attend the Joint Review Panel Hearing for the Site C Clean Energy Project in Peace River on January 10 – 11, 2014.

Nominated/Elected
Councillor Knelsen
Councillor Jorgensen
Councillor Driedger

CARRIED

15. a) Legal – Regional Service Sharing Agreement

MOTION 13-12-924

MOVED by Councillor Braun

That the regional service sharing agreement update be received for information.

CARRIED

15. b) Labour – Peace Officer Contract – Town of Rainbow Lake

MOTION 13-12-925

MOVED by Councillor Braun

That administration be authorized to finalize the Peace Officer Contract with the Town of Rainbow Lake as discussed.

CARRIED

**NEXT MEETING
DATES:**

17. a) Special Council (Budget) Meeting
Wednesday, December 18, 2013
10:00 a.m.
Fort Vermilion Council Chambers

17. b) Special Council (Budget) Meeting
Monday, January 13, 2014
10:00 a.m.
Fort Vermilion Council Chambers

17. c) Regular Council Meeting
Tuesday, January 14, 2014
10:00 a.m.
Fort Vermilion Council Chambers

ADJOURNMENT:

18. a) Adjournment

MOTION 13-12-926

MOVED by Councillor Jorgensen

That the council meeting be adjourned at 4:44 p.m.

CARRIED

These minutes will be presented to Council for approval on January 14, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

UNAPPROVED

From: [Byron Peters](#)
To: [Carol Gabriel](#)
Subject: FW: Land Use Bylaw amendments - Public Hearing
Date: Monday, December 09, 2013 6:07:29 PM
Attachments: [image001.png](#)

Here is a public hearing submission of sorts. I said I would present it.

From: Jim Walters [mailto:jim.walters@ufa.com]
Sent: Monday, December 09, 2013 9:20 AM
To: Byron Peters
Subject: Land Use Bylaw amendments

Hi Byron,

How have things been up north? Winter has come in with a purpose for us in Central Alberta but we shouldn't be surprised.

I just received a call from one of our people in Trade Area 1 that deals with our LaCrete operations. They have forwarded me the Public Hearing notification related to the Amendments to the Land Use Bylaw for Mackenzie County. I have reviewed the information in the draft and understand why the amendment is being done.

The question I have is: Does this change the current land use that we have for our property that was changed to HI2 with our zoning application this summer. My position would be that we would keep the zoning that we have and not revert back to HC2 which puts us back into a non-conforming land use zone. The map that was circulated with the letter shows us with HC2.

I am sorry for the short notice as I understand the public hearing is tomorrow. If you could send me a quick note to clarify, that would be appreciated.

Thanks,

Jim Walters
Manager
UFA Grain Solutions

Direct: (403) 356-3629
Cell: (403) 877-7913
Fax: (403) 356-3665
jim.walters@ufa.com
www.ufa.com

210 Burnt Lake Business Park
Red Deer, Alberta
T4S 2L4



From: [Byron Peters](#)
To: [Carol Gabriel](#)
Subject: FW: Proposed Land Use Bylaw - PUBLIC HEARING submission
Date: Tuesday, December 10, 2013 8:28:13 AM

-----Original Message-----

From: Justine Rempel [mailto:pj_rempel@hotmail.com]
Sent: Monday, December 09, 2013 11:37 PM
To: Byron Peters
Subject: Proposed Land Use Bylaw

I am responding to the letter of November 22,2013 concerning the proposed land use changes according to the bylaw maps. I Peter Rempel as resident of property NW 106 15W5 am totally apposed to the proposed Land use changes indicated as La Crete highway commercial on the south end of La Crete highway. I am not only concerned about the negative effects that this change would create on my own property but also that of my neighbours and the hamlets south end. Many residents have already been established in this area and most assuredly more will be developed in the future. I believe it makes more sense to focus on commercial development taking place on the north end and east on the north access where considerable commercial development is already taken place. I don't see property being scarce to the point of having to have commercial development happening in our residential backyards. Please consider the future negative effects of making bad land use decisions today.

Sent from my iPad

Thank you for your cooperation,
Sincerely, Peter Rempel

Byron Peters

From: Paul Driedger <paul@evergreenlumber.ca>
Sent: Thursday, December 05, 2013 10:25 AM
To: Byron Peters
Subject: Re: re-zoning

Good morning Byron yes but hyway commercial could start south of my current residence thx paul
On 04/12/2013 5:07 PM, Byron Peters wrote:

Paul,

Just following up with our conversation the other day to confirm that I understood you correctly.

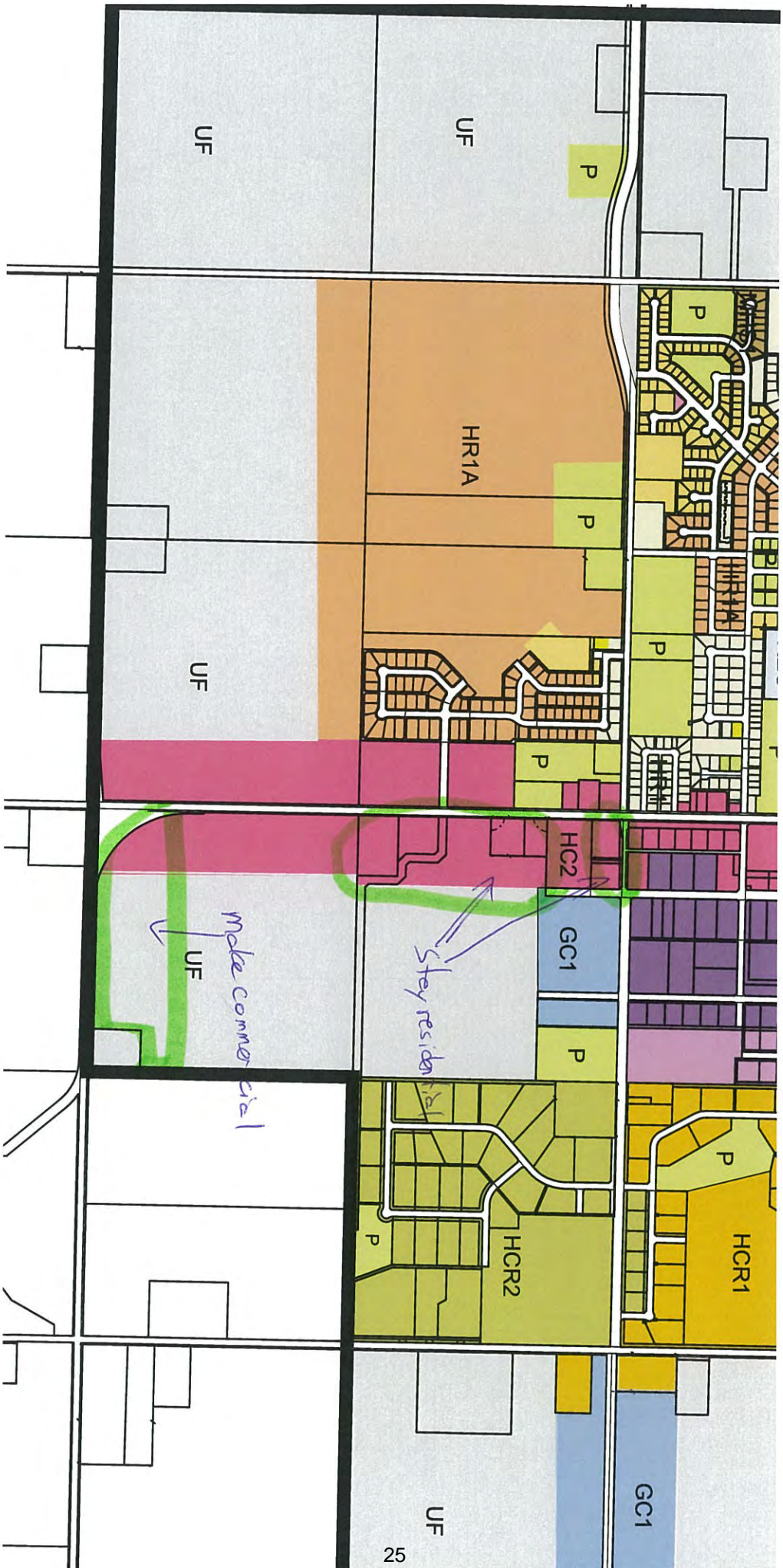
I have attached a map to help clarify your intent as well. But, you would like to see the area on the east side of 100 street, south of 94th ave to the bottom end of the quarter section stay as residential, with the Highway commercial being located along the South Access instead. You also mentioned a large dugout (1 acre) that would be tough to work around in a commercial area and that if it stays residential it has more value because it has visual appeal.

Thanks,

Byron

Byron Peters, CET | Director of Planning & Development | Mackenzie County
PO Box 640, 4511-46 Ave. | Fort Vermilion | AB | T0H 1N0
Main Line: 780.928.3983 | Cell: 780.821.3278
Toll Free: 1.877.927.0677 | Fax: 780.928.3636
www.mackenziecounty.com





From: [Kathryn Roy](#)
To: [Office](#)
Subject: Municipal Development Plan and Land Use Bylaw
Date: Friday, December 06, 2013 3:34:51 PM

Good afternoon;

I just received two letters in the mail today (one for each of our properties) regarding the above noted topic. Our properties are Lots 4 & 5, Block 1, Plan 0325939 (street addresses being 9502 & 9510 – 94 Avenue. Historically also described as Mr. Peter J. Friesen's property in case you need a quick historical reference of the location....also immediately adjacent to Knelson's Sand & Gravel Operations or across the street from the new water treatment plant.

This is the first notice I have had regarding amendments to Land Use Bylaws and so may not be as informed as I need to be, however I would like to present you with a few of our immediate concerns regardless of how limited our information to date as it appears we have only today to address this to meet the deadline noted in the letter.

Our (my husband and I) concerns are related to the ongoing operations of the industrial area immediately to west of our property (Knelsen's Sand & Gravel) and also the enormous amount of traffic generated on 94th Avenue due to the proximity of this gravel operation and the location of the new water treatment plant.

I would like to start by noting that we recognize the importance and value of the industry (gravel operation) and the water facility and would very much like to see if there is some way we can have our concerns addressed to provide a compatible resolution for all concerned. Both of these operations are invaluable to the community in so many ways, however we (residents in the adjacent residential properties) also need to have our concerns for the traffic volume generated by both and the current and future use of the gravel operation and all the items listed in section 9.2.4 of the by-law be addressed.

I have briefly skimmed through your proposed bylaw as time is of the essence here. In particular - section 9.2.4 reads "Through provisions....the potential exists for significant land use conflicts with regard to noise, vibration, dust, odour, environmental hazards or other safety risks." With regards to this section, I would note that all of the listed items in this section have been violated with regards to the "gravel" operation (not the water facility) and it appears very limited resources have been used to address all of these items.

We have been exposed to unacceptable levels of noise and vibration (trucks banging their tailgates in excess of 20 times with each load - using their air brakes in town, etc.); exceptional dust clouds when the wind direction comes from the west and/or someone with ATV's or other vehicles decide to use the location for a recreational spot; odour from chemicals used for whatever purpose (paving smells - most noxious); environment hazards or other safety risks (the refuse that is being dumped there whether it is reclamation from a project or something else); we don't know what is being dumped that may prove to be an environmental hazard as I presume no one has ever monitored this - there may already be a number of contaminants

polluting the soil/air/waterbed producing potential health issues for any number of the residents adjacent to the property; other safety risks - again note that this industrial yard is frequently being used for local entertainment and/or recreation on "off hours" that the owner may be unaware of; should someone get injured - who is to blame and whose insurance is at risk??? We are not "police" and do not feel that we should become informants as there would then be potential repercussions from being an informant;

It appears that the hamlet, in drafting these bylaws, is attempting to alleviate or reduce land use conflict between residents and commercial/industrial operations. In section 5.2.4, I understand that a "treed buffer" between the industrial operation and the residential appears to be the hamlet's resolution to address noise/dust reduction, etc. There currently is a "treed buffer" between our properties, however in my humble opinion this does absolutely nothing to address any of these issues other than provide a "green" space so that we do not have to view the operation directly (for which I am grateful).

Now - how to address these matters??? Since we did not create these problems and we all need to work towards a compatible resolution where all parties feel satisfied, we feel that the responsible parties (land owners) need to initiate a proactive plan in addressing the traffic issue and all the other matters regarding noise, dust etc.

May we suggest - the easiest resolution would be for Knelsen's Sand and Gravel operation to be relocated in another industrial area - out of town. This would address both the traffic issue and all the other concerns. Since this valuable operation has been there for a number of years (not as long as we have been there as residents) this seems a highly unlikely resolution at this time due to many factors which I will not go into at this point.

Next - as in larger urban areas where residential land abuts industrial land and where a "treed buffer" is inadequate - may we suggest that a "wall buffer" be constructed to reduce some of the aforementioned concerns? This will not eliminate all the concerns but it sure would minimize a few of them. As to the other concerns (odours, contaminants, safety hazards), we do not have any suggestions at this time as we have not had much time to dwell on them or research how other urban areas have dealt with them....perhaps someone at the hamlet could research this?

Next - the sheer volume of increase in traffic concern Since these operations/facilities have been established the volume of traffic on 94th Avenue has increased exponentially! We have observed much law abiding traffic along with a lot of other traffic that would have received traffic violation infractions had there been anyone patrolling in this area consistently. The volume and the nature of the infractions (speeding - most prevalent - and other potential infractions) not only are a hazard to other law abiding traffic but to the residents that use the street for walking, running, biking & riding their ATV's etc. This major corridor is certainly not designed for the high volume, multi - use street that we observe daily. As an aside, have any studies been done recently to determine just how busy this street is? As the hamlet grows I can only see this street getting even busier than it currently is. We have attempted to address reducing the noise from the street, etc. (on our property) by planting a number of trees to create a "treed" buffer as well but it will be a number of years before they are large enough to help with this concern. We are doing what we can (short of building a wall buffer) to alleviate the noise from

94th Ave. I would also note that all these concerns that seem to surround us on two sides of our property, devalues and has a negative impact on our residential property.

Finally, if the hamlet has not already done so, they may also want to consider expanding their road infrastructure fund as they will be sure to need it in a few years to rebuild 94th Ave! With all the heavy (volume and weight of big trucks) traffic we have observed that it seems to have seriously deteriorated in a few sections already.

Well, the time for submitting this email is quickly running out so I will end it there for now and hope to hear that you already had someone else express these very same concerns and may already have addressed it in an acceptable manner.

Thank you for taking the time to listen to our concerns,

Best regards,

Kathryn & Michael Roy
owners of:
9502 & 9510 – 94 Avenue
La Crete, Alberta
T0H 2H0
ph: 1-867-446-3001

Submission for land use bylaw update

December 10,2013

Name: Frank Goertzen [North Country Acres Ltd.]
Box 123
La Crete, AB. T0H 2H0

Land location: pt se10-106-15-w5
Country residential HCR1

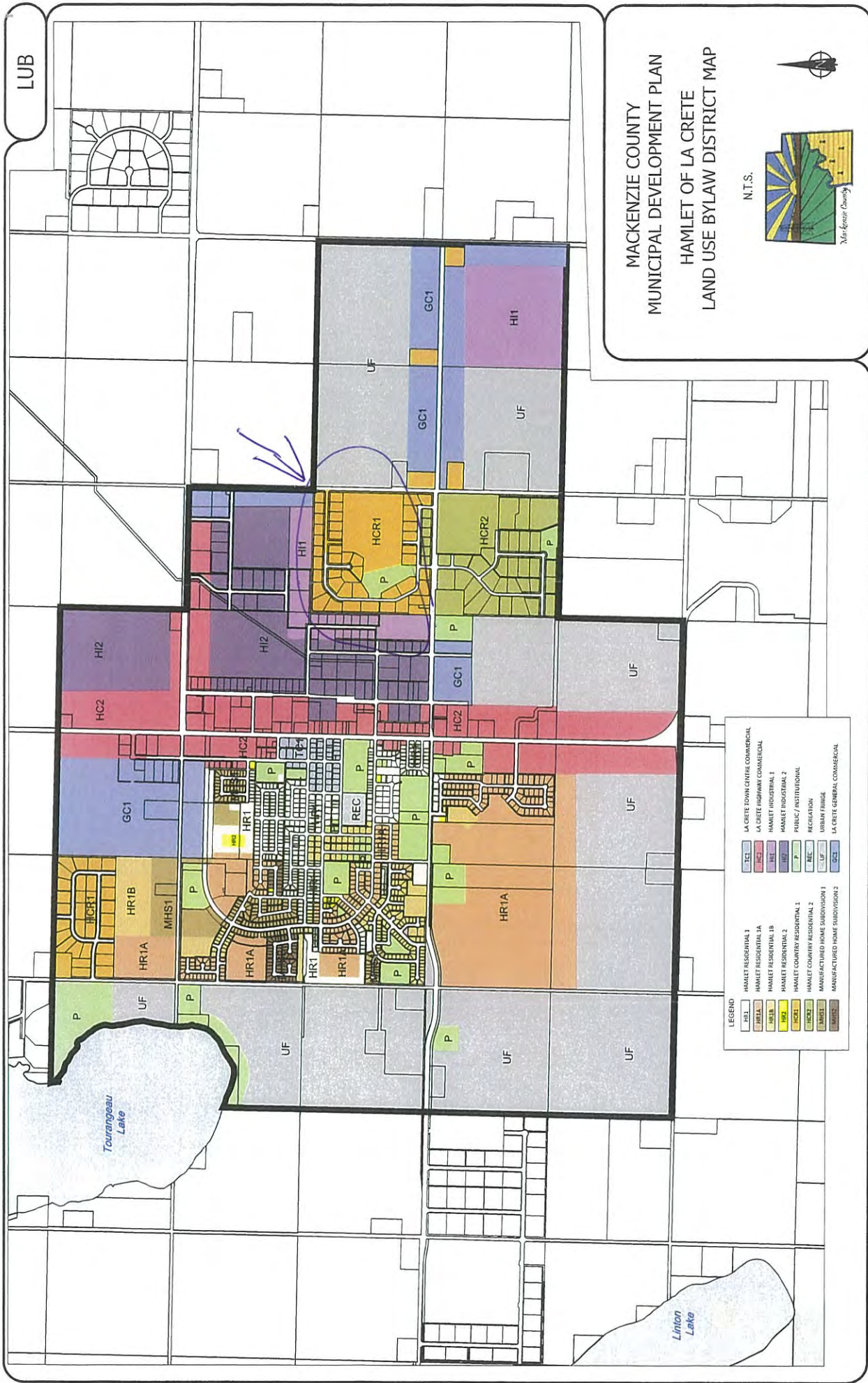
I have been developing country residential acreages for some time now and have expressed concern over the amount of land I am giving to the county. This concern has been brought to the development department with no solution brought forward or much concern about me giving up more than my required 10%. Can we work together now with this concern to bring forth a solution?

Thank you respectfully submitted



Frank Goertzen

LUB



MACKENZIE COUNTY
 MUNICIPAL DEVELOPMENT PLAN
 HAMLET OF LA CRETE
 LAND USE BYLAW DISTRICT MAP

N.T.S.



LEGEND

HR1	HAMLET RESIDENTIAL 1	GC1	LA CRETE TOWN CENTRE COMMERCIAL
HR1A	HAMLET RESIDENTIAL 1A	GC2	LA CRETE URBAN COMMERCIAL
HR1B	HAMLET RESIDENTIAL 1B	HR1	HAMLET INDUSTRIAL 1
HR2	HAMLET RESIDENTIAL 2	HR2	HAMLET INDUSTRIAL 2
HR3	HAMLET RESIDENTIAL 3	P	PUBLIC / INSTITUTIONAL
HR4	HAMLET RESIDENTIAL 4	REC	RECREATION
HR5	HAMLET RESIDENTIAL 5	UF	URBAN FRINGE
HR6	HAMLET RESIDENTIAL 6	GC2	LA CRETE GENERAL COMMERCIAL
HR7	HAMLET RESIDENTIAL 7		
HR8	HAMLET RESIDENTIAL 8		
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Reginald & Genevieve McLean
Box 261
Fort Vermilion, AB
T0H 1N0
Phone: (780) 927-3367
Fax: (780) 927-3167

October 30, 2013

Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Re: Industrial Area Structure Plan
Lot 3, Range 3 and Lot 5, Range 3

We,(including our children and grandchildren), discussed the above Plan and oppose the Plan for Lot 3 Range 3; Lot 3 Range 5 to be left in the Plan.

We trust you will consider our request.

Sincerely,

Reg & Genny McLean

Amber D. Paul
Box 625
Fort Vermilion, AB
T0H 1N0

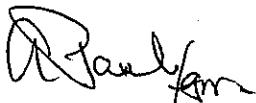
December 10, 2013

Mackenzie County
Box 640
Fort Vermilion, Alberta
T0H 1N0

Re: MDP and LUB
Lot 4 0403 Fort Vermilion Settlement

This is to advise that I am opposed to the Land Use Bylaw on the above parcel of my land. I am unable to attend the public hearing but Ilene Lizotte will represent me and voice my concerns.

Sincerely,


Amber Paul



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION Cathy Goulet, Northern Alberta Development Council

BACKGROUND / PROPOSAL:

Executive Director, Cathy Goulet of the Northern Alberta Development Council (NADC) will be present to discuss with Council their strategic priorities.

A copy of their 2013-2016 Strategic Framework is attached.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the presentation by Cathy Goulet, Executive Director of the Northern Alberta Development Council be received for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

NADC STRATEGIC FRAMEWORK 2013 – 2016

MANDATE

The mandate of the NADC, as set out in the Northern Alberta Development Council Act, is to “investigate, monitor, evaluate, plan and promote practical measures to foster and advance general development in northern Alberta and to advise the Government accordingly.” The NADC supports the government’s commitment to prosperity by facilitating the development of a thriving and progressive northern economy.

VISION

A stronger Alberta through a stronger north.

PRIORITY AREAS

Transportation & Infrastructure	Workforce Development	Human and Health Services	Resource Management
<ul style="list-style-type: none"> • AB Strategic Transportation Plan • Rail Access • East-West Corridor • Regional Air Service • Bus Services • Pipelines and Utilities 	<ul style="list-style-type: none"> • Attraction & Retention • Post Secondary Education Access • Entrepreneurship Development • Foundational Learning • Bursaries • Practicum 	<ul style="list-style-type: none"> • Medical Services • Transportation • Professional Health Attraction • Children’s Services • Justice <ul style="list-style-type: none"> - Policing - Safe Communities 	<ul style="list-style-type: none"> • Forestry Industry Development • Local Based Manufacturing/ Processing • Water Management • Comprehensive Regional Infrastructure Sustainability Plans • Agriculture • Tourism

Organizational Excellence

- Priority clarification and role responsibility statement
- Sound planning including feedback loops/closing the loop/parking lot
- Communication in/out/between
- Council orientation and annual refresh
- Governance review
- Properly resourced

Other Projects/Priorities

- Northern Alberta Elected Leaders (Secretariat to Forum)
- Northern Development Ministers Forum (Secretariat on behalf of the Government of Alberta)
- Northern Development Policy
- AB-NWT Memorandum of Understanding (Secretariat on behalf of the Government of Alberta)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	DELEGATION S/Sgt. Peter Pilgrim, High Level RCMP – Regional Crime Reduction Unit

BACKGROUND / PROPOSAL:

S/Sgt. Peter Pilgrim will be present to provide an update on the Regional Crime Reduction Unit and the County's Memorandum of Understanding.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That the RCMP report by S/Sgt. Peter Pilgrim be received for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

**Memorandum
of
Understanding**

Between



and



Mackenzie County

and

The Royal Canadian Mounted Police

Memorandum of Understanding

THIS ARRANGEMENT, made in duplicate as of the 23rd day of January, 2012

BETWEEN

THE ROYAL CANADIAN MOUNTED POLICE

AND

MACKENZIE COUNTY

BACKGROUND

CONCERNING THE RESPONSIBILITIES AND DUTIES OF MACKENZIE COUNTY AND THE ROYAL CANADIAN MOUNTED POLICE RELATIVE TO THE ENHANCED LEVEL OF POLICE SERVICES PURSUANT TO SECTION 22 (1) OF THE POLICE ACT R.S.A. 2000, C.P-17.

NOW THEREFORE THE PARTICIPANTS INTEND AS FOLLOWS:

1. DEFINITIONS:

In this Memorandum of Understanding the following terms, in singular or plural form according to the context, are defined as follows:

"RCMP" means the Royal Canadian Mounted Police,

"Arrangement" means this Memorandum of Understanding,

"MOU" means Memorandum of Understanding, a non binding arrangement,

"Member" means the RCMP Regular Member assigned to the enhanced position,

"CRU" means the Regional Crime Reduction Unit.

2. PURPOSE AND SCOPE:

- 2.1 On September 30, 2011, the Province of Alberta, Solicitor General and Public Security, made an agreement to provide MacKenzie County with an enhanced level of police service, by the Provincial Police Service, consisting of one (1) additional RCMP member for a Regional Crime Reduction Unit (CRU), to commence on January 1, 2012 and expire December 31, 2014;

- 2.2 Mackenzie County, which is policed by the High Level RCMP, intends to secure an agreement with the RCMP to provide an enhanced level of police service, consisting of one (1) member for a Regional CRU, commencing January 1st, 2012, and expiring December 31st, 2014.
- 2.3 The participants acknowledge and agree that, notwithstanding anything contained herein, this Arrangement does not create any enforceable legal or equitable rights nor any obligations, but merely serves to document the parameters that have been set during discussions between the participants during which understandings in principle have been reached.
- 2.4 The participants acknowledge that if either of the participants act to it's detriment in reliance on this arrangement or any part thereof, or in reliance on any representations by the other participant or it's officers, employees or agents, it does so without recourse to the other party.

3. OBLIGATIONS OF THE RCMP:

- 3.1 The RCMP intends to provide one (1) member to conduct "enhanced police services" in the Regional CRU.
- 3.2 The RCMP member under this agreement will be under the direct control of the High Level RCMP Detachment Commander or designate and will be stationed at the High Level Detachment.
- 3.3 The role of the RCMP member under this MOU is intended to provide an enhanced level of provincial policing pursuant to the duties and responsibilities under the Provincial Police Service Agreement between the Government of Canada and the Government of the Province of Alberta. The RCMP member shall not be required to perform any duties or to provide any services which are not appropriate to the effective and efficient delivery of police services in the Province of Alberta.
- 3.4 Selective Regional CRU enforcement including:
 - The Criminal Code
 - The Controlled Drugs and Substances Act
 - The Traffic Safety Act
 - The Gaming and Liquor Act
 - Any other Acts or Statutes which fall under the purview and responsibility for enforcement action by the RCMP.

Additionally, the Regional CRU member is intended for three priorities:

- Street level Community Policing within the Town of High Level
- Organized Crime and Drug Trafficking within the Mackenzie Region (Fort Vermilion, High Level and Assumption Detachment areas)
- Traffic Enforcement Projects, at a minimum of once a month, within the Mackenzie Region (Fort Vermilion, High Level and Assumption Detachment areas).

- 3.5 The RCMP member will assist other RCMP members during an emergency situation on the understanding that the RCMP will reciprocate with time and / or services provided by the members as appropriate and determined by the RCMP High Level Detachment Commander or designate.
- 3.6 The RCMP will be responsible for providing basic equipment and training for the Regional CRU member under this MOU, such as police vehicle, radio, kit and clothing and normal RCMP training courses that the member may require to perform his / her duties.
- 3.7 The High Level Detachment Commander or designate will provide Mackenzie County with a written report on a monthly basis and meet with Mackenzie County to discuss matters of a mutual interest on a quarterly basis, or when requested to do so and proper notice is given.

4. OBLIGATIONS OF MACKENZIE COUNTY:

- 4.1 Mackenzie County intends that the RCMP High Level Detachment Commander will be solely responsible for determining the appropriate operational and administrative use of RCMP personnel. This does not preclude active consultation between Mackenzie County and the RCMP High Level Detachment Commander.
- 4.2 Mackenzie County intends that the related costs of policing incurred during the term of this agreement will relate directly to the policing activities within the Regional CRU and that are a direct result of the enhanced level of service under this arrangement.

5. FINANCIAL ARRANGEMENTS:

- 5.1 Financial arrangements for this MOU are stated in the Letter of Agreement, dated the 30th day of September, 2011, between Mackenzie County and the Province of Alberta, Solicitor General and Public Security, a copy of which is attached hereto as Schedule "A" and forms part of this MOU.

6. TERM:

- 6.1 This Arrangement will commence upon execution by the Participants and shall expire on December 31st, 2014.

7. CONFIDENTIALITY AND USE OF INFORMATION

Each Participant intends:

- 7.1 To use the information provided by the other Participant solely for the purpose of law enforcement and accounting purposes;
- 7.2 To treat information received from the other Participant in confidence and take all reasonable measures to preserve it's confidentiality and integrity and to safeguard the information against accidental or unauthorized access, use or disclosure;
- 7.3 Mark the information provided with the appropriate security classification. In the case of the RCMP, this means Protected A, Protected B, Protected C or Classified, Unclassified, Confidential, Secret, Top Secret. In the case of Mackenzie County, this means Confidential;
- 7.4 Treat information received from the other Participant in accordance with the security markings on it and to undertake to provide equivalent protection to it while it is in the receiving Participant's possession;
- 7.5 Attach terms, conditions or caveats to the information supplied, as the supplying Participant deems appropriate;
- 7.6 Abide by all caveats, conditions or terms attached to the information;
- 7.7 Maintain appropriate records concerning the transmission and receipt of information exchanged;
- 7.8 Not disseminate the information to any third party without the prior written consent of the supplying Participant (or agency from which the information originated, as appropriate), except as required by law;
- 7.9 Limit access to the information to those of it's employees whose duties require such access, who are legally bound to keep confidences and who have the appropriate security clearance;
- 7.10 Provide a written rationale for the request for information and set out the nature of the assistance sought when requesting information from the other Participant;

- 7.11 Comply with the provisions governing the use, disclosure and retention of records in *the Youth Criminal Justice Act S.C. 2002*;

8. INFORMATION MANAGEMENT

- 8.1 The information disclosed under this arrangement will be administered, maintained and disposed of in accordance with the law that applies to record retention and personal information and all applicable policies and guidelines. In the case of the RCMP, this includes *the Privacy Act, the National Archives of Canada Act and Government Security Policy*. In the case of Mackenzie County, the applicable laws pertaining thereto.
- 8.2 Each Participant will:
- 8.2.1 promptly notify the other of any unauthorized use or disclosure of the information exchanged under this MOU and will furnish the other Participant with details of such unauthorized use or disclosure. In the event of such an occurrence the Participant responsible for the safeguarding of the information will take all reasonably necessary steps to prevent a re-occurrence;
 - 8.2.2 immediately notify the other if either receives a request under the Privacy Act, the Access to Information Act or other lawful authority, for information provided under this MOU. If requested, the Participant will endeavor to protect the information from disclosure to the extent permitted by law;
 - 8.2.3 return any information that should not have been provided to it by the other Participant;

9. ACCURACY OF INFORMATION

Each Participant will:

- 9.1 Use it's best efforts to verify the accuracy and completeness of the information provided to the other Participant;
- 9.2 Promptly notify the other Participant if it learns that inaccurate or potentially unreliable information may have been provided or received and take all reasonable remedial steps.

10. DEPARTMENTAL REPRESENTATIVES:

The following officials are designated as the departmental representatives for purposes of this Arrangement and any notices required under this Arrangement will be delivered as follows:

For the RCMP:	For Mackenzie County:
S/Sgt. Shane RAMTEEMAL NCO I/C High Level Detachment 10010 100 Avenue, Box 30, High Level, Alberta. T0H 1Z0 (780)926-3013	Roy BRIDEAU Chief Administrative Officer, Mackenzie County, 4511 46 Avenue, Fort Vermilion, Alberta. T0H 1N0 (780)927-3718

11. LIABILITY:

Each Participant will be responsible for any damages caused by the conduct of its employees or agents in carrying out the terms of this Arrangement.

12. DISPUTE RESOLUTION:

In the event of a dispute arising from the interpretation or operation of this Arrangement, it will be referred to the Participants' representatives set out above, who will use their best efforts to resolve the matter amicably. If such negotiation fails, the Participants intend to refer the matter to the below noted senior parties for resolution.

For the RCMP:	For Mackenzie County: :
Supt. Arlen MILLER Western Alberta District Officer #101 - 10605 Westside Drive Grande Prairie, Alberta. T8V 8E6	Reeve Bill NEUFELD Mackenzie County, 4511 46 Avenue, Fort Vermilion, Alberta. T0H 1N0 (780)927-3718

13. MONITORING:

The Participants intend to meet on an annual basis to review and assess the operation and effectiveness of this Arrangement.

Upon completion of this operation, the participants intend to schedule a debriefing to evaluate and discuss lessons learned from training, planning and operations. Each agency entered into this Arrangement is responsible for capturing a full description of their commitments and obligations identified throughout the operation.


14. TERMINATION:

This Arrangement may be terminated by either Participant upon thirty (30) days written notice. Termination does not release a Participant from any obligations which accrued while the Arrangement was in force.

15. AMENDMENT TO THE ARRANGEMENT:

This Arrangement may only be amended by the written consent of the Participants.

Recommended by:




S.A. RAMTEEMAL, S/Sgt.
NCO I/C High Level Detachment

Date: January 23rd, 2012

Signed by the authorized officers of the Participants:

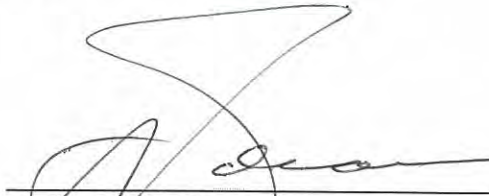
For Mackenzie County:



Reeve Bill NEUFELD
Mackenzie County,
4511 46 Avenue,
Fort Vermilion, Alberta.
T0H 1N0
(780)927-3718

Date: January 23rd, 2012

For Mackenzie County:



Date: January 23rd, 2012

Roy BRIDEAU, CAO
Mackenzie County,
4511 46 Avenue,
Fort Vermilion, Alberta.
T0H 1N0
(780)927-3718

For the RCMP:



Acting for

Date: 2012-02-02

D.N. MCGOWAN, Deputy Commissioner
Commanding Officer "K" Division
11140 109th Street
Edmonton, Alberta
T5G 2T4

**Martin DEGRAND, C/Supt.
Deputy Criminal Operations
Integration & Intelligence**

RECEIVED

NOV 17 2011

ENHANCED POLICING AGREEMENT
Option 1: One Municipality Subcontracts for Full-Time RCMP Member

THIS LETTER OF AGREEMENT is made the 30th day of September, 2011



BETWEEN

HER MAJESTY THE QUEEN, in right of the Province of Alberta,
as represented by the Solicitor General and Public Security
(hereinafter called "Alberta")

AND

MACKENZIE COUNTY
(hereinafter called the "Municipality")

WHEREAS the Municipality desires Alberta to provide an enhanced level of provincial policing service, and

WHEREAS Alberta may enter into such an agreement with the Municipality pursuant to Section 22(1) of the *Police Act* R.S.A. 2000, c.P-17.

The Parties agree as follows:

1. At the request of the Municipality and on the recommendation of the Royal Canadian Mounted Police (RCMP), Alberta agrees to provide an enhanced level of police service by the Provincial Police Service consisting of one (1) additional RCMP member for a Regional Crime Reduction Unit.
2. The RCMP member providing this enhanced level of police service to the Municipality will report to and be under the supervision and authority of the Detachment Commander, High Level RCMP Detachment.
3. The Municipality shall enter into a Memorandum of Understanding (MOU) with the Detachment Commander to determine the duties and responsibilities of the RCMP member employed under this Agreement.
4. The Detachment Commander shall consult with the Municipality with respect to any issues arising out of the MOU. Any issues that cannot be resolved by the RCMP and the Municipality shall be referred to Alberta's representative for resolution.

5. The Municipality shall be charged at the same rates as are applied to other Provincial Police Service members. Alberta shall advise the Municipality of the estimated quarterly cost of the provincial police service member assigned to policing duties in the Municipality under this Agreement. The basis of these quarterly cost estimates shall be the per member cost as determined from the quarterly billings from Canada for the Provincial Police Service received on or about July 1st, October 1st, January 1st and April 1st. An adjustment for the difference to actual costs of the member assigned to the Municipality is to be provided on or about 120 days following the fiscal year ending March 31st.
6. The Municipality shall make the quarterly payments referred to in Clause 5 directly to the Minister of Finance in the amounts determined in Clause 5 of this Agreement under the payment terms and conditions of the invoices received by the Municipality from Alberta.
7. If the Municipality fails to comply with the terms and conditions of payment referred to in Clause 6, Alberta may, at its discretion and with ninety (90) days written notice, terminate the enhanced police service referred to in Clause 1 by relocating any RCMP member providing services to the Municipality pursuant to this Agreement and the Municipality shall pay any and all expenses of relocation of the RCMP member within the Province of Alberta.
8. If the Municipality terminates this Agreement, with such termination to be effective at any time prior to December 31, 2014, Alberta may, at its discretion, require the Municipality to pay, in which case the Municipality shall pay, any and all expenses of relocation to an Alberta location of any police member occupying a position pursuant to this Agreement. In the event termination notice is not received by Alberta one year in advance of date of proposed termination, and the member cannot be relocated by the termination date, Alberta may, at its discretion, require the Municipality to pay, in which case the Municipality shall pay, for the costs of the member until relocation of the member is effected. Invoicing of these costs shall be in the form consistent with that referred to in Clause 5 of this Agreement.
9. Alberta shall verify that the amounts of the invoices referred to in Clauses 5 and 6 of this Agreement are consistent with the per member costs for Provincial Police Service members and that the relocation costs referred to in Clause 7 are comparable to other Provincial Police Service member relocation expenses. Alberta shall resolve any inconsistencies with the RCMP before advising the Municipality representative of the Municipality cost relative to this Agreement.
10. This Agreement shall commence on January 1, 2012 and shall expire on December 31, 2014.
11. This Agreement may be renewed or extended upon such terms as may be mutually agreed to at that time.

12. If at any time during the continuance of the Agreement, the parties deem it necessary or expedient to make any alteration or addition to this Agreement, they may do so by means of a written agreement between them. It is further agreed that all such alterations or additions shall be adhered to and have the same effect as if they had originally formed part of this Agreement.
13. If either party does not intend to renew or extend this Agreement as contemplated in Article 11, above, it shall provide one (1) year written notice to the other party prior to the expiry of this Agreement.
14. This Agreement may be terminated at any time, without cause, by either party, on one year written notice to the other.
15. Alberta designates the Assistant Deputy Minister, Public Security Division of the Department of the Solicitor General and Public Security, as Alberta's representative for this Agreement.
16. Any notice or other communication made under this Agreement shall be deemed given to the other party if it is in writing and personally delivered; sent by prepaid registered post; or sent by facsimile transmission, addressed as follows:

a) The representative of Alberta is:

Mr. Bill Meade
Assistant Deputy Minister
Public Security Division
Solicitor General and Public Security
10th Floor, John E. Brownlee Building
10365 - 97th Street
Edmonton AB T5J 3W7
Facsimile (780) 427-5916


b) The representative of the Municipality is:

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0
Facsimile (780) 927-4266

Either Party may change its representative or address by giving notice in the above manner.

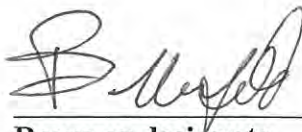
17. This written instrument embodies the entire Agreement of the Parties and no other agreement, verbal or otherwise exists between the Parties.
18. This Agreement shall be interpreted according to the laws in force in the Province of Alberta.

IN WITNESS WHEREOF the Parties have executed this Agreement, each by its duly authorized representative, on the respective dates shown below.



**Alberta Solicitor General and Public Security,
as represented by the Assistant Deputy Minister,
Public Security Division**

Oct 7, 2011
Date



**Reeve or designate
Mackenzie County**

Nov. 8/11
Date



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	CAO Report

BACKGROUND / PROPOSAL:

The CAO and Director reports are attached for information.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

That the CAO report for December 2013 be accepted for information.

Author: C. Gabriel Reviewed by: _____ CAO _____

Mackenzie County

Monthly CAO Report to Council – December 2013

Year 2013 has been challenging with respect to the busy capital program. Many projects have been wrapped up now. There are a few projects that will be carried forward to 2014, such as the La Crete Lagoon and the High Level Rural Water Line.

We wrapped up the year by having a priorities session in mid December. Thank you to all that were able to attend, participate and contribute. It is a very important exercise that sets the direction for the short and long term, as well as providing administration with clear direction.

Council has had an opportunity to deliberate 2014 operating and capital budget and to consider the capital programs for the future years (multi- year capital plan). I know that the past capital programs were very ambitious and the County has built a number of new facilities, upgraded roads, etc. Now we continue seeing a decline in provincial and federal grant support, further downloading of responsibilities, and in the past few years the County's changes in the annual assessments alone (holding the tax rate) have not been sufficient to complement the continuing rising cost of operations and the appetite for continuing capital improvements. The County will use approximately 45% of its allowable debt limit at December 31 2013. The County is in a different position today from what we had experienced in 2004-2009 – we find ourselves in somewhat “unchartered” territory - meaning some major decisions will have to be made by Council regarding continuing capital infrastructure expansion and improvement, at what cost, and how it should be paid for.

That being said, it is not all negative - the County's overall financial position is healthy, and the County's infrastructure is fairly new and is in good condition. A few debentures acquired in 2009 (major construction year) will be maturing by 2019, freeing up the County's borrowing power. The County's human resources are very adequate and stable - this means a lot to an organization. It is very timely for Council to review and establish a strategy to accommodate future growth and future needs. We have been “blessed” with very good developments in our County in the past and I am positive we will continue to see the expansion and growth as the North is truly where Alberta's future is.

I do recommend that in 2014 Council places their attention on continuing maintenance of the existing infrastructure, utilize the funds available through grants to undertake some needed projects and complete the ongoing projects from 2013. It will be wise to identify and prepare plans (“shovel ready”) for a few projects that could potentially qualify under the Build Canada Fund program, should this become available in 2014. Aside from that, year 2014 will be a good year to regroup, re-strategize, and concentrate on building relationships with federal, provincial, and municipal partners.

This report provides highlights on some completed or ongoing initiatives:

1. **Fort Vermilion Research Farm** – the purchase transaction is complete. A draft agreement with MARA will be presented to Council on January 14th.
2. **Strategic Priorities Chart** – Council and administration participated in the priorities session December 11-13. The summary report will be presented at the January 14th council meeting for approval.

3. **Regional Sustainability Study** – Multiple open houses were held. Another open house is scheduled for the Hamlet of La Crete on January 21 and the next tri-council committee meeting is on January 22. The County Image and County’s website contain information regarding this Study and the open houses.
4. **Regional Housing Needs Assessment** - The three municipalities have passed the necessary motions to participate in the Regional Housing Needs Assessment study and apply for funding under the Regional Collaboration Program (Municipal Affairs). Mackenzie County is the project manager for the application. The application was prepared and submitted. We are waiting for a response from Municipal Affairs.
5. **Regional Water System** – exploring the possibility to undertake a study with Town of High Level participation through the Regional Collaboration Program.
6. **RCMP** – FV RCMP – Council agreed to reestablish the administrative position to support the RCMP. This person will working out of our La Crete office a minimum of two days per week, and from the FV RCMP detachment three days per week. This position was filled from within our organization. The person is currently in the process of obtaining the necessary clearance documents and we are advertising for a replacement.
7. **Regional Service Sharing Agreement with the Town of High Level** – the Town’s response will be presented to Council at their January 14th meeting.
8. **Emergency Management Review** – the review was presented to Council at the October 8 meeting. Council passed a motion directing administration to proceed with the recommendations as per the report. The Emergency Response Committee meeting is scheduled for January 10 and MC Municipal Emergency Management meeting is scheduled for February 4th (various agency representatives have been invited AEMA representative confirmed his attendance).
9. **Oil & Gas Strategy** – currently in the process of gathering information and compiling data.

Please review the attached Directors reports and we will be happy to answer any questions Council may have.

Respectfully submitted,
Joulia Whittleton

MONTHLY REPORT TO THE CAO

For the month of November/December 2013

From: Ron Pelensky
 Director of Community Services and Operations

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Crews are busy completing winter maintenance activities on roads
Park Maintenance	Ongoing	Caretaker wrap up meetings were held
Buildings	November	Completed two small building roof extensions at Fort Vermillion and High Level office. Serviced furnaces and repaired frozen waterlines in Zama. In total we completed 31 building work requests.
Dogs	Ongoing	Patrolled for dogs in Fort Vermillion. One dog was picked up. We continue to have one live trap set in Fort Vermillion.
By-Law	Ongoing	Dealing with two clean up orders in Zama. Dealt with parked vehicle issues on snow removal routes. Also worked on La Crete residential garbage issues.
Emergency/Disaster Service	December	Reviewed the consultants recommendations on our emergency disaster plan.
Health and Safety	Ongoing	Continued working on Safety Manual changes. The Joint Health and Safety Committee completed several safety inspections on buildings.
Fire Department	Nov/Dec	Fort Vermillion responded to 6 Medical Assists, 2 Motor Vehicle Accidents, 2 Structure Fires, 1 Mutual Aid for High Level La Crete responded to 5 medical assists, 3 Motor Vehicle Accidents, 2 Structure Fire, 1 Equipment Fire and 1 Mutual Aid for High Level Zama No responses but continued with practices Radios Continued with obtaining estimates

		for radio and tower upgrades
Fire Department Training	Nov/Dec	In House 1001 Theory & Skills training/review

Capital Projects

Projects	Timeline	Comments
Fort Vermilion street project	Summer 2013	Project awarded to Knelsen Sand and Gravel and is 100% complete
Zama Aspen Drive and community Hall paving	Spring 2013	New pavement is complete
Zama Access road paving	Spring 2013	New pavement is complete
FV Commercial mower, Bobcat broom and Tandem axle gravel pup	2013	Purchases are complete and items are delivered
FV F550 with picker and auger	2013	Project is complete
Blumenort transfer station shed replacement	2013	Project is complete
Pintle Hitch Trailer	2013	Project is complete
Fire Dept purchased rescue struts and Foam system upgrades for FV and La Crete,	2013	Project is complete
Fire Dept SCBA compressors for FV and La Crete	2013	Project is complete

Personnel Update:

Fort Vermilion Grader Operator position filled by John Flett
 Zama Equipment operator filled by Maverick Loonskin
 Fort Vermilion Equipment Operator filled by Christopher Smith
 Fort Vermilion General Maintenance Labourer position filled by Durwin Moberly
 Fort Vermilion Public Works Admin Officer - vacant

Other Comments:

Worked on 2014 operating and capital budget preparation

MONTHLY REPORT TO THE CAO

For the month of December 2013

From: Byron Peters
Director of Planning & Development

Strategic Priorities for Planning & Development

Program/Activity/Project	Timeline	Comments
Land Use Framework position paper	May 2013	Completed. Awaiting the start of the LPRP, keeping tabs on the SSRP in the meantime.
Business License Bylaw	March 2014	Currently notifying businesses, compiling information. Over 250 businesses contacted to date, roughly 100 responses received

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Leap frog development & business incentives	April 2014	Have compiled info on these topics, need to be further evaluated and bring forward a recommendation to incorporate the changes into policies/bylaws
Development Agreements	Early winter 2014	Need to review, revise and implement new DA's.
Antenna System Siting Protocol	Early Winter 2014	Need to review and edit entire protocol. Moving forward on this project.
Hamlet Addressing	Spring 2014	Will be contacting local ag societies/museums and other community groups, try to engage public and get their feedback by end of February.
Community Investment Readiness package	Spring 2014	Have begun the process of identifying the info we need, what we have, what we can get. Will need business license info to provide a better picture.

Capital Projects

Projects	Timeline	Comments
Community Infrastructure Master Plans	Winter 2013	DCL has received all data, have preliminary models completed. Final draft should be received soon.
Rural Addressing	2013	Moving forward as per Council's direction
Airport Vicinity Protection Area	Early winter 2014	Draft completed. To be presented to IMPC at the end of January.

Personnel Update:

New Safety Codes admin assistant has started work, all positions currently filled.

Other Comments:

Created a LinkedIn page for the County and created a Twitter account for the County. Are hoping to increase awareness of our County and what we have to offer through each of these venues. Twitter is currently being used similar to our Facebook account.

Developing a work plan for economic development in order to best utilize resources and to further progress on some of the strategic priorities identified by Council.

It's slowing down on the permits side of things, no perceivable change in subdivisions at this point. Calendar is offering enough flexibility in January to hopefully complete some tasks that have been delayed (bylaw reviews/amendments, drafting policies, random other things).

MONTHLY REPORT TO THE CAO

For the Month of December 2013

From: John Klassen
Director of Environmental Services

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Road Maintenance	Ongoing	Snow removal in progress as required.
Drainage	Ongoing	We will evaluate during spring runoff.
Budget	Jan 2014	Currently working on the 2014 Operating and Capital Budget development.
Ice Bridge Contract	Nov 2013 – Apr 2014	The crossing is open and progressing nicely.
Strategic Priorities	Ongoing	1) Private Road Transfer Policy – <i>Dec 2013.</i> 2) Gravel Strategy – <i>In progress</i> 3) Rural Road Plan – <i>In progress</i>

Capital Projects

Projects	Timeline	Comments
Bridge Repairs	Ongoing	Compiling the 2014 bridge repair and maintenance budget.
La Crete Street Projects	Summer 2013	Project complete with the exception of street lights, Atco plans on installing them in spring.
Zama Distribution Meter Replacement.	2013	On hold until spring breakup.
88 Connector	October 2013	Phase I – Completed. Phase II – Completed.
La Crete Lagoon Upgrade	2013/2014	In Progress.

FV-43 rd Ave Water & Sewer Project	Summer 2014	This project is will commence in spring of 2014.
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Personnel Update:

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Other Comments:

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Monthly Report to CAO

For the month of December 2013

From: William (Bill) Kostiw
Director of Infrastructure Development and Government Relations

This report is a brief overview of the projects and events I have been working on. This is also my final report as I am past tense at the end of January.

The year 2013 was a very productive year for Mackenzie County and I was pleased to be able to assist you with successfully completing several major projects: ie. paving of Highway 88 Connector, paving Zama Access, paving in all three hamlets, paving River Road North of La Crete, and reconstruction of local roads in Blue Hills, Rocky Lane and High Level. It was also wonderful to see the completion of first lift of asphalt on Highway 88, thanks to the efforts of Council and yourself.

The restart of the Ainsworth OSB Plant was also a significant move forward and greatly improved employment across the County for labour and contractors. The construction of the water line to Ainsworth has started and should be complete by March 2014.

The Oil & Gas Industry seems to be rejuvenating especially in the Northwest part of the County north and east of Zama. (Steen River & Meander)

I am currently working on the Mustus Energy Project, the Connector from Rainbow to Fort Nelson, the Master Drainage Project, High Level East Drainage Project (substantially complete), several other drainage projects and working on our gravel tenders and strategy. I am also working on the Ag Canada Research Station sale, Caribou/Bison Strategy and Land Use Framework and assisting you and John Klassen wherever I can with the La Crete Lagoon Project.

The year 2014 will be a bit more challenging for the County because of government cutbacks on grants but it's also an opportunity for you to evaluate priorities and perhaps redirect your strategic plan. I think the federal government will be forthcoming with new money in the 2014 budget.

In summary I thank you and Council for the chance to work with Mackenzie County again and I intend to provide you with a more detailed report before I depart at the end of January.

Thank you and I wish you, Council and all the staff much success in 2014, you are a very wonderful crew.

MONTHLY REPORT TO THE CAO

For the month of December 2013.

From: Alison Kilpatrick
Director of Corporate Services

Annual Operating Programs, Projects and Activities

Program/Activity/Project	Timeline	Comments
Internal Controls	Ongoing	Assessment and improvement will be an ongoing project. 2013 objectives include cross-training, variance analysis, fuel accounting.
2013 budget	Ongoing	Variance analyses.
2013 year end accounting	Jan – May 1	Planning meeting held; work has commenced.
2014 budget	Sept – April	Development of operating and capital budgets in progress.
Five year capital plan	Oct – April	In progress.

Capital Projects

Projects	Timeline	Comments
Analytical support to capital budgeting, expenditure, and reporting processes.	Ongoing	Reporting requirements and ongoing analysis of funding and expenditures.

Personnel Update:

Cross-training program continues for vacation planning and coverage of positions. Recruitments in progress for: Finance Controller; Assessment & Taxation Clerk; Accounts Payable Clerk (term). Recruitment for Administrative Assistant (High Level office) in late February/early March.

Other Comments:

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MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Municipal Planning Commission Meeting Minutes – October 10, October 31 and November 21, 2013

BACKGROUND / PROPOSAL:

Information Item. The adopted minutes of the October 10, October 31 and November 21, 2013 meetings are attached.

OPTIONS & BENEFITS:

N/A

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

Author: B. Peters Reviewed by: _____ CAO _____

RECOMMENDED ACTION:

That the Municipal Planning Commission meeting minutes of October 10, October 31 and November 21, 2013 be received for information.

Author: _____ Reviewed by: _____ CAO _____

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, October 10, 2013 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair, MPC Member
Wally Schroeder	Vice-Chair, MPC Member
Elmer Derksen	Councilor, MPC Member
Beth Kappelar	MPC Member
Jacque Bateman	Councilor, MPC Member

ADMINISTRATION

Byron Peters	Director of Planning & Development
Liane Lambert	Planner
Caitlin Smith	Development Officer
Margaret Fehr	Administrative Assistant

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MOTION 13- 193 **MOVED** by Jacque Bateman

That the agenda be approved with the following addition.

4. f) **Development Permit Application 280-DP-13
Knelsen Sand & Gravel; (Professional Office)
(Addition) In “HC2” (La Crete)
Plan 1160NY, Block 05, Lot 02 (Addition)**

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 13-194 **MOVED** by Beth Kappelar

That the minutes of the September 19, 2013 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from previous minutes.

4. DEVELOPMENT

**a) Development Permit Application 227-DP-12
Thames River Holdings; (Dwelling-Row (5 Unit
Condominium) (Time Extension) in “HR1”) (Ft Vermilion)
Plan 2938RS, Block 07, Lot 15**

MOTION 13-195 **MOVED** by Elmer Derksen

That a time extension for 227-DP-12 on Plan 2938RS, Block 07, Lot 15 in the name of Thames River Holdings be granted to expire on September 12, 2014.

CARRIED

**b) Development Permit Application 230-DP-12
Helen Braun; (Manufactured Home-S.W. with
Setback Variance in “A”) (La Crete)
NE 31-105-15-W5M**

MOTION 13-196 **MOVED** by Beth Kappelar

That a one (1) year time extension for 230-DP-12 on NE 31-105-15-W5M in the name of Helen Braun be granted to expire on September 12, 2014.

CARRIED

**c) Development Permit Application 258-DP-13
Dwayne & Sharlyn Dyck; (Manufactured Home-S.W. with
Addition and Setback Variance) in “HR1”) (La Crete)
Plan 782 0147, Block 15 Lot 10**

MOTION 13-197 **MOVED** by Wally Schroeder

That Development Permit 258-DP-13 on Plan 782 0147, Block 15, Lot 10 in the name of Dwayne & Sharlyn Dyck be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **A 12.5% Variance for Manufactured Home – S.W. with Addition setback from the rear (North) property line are hereby granted. The Manufactured Home – S.W. with Addition shall be 2.1 meters (7 feet) from the rear (North) property line.**
2. **Minimum building setbacks from other sides are:**
 - a. **25 feet (7.6 meters) front (South) yard;**
 - b. **5 feet (1.5 meters) side (West & East) yards, from the property lines.**
3. **The Manufactured Home – Single Wide shall conform to the Alberta Building Code.**
4. The Manufactured Home – Single Wide Addition shall be constructed and finished with similar construction materials as the existing Manufactured Home to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority. The exterior of the Manufactured Home and Addition shall be similar in appearance and color.
5. **The Manufactured Home Addition shall meet all Alberta Safety Code requirements for Residential Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void**
6. The undercarriage of the mobile home shall be screened from view by skirting or such other means satisfactory to the Development Authority.
7. The Municipality has assigned the following address to the noted property **10018-95 Avenue**. You are required to display the address (**10018**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
8. Provide adequate off street parking as follows: The minimum parking shall be 300 square feet per vehicle owned plus an additional 500 square feet for off street parking. *“One parking space, including the driveway area, shall occupy 300 square feet.”*
9. Building to be connected to the Municipal water and sewer system and the cost of connection fees will be borne by the owner.

10. No construction or development is allowed on right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility right-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility rights-of-way.
11. This permit approval is subject to an access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.
12. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
13. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

**d) Development Permit Application 260-DP-13
Suncor Energy Inc.; (Warehouse/Office/Cardlock)
in "HC2") (La Crete)
Plan 052 4622, Block 21 Lot 2 & 3**

Jack Eccles declared himself a conflict of interest and exited the meeting. Wally Schroeder assumed the Chair at 10:07 a.m.

MOTION 13-198 MOVED by Jacquie Bateman

That Development Permit 260-DP-13 on Plan 052 4622, Block 21, Lots 2 & 3 in the name of Suncor Energy Inc. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. The Building shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.
2. All conditions and regulation set out by Petroleum Tank Management of Alberta Association (PTMAA) are to be met

to their specifications and standards. Copy of the approval from PTMAA must be submitted to Mackenzie County prior to operation, Failure to do so will render this permit Null and Void.

3. **An Environmental Containment Plan shall be done and a copy submitted to Mackenzie County prior to any construction.
Failure to do so will render this permit Null and Void.**
4. Minimum building and cardlock station setbacks;
 - a. 9.1 meters (30 feet) from the front yard facing 99th Street,
and
 - b. 3.1 meters (10 feet), from the rear (East) yard.
5. **The access from 99th Street onto Plan 052 4622, Block 21, Lot 3, is required to be paved, cost to be borne by the developer.**
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
7. The property must at all times be kept in a neat and orderly fashion.
8. Provide adequate clear signage locating exits, entrance and parking.
9. The municipality has assigned the following address to the noted property **10507-99th Street**. You are required to display the address (**10507**) to be clearly legible from the street and be on a contrasting background. The minimum size of the characters shall be four inches in height.
10. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**
11. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
12. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete

a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

13. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
14. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
15. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 7 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time employees. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."
16. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
17. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
18. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
19. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
20. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

- e) **Development Permit Application 274-DP-13
Henry & Irma Fehr; (Shop) in "UF" (La Crete)
NE 05-106-15-W5M**

MOTION 13-199 **MOVED** by Jacquie Bateman

That Development Permit 274-DP-13 on NE 05-106-15-W5M in the names of Henry & Irma Fehr be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. Minimum building setbacks: 41.15 meters (135 feet) from any road allowances and 15.24 meters (50 feet) from any other property lines.
2. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
3. **The Shop is approved for personal use only and no commercial activity is permitted in this building. If the developer/landowner/occupant or other person or persons intend to use the Shop for commercial or industrial uses, a new development permit is required prior to the commencement of the commercial or industrial use.**
4. The Shop shall not be used as a dwelling.
5. All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
6. **This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed at the developers' expense.**
7. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.

The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 32-SUB-13
NE-34-105-15-W5M
(La Crete Rural)
Bennie & Jeannie Gerbrandt**

MOTION 13-200 **MOVED** by Elmer Derksen

That Subdivision Application 32-SUB-13 in the name of Bennie & Jeannie Gerbrandt on NE 34-105-15-W5M be REVISED for one 5 ac (2 hectare) parcel.

1. This approval is for a single lot subdivision, 5 acre (2 hectares) in size.
2. Applicant/developer shall enter into a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the quarter in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - e) **The Proposed parcel is adjacent to wetland & any activity that could impact the wetland including drainage, ditching into or out of the waterbody, infilling or excavation would require a Water Act Authorization before beginning any activity.**
 - f) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$15,200.00 per acre. Municipal reserve is charged at 10%, which is \$1,520.00 per subdivided acre. **5 acres times \$1,500.00 equals \$7,600.00.**

- g) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- h) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.

Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) Subdivision Application 37-SUB-13
Ne 35-109-16-w5m
(Rocky Lane)
Donald & Martha Griffiths**

MOTION 13-201 Moved by Beth Kappelar

That Subdivision Application 37-SUB-13 in the name of Donald & Martha Griffith on NE 35-109-16-W5M be APPROVED with the following conditions:

- 3. This approval is for a single lot subdivision, 11.22 acres (4.72 hectares) in size.
- 4. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - j) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - k) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.

- l) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- m) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- n) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- o) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$(1,715.26) per acre. Municipal reserve is charged at 10%, which is \$171.52 per subdivided acre. **11.66 acres times \$171.52 equals \$1,999.92, or**
- p) **The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**
- q) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- r) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.

CARRIED

6. MISCELLANEOUS ITEMS

Bylaw 9__-13 Land Use Bylaw Amendment to Rezone

**Part of NW 12-104-16-W5M from Agricultural District
“A” to Rural Industrial District “RI” (La Crete Rural)**

MOTION 13-202 **MOVED** by Beth Kappelar

That the Mackenzie County Land Use Bylaw Section 8.26 c (a)
RURAL INDUSTRIAL “RI” Lot Size be amended to: “At the Discretion
of the Development Authority”.

a) **Action List**

MOTION 13-203 **MOVED** by Wally Schroeder

Action List of September 19, 2013 was reviewed.

7. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as
follows:

- ❖ October 10, 2013 at 10:00 a.m. in La Crete
- ❖ October 24, 2013 at 10:00 a.m. in Fort Vermilion
- ❖ November 21, 2013 at 10:00 a.m. in La Crete

8. ADJOURNMENT

MOTION 13-204 **MOVED** by Elmer Derksen

That the Municipal Planning Commission Meeting be adjourned at
10:30 a.m.

CARRIED

These minutes were adopted this 10th day of October, 2013.

Jack Eccles Chair

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
La Crete, AB**

Thursday, October 31, 2013 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair, MPC Member
Wally Schroeder	Vice-Chair, MPC Member
Elmer Derksen	Councilor, MPC Member
Beth Kappelar	MPC Member
Jacque Bateman	Councilor, MPC Member

ADMINISTRATION

Byron Peters	Director of Planning & Development
Liane Lambert	Planner
Caitlin Smith	Development Officer
Margaret Fehr	Administrative Assistant

1. CALL TO ORDER

Byron Peters called the meeting to order at 10:01 a.m.

2. ADOPTION OF AGENDA

MOTION 13-206 **MOVED** by Beth Kappelar

That the agenda be adopted as presented.

CARRIED

3. ELECTIONS

a) Chair

Byron Peters called for nominations for the position of Chairperson

First Call: Elmer Derksen nominated Jack Eccles. Accepted.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 13-207 **MOVED** by Beth Kappelar

That nominations cease for the position of Chairperson.

CARRIED

Byron Peters declared Jack Eccles Chairperson by acclamation.

b) Vice Chair

Byron Peters called for nominations for the position of Vice Chairperson

First Call: Jacquie Bateman nominated Wally Schroeder.

Accepted.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 13-208 MOVED by Beth Kappelar

That nomination cease for the position of Vice Chairperson.

CARRIED

Byron Peters declared Wally Schroeder Vice Chairperson by acclamation.

4. OATH OF CONFIDENTIALITY

No oaths required.

Byron Peters turned the meeting over to Chairperson Jack Eccles.

5. REVIEW OF MPC'S MANDATE, ROLE & RESPONSIBILITIES

Jack Eccles reviewed MPC's mandate, role and responsibilities with MPC members.

MOTION 13-209 MOVED by Jacquie Bateman

That review of MPC's mandate role & responsibilities be received for information.

CARRIED

6. REVIEW OF PROCEDURAL BYLAW 876-12

Jack Eccles reviewed Procedural Bylaw 876-12 with MPC members.

MOTION 13-210 **MOVED** by Beth Kappelar

That Procedural Bylaw 876-12 be received for information.

CARRIED

MOTION 13-211 **MOVED** by Jacquie Bateman

That the Procedural Bylaw 876-12 be updated.

CARRIED

7. MINUTES

a) Adoption of Minutes

MOTION 13-212 **MOVED** by Wally Schroeder

That the minutes of the October 10, 2013 Municipal Planning Commission meeting be amended to state that Wally Schroeder moved Motion 13-204.

CARRIED

MOTION 13-213 **MOVED** by Beth Kappelar

That the minutes of the October 10, 2013 Municipal Planning Commission meeting be adopted as amended.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from previous minutes.

Elmer Derksen left at 10:05 a.m. and returned at 10:06 a.m.

8. DEVELOPMENT

**a) Development Permit Application 288-DP-13
Suncor Energy Inc; (Ancillary (Sign) in "HC2") (La Crete)
Plan 052 4622, Block 21, Lots 2 & 3**

MOTION 13-214 MOVED by Jacquie Bateman

That Development Permit 288-DP-13 on Plan 052 4622, Block 21, Lot 03 in the name of Suncor Energy Inc. be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 20 meters (66 feet) from regulatory signs, and
 - b. Not less than 1.5 meters (5 feet) from the curb/sidewalk.
2. The sign shall be a minimum of 2 meters (6.56 feet) above the curb/sidewalk.
3. The sight and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
4. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
5. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
7. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**
8. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete

a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.

CARRIED

- b) Development Permit Application 290-DP-13
Norman & Melanie Buhler; (Ancillary Building/Shed in
"HCR1") (La Crete)
Plan 042 4700, Block 2, Lot 5**

MOTION 13-215 **MOVED** by Jacquie Bateman

That Development Permit 290-DP-13 on Plan 042 4700, Block 02, Lot 05 in the name of Norman & Melanie Buhler be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. A nine inch (9") height **variance** for the Ancillary Building (Shed) is hereby granted. The maximum height of the Shed shall be 15' 9" from grade to peak.
2. **Minimum building setbacks:**
 - a) 15.2 meters (50 feet) from 95 Street;
 - b) 7.62 meters (25 feet) rear (Southeast) yard;
 - c) 4.57 meters (15 feet) side (Southwest & Northeast) yards; from the property lines.
3. **The maximum area of the Shed shall not exceed 50% of the total area of the Principal Building.**
4. **This Shed is approved for personal purposes only and no commercial activity is permitted in this building or district. Nor shall the Shed be used as a dwelling unit.**
5. The Shed shall be constructed and finished with similar construction materials as the residence and shall compliment the natural features of the site and the aesthetics of the neighbouring residences to the satisfaction of the Development Authority.
6. No construction or development is allowed on or in a right-of-way unless all the Utility Company and the owner of the Right-of-Way have granted written permission. It is the responsibility

of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.

7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

CARRIED

9. SUBDIVISION

- a) **Subdivision Application 21-SUB-13**
Pt of NE-24-105-15-W5M
Plan 072 7058, Block 1, Lot 1
(La Crete Rural)
Living Hope Evangelical Church (Revision)

MOTION 13-216 **MOVED** by Beth Kappelar

That Subdivision Application 21-SUB-13 in the name of Living Hope Evangelical Church on Plan 072 7058, Block 1, Lot 1 (Pt. of NE 24-105-15-W5M) be APPROVED and the following REVISED conditions:

1. This approval is for a single lot subdivision, 1.03 acre (0.418 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:

- a) **Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.**
- b) Provision of access to the subdivision and the balance of the lands in accordance with Alberta Transportation standards at the developer's expense.
- c) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.
- d) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- e) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- f) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

CARRIED

- b) **Subdivision Application 28-SUB-12
NE 19-107-13-W5M
(La Crete Rural)
Daniel Dyck & Margaret Dyck (Time Extension)**

MOTION 13-217 MOVED by Elmer Derksen

That a Time Extension be GRANTED to Subdivision Application 28-SUB-12 in the name of Daniel and Margaret Dyck , on NE 19-107-13-W5M. The Time Extension will expire on October 31, 2014.

CARRIED

- c) **Subdivision Application 38-SUB-13
SW 35-106-15-W5M
(La Crete Rural)
David Neustaeter & Martha Neustaeter**

MOTION 13-218 MOVED by Jacquie Bateman

That Subdivision Application 38-SUB-13 in the name of David J. Neustaeter and Martha Neustaeter on SW 35-106-15-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10.77 acres (4.36 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - d) The existing pumpout sewer system from the residence must be removed and tied into the existing pumpout sewer system located in front of the shop, in order to meet the Alberta Private Sewage Systems Standard of Practice 2009. Prior to registration at Alberta Land Titles.**
 - e) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - g) Provision of municipal reserve in the form of money in lieu of land. Specific amount is based on 10% of the subject land and on the current market value. The current market value for this property is \$(**4000.00**) per acre. Municipal reserve is charged at 10%, which is \$400.00 per subdivided acre. **10.77 acres times \$400.00 equals \$4,300.00, or**
 - h) The Developer has the option to provide a market value appraisal of the existing parcel of land as of a specified date occurring within the 35-day period following the date on which the application for subdivision approval is made in accordance to the *Municipal Government Act* Section 667 (1) (a).**

- i) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.
- j) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- k) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

- d) **Subdivision Application 39-SUB-13
SE 6-107-14-W5M
(La Crete Rural)
George Braun & Susanna Braun**

MOTION 13-219 MOVED by Beth Kappelar

That Subdivision Application 39-SUB-13 in the name of George and Susanna Braun on SE 6-107-14-W5M be APPROVED with the following conditions:

- 1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
- 2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.

c) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.

d) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.

e) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.

f) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others.

g) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.

h) Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings

CARRIED

10. MISCELLANEOUS ITEMS

Action List

Action List of October 10, 2013 was reviewed.

11. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ November 21, 2013 at 10:00 a.m. in Fort Vermilion
- ❖ December 19, 2013 at 9:00 a.m. in Fort Vermilion

12. ADJOURNMENT

MOTION 13-221 MOVED by Wally Schroeder

That the Municipal Planning Commission Meeting be adjourned at 10:34 a.m.

CARRIED

These minutes were adopted this 21st day of November, 2013.

Jack Eccles Chair

**Mackenzie County
Municipal Planning Commission Meeting**

**Mackenzie County Office
Fort Vermilion, AB**

Thursday, November 21, 2013 @ 10:00 a.m.

PRESENT

Jack Eccles	Chair, MPC Member
Wally Schroeder	Vice-Chair, MPC Member
Elmer Derksen	Councilor, MPC Member
Beth Kappelar	MPC Member
Jacque Bateman	Councilor, MPC Member

ADMINISTRATION

Byron Peters	Director of Planning & Development
Liane Lambert	Planner
Caitlin Smith	Development Officer
Margaret Fehr	Administrative Assistant

1. CALL TO ORDER

Jack Eccles called the meeting to order at 10:00 a.m.

2. ADOPTION OF AGENDA

MOTION 13-222 **MOVED** by Beth Kappelar

That the agenda be adopted with the following additions:

- 6. b) iPad update
- 6. c) Land Use Bylaw update

CARRIED

3. MINUTES

a) Adoption of Minutes

MOTION 13-223 **MOVED** by Wally Schroeder

That the minutes of the October 31, 2013 Municipal Planning Commission meeting be adopted as presented.

CARRIED

b) Business Arising from Previous Minutes

There was no business arising from previous minutes.

4. DEVELOPMENT

- a) Development Permit Application 30-DP-13
John H Derksen; (Dwelling-Single Family with Garage-
Attached in "HR1B") (Time Extension) (La Crete)
Plan 782 1076, Block 13, Lot 07**

MOTION 13-224 MOVED by Elmer Derksen

That a time extension for 30-DP-13 on Plan 782 1076, Block 13, Lot 07 in the name of John H. Derksen be granted to expire on March 18, 2013.

CARRIED

- b) Development Permit Application 296-DP-13
William Giesbrecht; (High Level Truck & Trailer)
(Tradesman Business and Shop) in "A"
(High Level Rural)
SW 16-110-18-W5M**

MOTION 13-225 MOVED by Beth Kappelar

That Development Permit 296-DP-13 on SW 16-110-18-W5M in the name of William Giesbrecht be APPROVED with the following conditions:

Failure to comply with one or more of the attached conditions shall render this permit Null and Void

1. **The Building shall meet all Alberta Safety Code requirements for Commercial/Industrial Buildings and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
2. **This permit approval is subject to approval from the Alberta Motor Vehicle Industry Council (AMVIC). The developer is required to obtain written approval from the Alberta Motor Vehicle Industry Council regarding the proposed development prior to commencement of the development. Failure to do so shall render this permit Null and Void.**

3. **All conditions and requirements by the Alberta Motor Vehicle Industry Council are to be met to their specifications and standards.**
4. **The Automotive Equipment and Vehicle Services Business shall meet all Alberta Safety Code requirements and any other requirements specified by Superior Safety Codes. Failure to do so shall render this permit Null and Void.**
5. Minimum building setbacks:
 - a. 41.14 meters (135 feet), from all Road Right of Way's, and
 - b. 15.2 meters (50 feet), from all other property lines,
6. The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards.
7. **The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.**
8. This permit may be revoked at any time if, in the opinion of the Development Officer, the proposed development has become detrimental, unsightly or otherwise incompatible with the amenities of the neighbourhood.
9. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
10. All sewage disposal systems to be in conformance with the Alberta Private Sewage Systems Standard of Practice 2009.
11. No construction or development is allowed on or in a right-of-way. It is the responsibility of the developer/owner/occupant to investigate the utility rights-of-way, if any, that exist on the property prior to commencement of any construction and to ensure that no construction or development is completed on any utility right-of-way.
12. Provide adequate off street parking as follows: The minimum parking standards are 1 space per 45 square meters of building area, which in this case is 7 public parking stalls, 1 space per each full time employee and 1 space for every 2 part time

employees. "One parking space, including the driveway area, shall occupy 27.87 square meters (300 square feet)."

13. If a sign is placed on the property the sign shall be located a minimum of:
 - a. 200 meters from regulatory signs, and
 - b. 3 meters (9 feet) from the outer edge of the road or not less than 1.5 meters from the property line if on private property.
14. The sign shall be a minimum of 1.5 meters to a maximum of 2.5 meters in height above the shoulder of the road.
15. The sign and sign shall be kept in a safe, clean, and tidy condition, or may be required to be renovated or removed.
16. The sign shall:
 - a. Not obstruct the orderly and safe flow of vehicular and pedestrian traffic,
 - b. Not unduly interfere with the amenities of the district,
 - c. Not materially interfere with or affect the use, enjoyment or value of neighbouring properties, and
 - d. Not create visual or aesthetic blight.
17. The total site area shall have a positive surface drainage without adversely affecting the neighbouring properties.

CARRIED

5. SUBDIVISION

- a) **Subdivision Application 41-SUB-13
SE 19-109-16-W5M
(High Level Rural)
1203066 Alberta Ltd. (Bill Jenkins)**

MOTION 13-226 **MOVED** by Beth Kappelar

That Subdivision Application 41-SUB-13 in the name of 1203066 Alberta Ltd. on SE 19-109-16-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:

- a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
- b) The existing Mobile Home shall be removed from the proposed subdivision lot. Should the Mobile Home be relocated on the quarter section, a Development Permit will be required.
- c) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
- d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
- e) **Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
- f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
- g) Provision of utility right-of-way as required by ATCO Electric, Telus and Northern Lights Gas and others. **ATCO requires a 15m long Right-of-Way. (See Attached)**
- h) Enter into a Road Acquisition agreement for the Easterly 5.18 meters of the SE 19-109-16-W5M that is required for future road widening.
- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

**b) Subdivision Application 42-SUB-13
NW 33-107-13-W5M
(Fort Vermilion Rural)
David & Helen Wiens**

MOTION 13-227 **MOVED** by Jacquie Bateman

That Subdivision Application 42-SUB-13 in the name of David & Helen Wiens on NW 33-107-13-W5M be APPROVED with the following conditions:

1. This approval is for a single lot subdivision, 10 acres (4.04 hectares) in size.
2. Applicant/developer shall enter into and abide by a Development Agreement with the Mackenzie County which shall contain, but is not limited to:
 - a) Prior to any development on the proposed subdivision, the developer shall obtain a development permit from the Municipality.
 - b) Provision of access to the subdivision and the balance of the lands in accordance with Mackenzie County standards at the developer's expense.
 - c) The proposed north boundary line shall be moved south on the Tentative Plan drafted by Focus Surveys Job # 010045773, to be reduced down to the maximum parcel size of 10 acres.**
 - d) All sewage disposals shall conform to the Alberta Private Sewage Systems Standard of Practice 2009.
 - e) Provision of a storm water management plan. Contact Planning and Development staff at 780-928-3983 to discuss the requirements for your subdivision.**
 - f) Any outstanding property taxes are to be paid on the land proposed to be subdivided prior to registration.
 - g) Provision of a 7 meter right-of-way is required by ATCO Electric.
 - h) Enter into a Road Acquisition agreement for the westerly 5.18 meters of the NW 33-107-13-W5M that is required for future road widening.

- i) Provision of and negotiations for utility rights-of-way and/or easements as required by utility companies. The Developer shall be responsible for any line relocation or correction costs that occur as a result of this development. Responses from utilities companies are shown in Schedule "C" hereto attached.
- j) **Mackenzie County shall not be held liable for any concerns, issues or damages related to and/or resulting from the water tables and any other water problems as a result of any low land levels of the proposed development. It is the responsibility of the developer to ensure that adequate drainage and other precautions are taken to avoid water seepage into the dwellings/basement and/or flooding of the basement, and/or any ancillary buildings.**

CARRIED

6. MISCELLANEOUS ITEMS

a) Action List

MOTION 13-228 **MOVED** by Wally Schroeder

That the October 31st action list be accepted as information.

CARRIED

b) iPad Update (ADDITION)

MOTION 13-229 **MOVED** by Jacquie Bateman

That a recommendation be made to Council for the purchase of three iPads for MPC member use.

CARRIED

c) Land Use Bylaw Update (ADDITION)

MOTION 13-230 **MOVED** by Jacquie Bateman

That a recommendation be made to Council, to waive the fee for any non-profit business that applies to rezone their property from Recreation 1 "REC 1" to Recreation 2 "REC 2" if received before March 31, 2014, once the new Land Use Bylaw has passed.

CARRIED

7. NEXT MEETING DATES

Municipal Planning Commission meeting dates are scheduled as follows:

- ❖ December 19, 2013 at 9:00 a.m. in Fort Vermilion
- ❖ January 9, 2014 at 10:00 a.m. in La Crete
- ❖ January 23, 2014 at 10:00 a.m. in Fort Vermilion

8. ADJOURNMENT

MOTION 13-231 **MOVED** by Elmer Derksen

That the Municipal Planning Commission Meeting be adjourned at 10:29 a.m.

CARRIED

These minutes were adopted this 19th day of December, 2013.

Jack Eccles Chair



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Public Works Committee – Terms of Reference

BACKGROUND / PROPOSAL:

At the December 11, 2013 Public Works Committee meeting the Terms of Reference was reviewed and the following recommendations were made:

- Remove the clause that one member must be a member appointed to the Mackenzie Regional Waste Management Commission
- Add that a Mackenzie Council member of Mackenzie Regional Waste Management Commission will be invited to participate in the meetings when waste is discussed
- Under External Activities remove the Recycling Conference and add Partners in Excellence Conference & Trade Show

OPTIONS & BENEFITS:

That Council review the Public Works Committee recommendations on the Terms of Reference:

- Remove the clause that one member must be a member appointed to the Mackenzie Regional Waste Management Commission
- Add that a Mackenzie Council member of Mackenzie Regional Waste Management Commission will be invited to participate in the meetings when waste is discussed
- Under External Activities remove the Recycling Conference and add Partners in Excellence Conference & Trade Show

Benefit:

- Currently we don't have a council member that is appointed to the Mackenzie Regional Waste Management Commission therefore the suggested changes will address this

Author: R. Pelensky **Reviewed by:** _____ **CAO** JW

- Majority of the Public works Committee items deal with Equipment, Roads, Water and Sewer therefore attending a trade show aimed toward these items would be more beneficial

COSTS & SOURCE OF FUNDING:

The proposed changes will cost the county as follows:

- One Additional Councilor honorarium fee when waste is discussed at meetings - Estimated 3 meetings - costs \$600

SUSTAINABILITY PLAN:

COMMUNICATIONS:

RECOMMENDED ACTION:

That the Public Works Committee Terms of Reference be amended as presented.

Author: R. Pelensky Reviewed by: _____ CAO JW

Community Infrastructure & Municipal Services

PUBLIC WORKS COMMITTEE

Purpose:

To assist Council in providing direction and guidance on issues relating to public works, water, wastewater, sewer, and solid waste management services.

Committee Structure:

The membership of the Committee will be comprised as follows:

- Reeve – Ex-officio (voting member)
- ~~Four members of Council (one member must be a member appointed to the Mackenzie Regional Waste Management)~~
- One member of the Mackenzie Regional Waste Management Commission (when waste is discussed)
- Chief Administrative Officer or designate
- Director of Environmental Services & Operations
- Director of Community Services & Operations
- Others as required

The Committee shall appoint its own Chair and Vice-Chair at the first Committee meeting held following Council's Organizational Meeting.

Quorum:

Any three Councillors present at a meeting shall be considered a quorum. In order for the meeting to take place the Chief Administrative Officer or his/her designate must be present.

Term:

All members of the Committee will hold office for a one year period, with members being appointed at the Organizational Meeting in October of each year.

In the event of a vacancy by death, resignation or from any other cause except the expiration of the term of the appointment; such vacancy shall be filled by an appointment by Council as soon as possible.

Authority:

The Committee shall report directly to the County Council on all matters including recommendations with the Committee's approved minutes being presented to Council on a regular basis.

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Meeting Schedule:

The committee shall meet as required in order to adequately address its Scope of Work in a timely manner.

General Responsibilities:

The Committee shall assist Council in monitoring the activities and programs as follows:

General

- The Committee shall stay informed and respond to federal and provincial environmental initiatives affecting municipal operations and surface water ~~quality management~~;
- Provide overall guidance and direction in areas of environmental protection, including water supply, solid waste management.

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Public Works Services:

- Review and recommend priorities for municipal road improvements, including a multi-year plan for municipal roadway infrastructure;
- Review rural and hamlet road maintenance and service level policies and recommend improvements as applicable;
- Review and recommend priorities for major municipal equipment replacement, including a multi-year forecast;
- Review and recommend policies for municipal equipment replacement;
- Develop and maintain a public information program related to municipal roadway use.

Water, Wastewater and Sewer Services:

- Review and recommend policies for sustainable development of municipal water, and sewer services infrastructure;
- Review and recommend priorities for continuing rural water line development, including a multi-year forecast;
- Develop and recommend policies related to rural water line laterals system development;
- Develop and maintain a public information program related to rural water line laterals system development.

Solid Waste Disposal Services:

- Review and recommend improvement to bylaws and policies for solid waste collection and disposal;
- Review and recommend priorities for development of solid waste collection and disposal facilities, including a multi-year forecast;

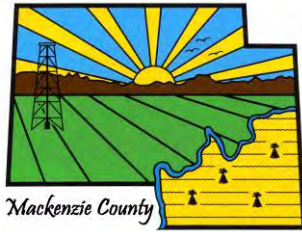
- Review existing operational programs (e.g. tires, batteries, recyclables collections), service levels and recommend improvements as necessary;
- Encourage continuing implementation of recycling programs;
- Develop and maintain a public information program related to sustainable and responsible solid waste disposal practices.

Responsible for review of the following Bylaws/Documents:

- Public Works Policies
- Equipment Replacement Policies
- Water & Sewer Systems Bylaw
- Solid Waste Disposal Policies & Bylaws

Approved External Activities:

- ~~Recycling Conference (two members per year)~~
- Partners in Excellence Conference & Trade Show (two members per year)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Ron Pelensky, Director of Community Services & Operations
Title:	Waste Transfer Station Operator Contract Amendments

BACKGROUND / PROPOSAL:

At the December 11, 2013 Public Works Committee meeting the concerns from waste transfer station operators were reviewed:

- Low monthly rate (concern from three contract operators)
(discussion took place that a similar rate increase be given as per our employees)
- That it is hard to hire part time staff with a minimum age limit of 18 years old.
(discussion took place that it be lowered to 16 years old so the school children could be used)
- The need for Liability Insurance as there is a low risk and it is costly(\$800/yr)
(administration advised the committee that for \$200/year/operator our insurance would include them for the activities within the transfer station)

The Public Works Committee made the following recommendation to council:

MOTION 13-12-088

That council ask administration to amend the waste contracts:

1. to allow the contract operators to hire staff with a minimum age of 16
2. by removing the need to carry liability insurance and add the contract operators to our insurance policy
3. by providing them with a 3% contract increase effective January 1 2014

Author: R. Pelensky **Reviewed by:** _____ **CAO** JW

OPTIONS & BENEFITS:

That council review the Public Works Committee recommendations on amending the waste operators contracts:

- 1. to allow the contract operators to hire staff with a minimum age of 16
- 2. by removing the need to carry liability insurance and add the contract operators to our insurance policy
- 3. by providing them with a 3% contract increase effective January 1 2014

Benefit:

- Hiring younger people may make it easier for the contract operators to find part time employees.
- Removing the liability insurance requirement will make most of the contract operators happier as they won't have the extra cost for insurance. A \$200 credit may want to be considered for those that supply their own Liability insurance
- Providing a 3% increase to their contract and a cost savings for Liability Insurance should satisfy their concern of low contract value.

COSTS & SOURCE OF FUNDING:

The proposed changes will cost the county as follows:

- County adding them to our liability insurance - 7 operators x \$200 = \$1,400
- 3% contract increase monthly of \$308.91 collectively or \$ 3,706.86 / yr

SUSTAINABILITY PLAN:

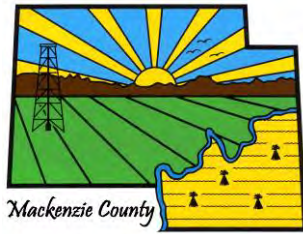
COMMUNICATIONS:

RECOMMENDED ACTION:

That the Waste Transfer Station Operator contracts be amended as follows:

- change the minimum age for contract operators staff to 16 years old;
- that the contractor may obtain liability insurance coverage while at the transfer station from Mackenzie County at no charge or have the option to purchase their own liability insurance in which the County will reimburse them \$200;
- that a 3% increase be given to the Waste Transfer Station contract operators effective January 1, 2014.

Author: R. Pelensky Reviewed by: _____ CAO JW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 929-14 Land Use Bylaw Amendment to Rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural General Industrial District "RI2"

BACKGROUND / PROPOSAL:

Bylaw 929-14 was originally presented to Council as Bylaw 921-13 on October 30, 2013 as a Land Use Bylaw Amendment to change the Rural Industrial District "RI" lot size restrictions. Right after the first reading of this Bylaw, the new Land Use Bylaw was presented to the Planning Department. The current Rural Industrial District "RI" was removed and replaced with two new districts – Rural Light Industrial District RI1" and Rural General Industrial District "RI2". With these new proposed districts, the Planning Department didn't see any need to bring Bylaw 921-13 back for further readings.

The new revised Land Use Bylaw has been approved with the new districts. With the new zonings in place, the applicant can proceed with his original request to rezone the sawmill site instead of amending the old district as the new district, Rural General Industrial District "RI2", does not have a maximum lot size restriction like its predecessor.

BACKGROUND

Mackenzie County received a request to Rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural Industrial District "RI" to accommodate a Natural Resources Extraction Industry (Sawmill) and the subdivision of the Sawmill from the quarter section.

The applicant is the owner of the Ridgeview Sawmill along Highway 697 towards Tompkins Landing. He wishes to separate the sawmill operation from the quarter section and sell the remnant of the land. Being an existing sawmill, the operation takes

Author: L. Lambert **Reviewed by:** _____ **CAO** JW

up a fair amount of land and the applicant would be looking at subdividing around 30 acres plus or minus.

8.31 RURAL GENERAL INDUSTRIAL DISTRICT “RI2”

The general purpose and intent of this LAND USE DISTRICT is to permit heavy industrial uses such as manufacturing, processing, assembly, distribution, service and repair that are suitable in areas without proximity to residential uses. Typically uses in this area will carry out a portion of their operations outdoors, where outside storage of raw materials or finished product may be required, and therefore the uses generally require a large amount of land. These uses are expected to emit odours, noise, particulate matter and light due to the character of their operations and can cause negative impacts on nearby sensitive land uses, as such; they are not necessarily compatible with non-industrial and residential uses.

A. PERMITTED USES	B. DISCRETIONARY USES
<ul style="list-style-type: none"> a) ACCESSORY b) AGRICULTURAL MACHINERY SALES AND SERVICE c) BUSINESS SUPPORT SERVICES d) CONTRACTOR'S BUSINESS/YARD e) CONTRACTOR'S SERVICE f) EQUIPMENT RENTAL FACILITY g) PUBLIC UTILITY LOT h) TRADESMEN'S BUSINESS i) VEHICLE WASH 	<ul style="list-style-type: none"> a) AGRICULTURAL SUPPLY DEPOT b) AUTO SALVAGE c) BULK FERTILIZER STORAGE AND/OR SALES d) BULK FUEL/PROPANE SALES e) CARDLOCK f) CARETAKERS RESIDENCE/SECURITY SUITE g) CONCRETE PRODUCTS MANUFACTURING h) ENVIRO-TANK i) GRAIN ELEVATOR j) HIGHWAY MAINTENANCE YARD k) INDUSTRIAL PLANT l) LUMBER YARD m) MANUFACTURED HOME SALES AND SERVICE n) NATURAL RESOURCE EXTRACTION INDUSTRY o) OIL FIELD SERVICE p) OIL FIELD SUPPORT SERVICES q) PETROLEUM FACILITY r) RAILROAD YARD s) SALVAGE YARD t) SEA CAN u) SERVICE STATION v) SEWAGE LAGOON w) SEWAGE TREATMENT PLANT x) SIGNS y) STORAGE YARD z) WAREHOUSE

C. DISTRICT REGULATIONS

In addition to the Regulations contained in Section 7, the following standards shall apply to every DEVELOPMENT in this LAND USE DISTRICT.

(a) LOT Size: Minimum: 0.8 ha (2 acres)

(b) FLOOR AREA (minimum): 92.9 sq m (1,000 sq feet)

(c) Minimum Setbacks:

From a HIGHWAY, ROAD or undeveloped ROAD allowance:

41.2 m (135 feet) from right-of-way, or

64 m (210 feet) from centre line

Or as specified by Alberta Transportation, whichever is greater

All other property lines: 15.2 m (50 feet)

D. ADDITIONAL REQUIREMENTS

(a) *In addition to Section 7.28 of this BYLAW, the Development Authority may require any DISCRETIONARY USE to be screened from view with a vegetated buffer strip and/or other screening of a visually pleasing nature, satisfactory to the Development Authority.*

(b) *In addition a 20 m vegetated buffer strip will be required for all development adjacent to Highway 35.*

(c) *The architecture, construction materials and appearance of buildings and other structures shall be to accepted standards and shall compliment the natural features and character of the site to the satisfaction of the Development Authority.*

E. OTHER REQUIREMENTS

The Development Authority may decide on such other requirements as are necessary having due regard to the nature of the proposed DEVELOPMENT and the purpose of this DISTRICT.

The Planning Department does not see or have an issue with allowing the applicant 30 acres for a sawmill, as this is the type of development that requires a large parcel of land.

The original request to rezone the said land was presented to the Municipal Planning Commission at their October 10, 2013 meeting, were they made the following recommendation:

Author: L. Lambert Reviewed by: _____ CAO JW

That the Municipal Planning Commission recommends to Council for the approval of Bylaw 9__-13 being a Land Use Bylaw Amendment to replace the lot size restriction in the Rural Industrial "RI" section 8.26 C (a) that being "Lot size minimum 0.8 ha (2 acres), Maximum 6.1 ha (15 acres)" and replace it with "At the Discretion of the Development Authority".

The Planning Commission was in favor of allowing this rezoning request, however, due to the size restriction; this motion was made in order to change the district to allow the rezoning.

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant

SUSTAINABILITY PLAN:

COMMUNICATIONS:

RECOMMENDED ACTION:

That first reading be given to Bylaw 929-14 being a Land Use Bylaw Amendment to rezone Part of NW 12-104-16-W5M from Agricultural District "A" to Rural General Industrial District "RI2", subject to a public hearing.

Author: L. Lambert Reviewed by: _____ CAO JW

BYLAW NO. 929-14
BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA

TO AMEND THE
MACKENZIE COUNTY LAND USE BYLAW

WHEREAS, Mackenzie County has a Municipal Development Plan adopted in 2009, and

WHEREAS, Mackenzie County has adopted the Mackenzie County Land Use Bylaw in 2011, and

WHEREAS, the Council of Mackenzie County, in the Province of Alberta, has deemed it desirable to amend the Mackenzie County Land Use Bylaw to accommodate Natural Resources Extraction Industry.

NOW THEREFORE, THE COUNCIL OF THE MACKENZIE COUNTY, IN THE PROVINCE OF ALBERTA, DULY ASSEMBLED, HEREBY ENACTS AS FOLLOWS:

1. That the land use designation of the subject parcel known as:

Part of NW 12-104-16-W5M; be rezoned from Agricultural District "A" to Rural General Industrial District "RI2" to accommodate a Natural Resources Extraction Industry, as outlined in Schedule "A" hereto attached.

READ a first time this ____ day of _____, 2014.

READ a second time this ___ day of _____, 2014.

READ a third time and finally passed this ___ day of _____, 2014.

Bill Neufeld
Reeve

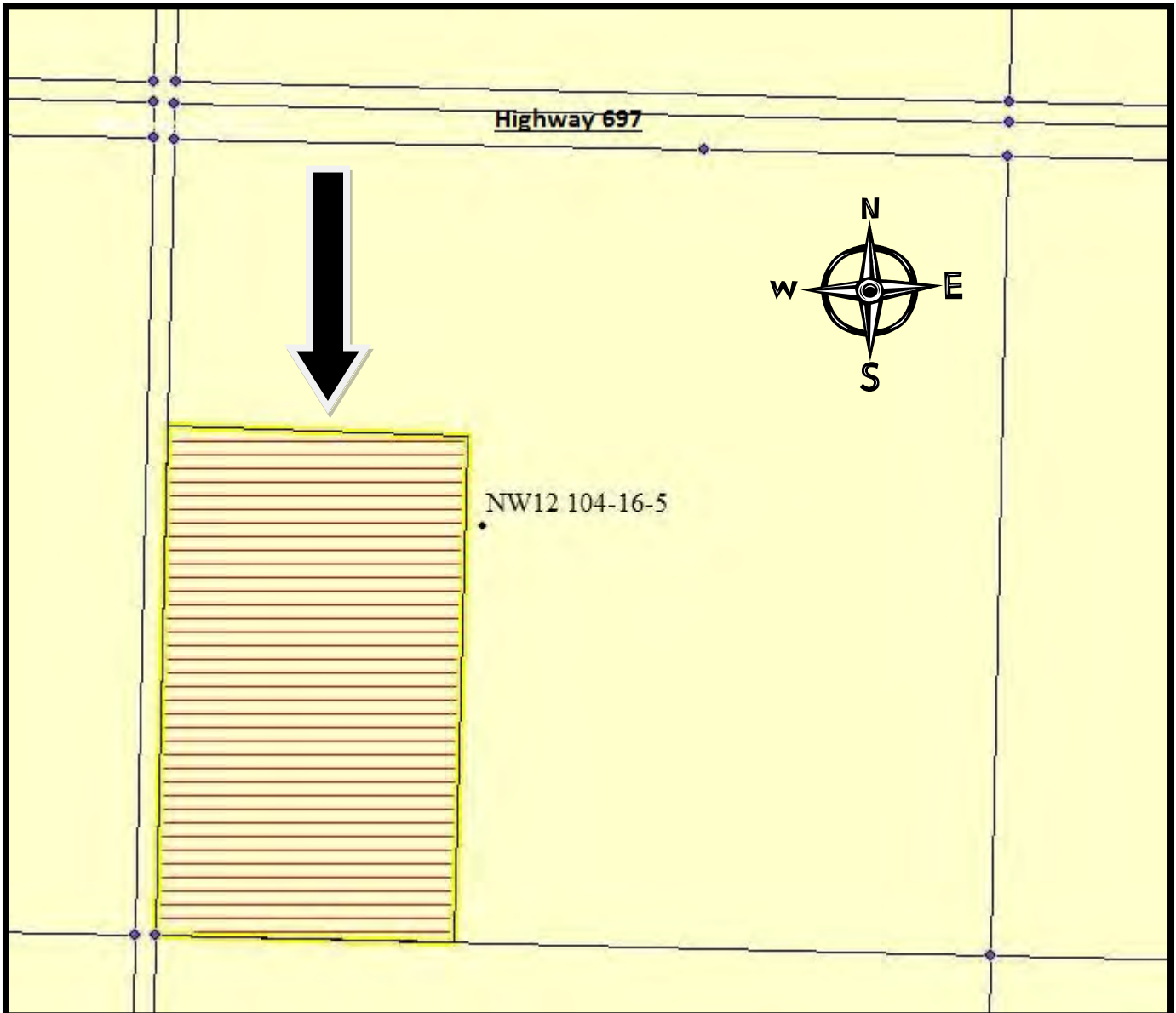
Joulia Whittleton
Chief Administrative Officer

BYLAW No. 929-14

SCHEDULE "A"

1. That the land use designation of the following property known as:

Part of NW 12-104-16-W5M; be rezoned from Agricultural District "A" to Rural General Industrial District "RI2" to accommodate a Natural Resources Extraction Industry.



FROM: Agricultural "A"

TO: Rural General Industry District 2 "RI2"



LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. Bylaw 921-13

NAME OF APPLICANT <u>George Unrau</u>		
ADDRESS <u>Box 271</u>		
TOWN <u>La Crete AB</u>		
POSTAL CODE <u>T0H 2H0</u>	PHONE (RES.) <u>780-928-2276</u>	BUS. <u>926-0104</u>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <u>NW</u>	SEC. <u>12</u>	TWP. <u>104</u>	RANGE <u>16</u>	M. <u>5</u>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: Agriculture 'A' TO: Rural Industrial 'R1'

REASONS SUPPORTING PROPOSED AMENDMENT:

Sell land keep sawmill I need 30 acres of land

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ 400.00 RECEIPT NO. _____

[Signature]
APPLICANT

Sept 26 / 2003
DATE

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

REGISTERED OWNER _____

DATE _____

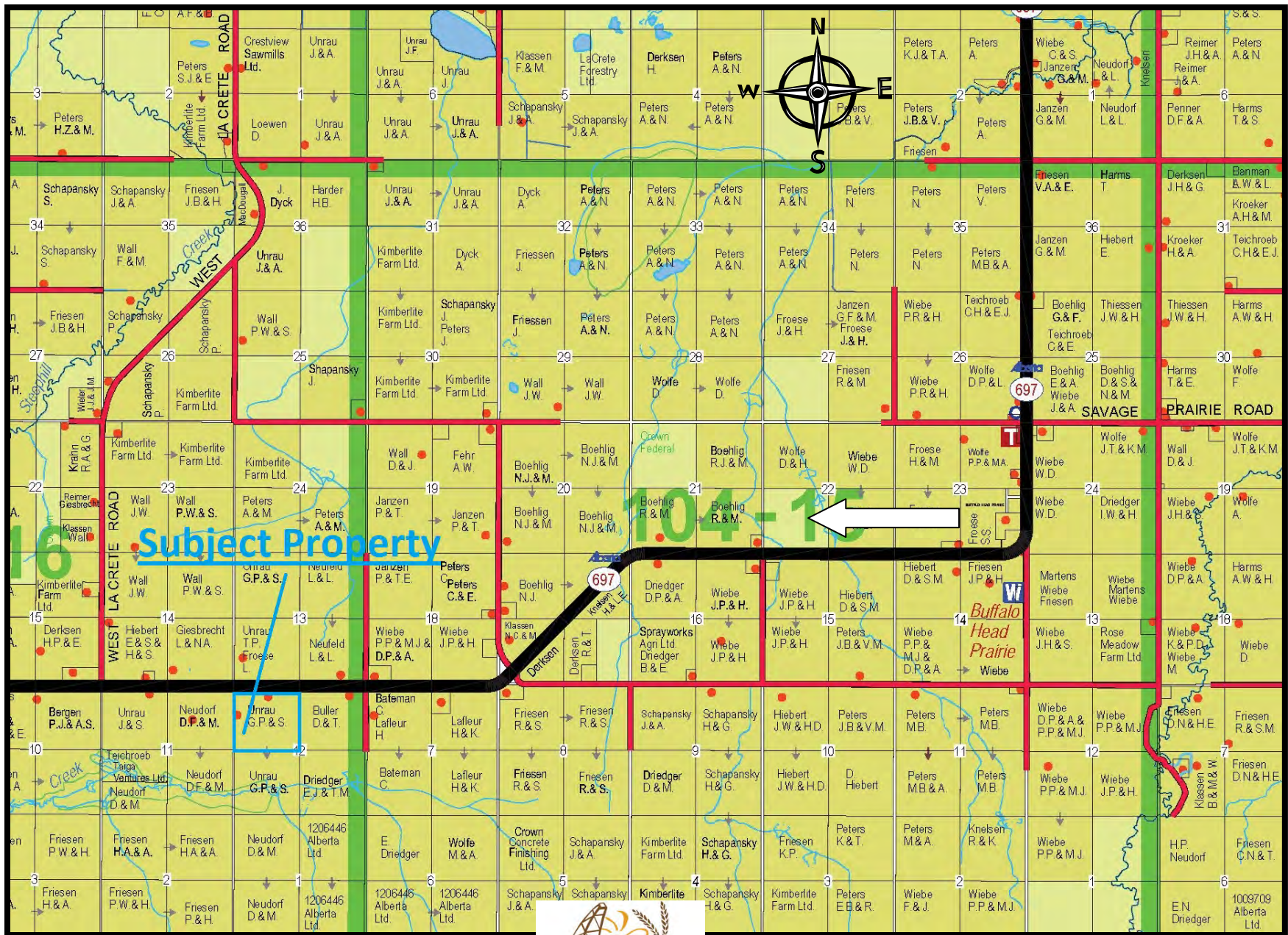
LAND USE BYLAW 929-14

Part of NW 12-104-16-W5M



LAND USE BYLAW 929-14

Part of NW 12-104-16-W5M



Mackenzie County



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Bylaw 930-14 Road Closure Lying West of NE 34-105-15-W5

BACKGROUND / PROPOSAL:

Bylaw 930-14, being a Road Closure Bylaw for the closure of a portion of statutory road allowance lying between NE 34-105-15-W5 and NW 34-105-15-W5 for the purpose of sale and consolidation with the adjacent lands.

This particular portion of road allowance is currently 55 m wide at the south end and 50 m wide at the north end, which is much more than is anticipated the County would ever need in this location. The applicant is requesting that the County sell the easterly 20 m to 25 m of the road allowance, which still allows for a 30 m road allowance for County use.

Administration is unsure why the current road allowance is as wide as it currently is, but administration agrees with the applicants request to close this portion of the road allowance.

The applicant claims that the County/Province originally only paid a dollar to acquire the road allowance, and requests that he be allowed to buy it back for the same amount. The applicant also claims that the road was originally built in the wrong location, and was moved within a couple of years to its current location. This mistake is what led to the road allowance being what it is today. Administration has not found any paperwork regarding the original sale of the road allowance lands, which took place in/around 1984.

All road closure Bylaws must receive a Public Hearing prior to being sent to Alberta Transportation for approval. The subject Bylaw will be presented to Council for second and third reading after it has been signed by the Minister of Transportation.

Author: B. Peters **Reviewed by:** _____ **CAO** JW

OPTIONS & BENEFITS:

The options include:

Option 1:

Close a portion of the road allowance as per the applicant's request, and sell the land back to the applicant for \$1.

Option 2:

Close a portion of the road allowance as per the applicant's request, and sell the land back to the applicant for appraised value (as per current policy).

Option 3:

Keep the portion of road allowance for potential future use.

COSTS & SOURCE OF FUNDING:

All costs to be borne by the applicant.

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That first reading be given to Bylaw 930-14, being a road closure bylaw for the closure of the easterly portion of the road allowance, while maintaining a 30 m road allowance, lying west of NE 34-105-15-W5, subject to public hearing input.

Author: B. Peters Reviewed by: _____ CAO JW

BYLAW NO. 930-14

**BEING A BYLAW OF
MACKENZIE COUNTY
IN THE PROVINCE OF ALBERTA**

**FOR THE PURPOSE OF CLOSING A PORTION OF
STATUTORY ROAD ALLOWANCE IN ACCORDANCE
WITH SECTIONS 22, 24 AND 606 OF THE MUNICIPAL GOVERNMENT ACT,
CHAPTER M-26, REVISED STATUTES OF ALBERTA 2000**

WHEREAS, Council of Mackenzie County has determined that a portion of Government Road Allowance as shown in Plan 842 1715 as outlined in Schedule "A" attached hereto, be subject to a road closure, and

WHEREAS, notice of intention of the Council to pass a bylaw will be published in a locally circulated newspaper in accordance with the Municipal Government Act, and

NOW THEREFORE, be it resolved that the Council of Mackenzie County does hereby close, for the purpose of sale, a portion of the Plan 842 1715 described as follows, subject to the rights of access granted by other legislation or regulations:

ALL THAT PORTION OF GOVERNMENT ROAD ALLOWANCE LYING WITHIN
THE LIMITS OF
AREA 'A'
PLAN 842 1715
EXCEPTING THEREOUT ALL MINES AND MINERALS

As outlined in Schedule "A"

READ a first time this ____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

APPROVED this ____ day of _____, 2014.

Minister of Transportation

Approval valid for _____ months.

READ a second time this ____ day of _____, 2014.

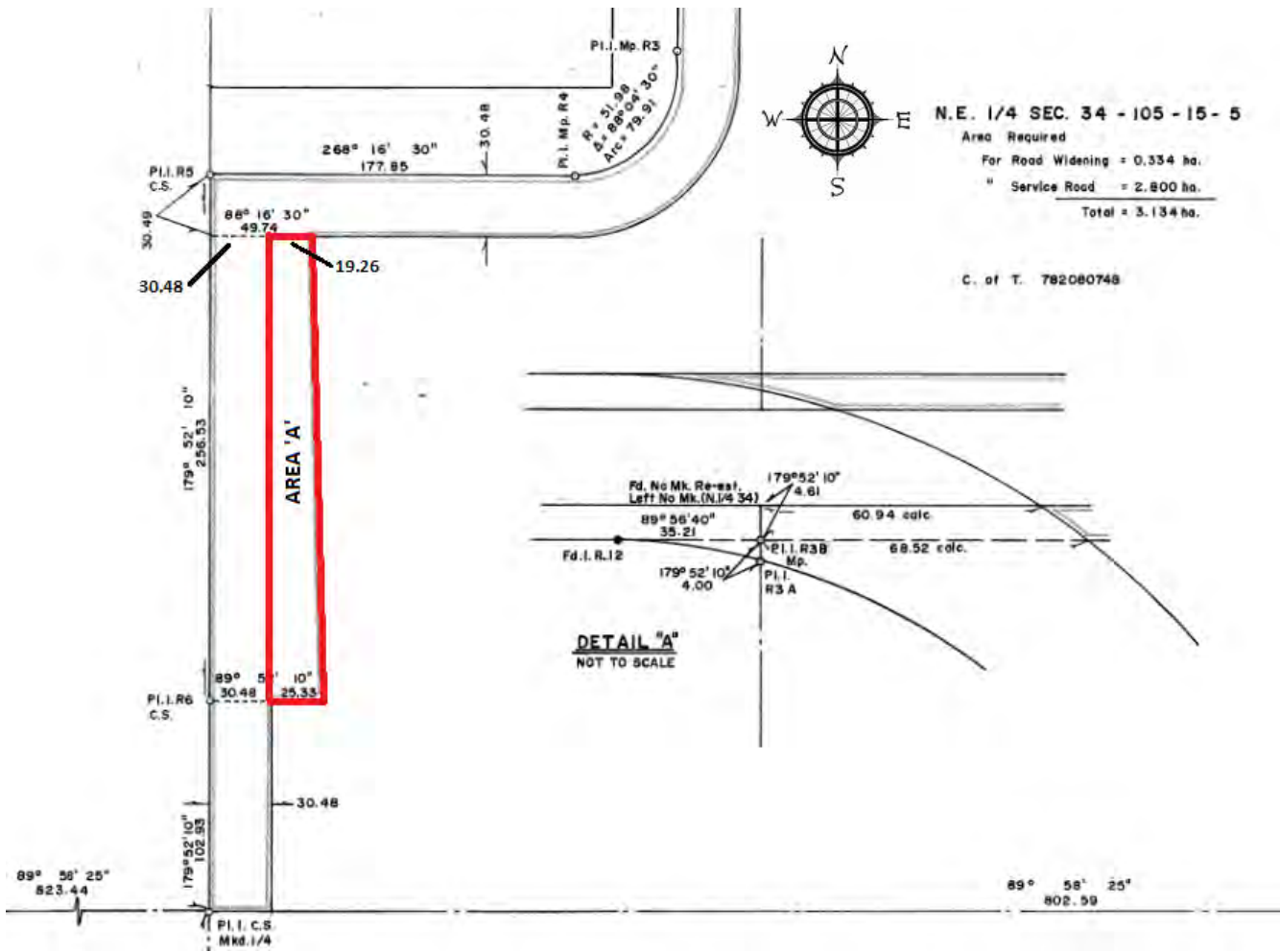
READ a third time and finally passed this ____ day of _____, 2014.

Bill Neufeld
Reeve

Joulia Whittleton
Chief Administrative Officer

BYLAW No. 930-14

SCHEDULE "A"





LAND USE BYLAW AMENDMENT APPLICATION

APPLICATION NO. _____

NAME OF APPLICANT <i>Bennie/Jeanne Gerbrandt</i>		
ADDRESS <i>Box 1911</i>		
TOWN <i>La Crete</i>		
POSTAL CODE <i>T0H 2H0</i>	PHONE (RES.) <i>(780) 928-4846</i>	BUS. cell <i>780-926-7720</i>

COMPLETE IF DIFFERENT FROM APPLICANT

NAME OF REGISTER OWNER		
ADDRESS		
TOWN		
POSTAL CODE	PHONE (RES.)	BUS.

LEGAL DESCRIPTION OF THE LAND AFFECTED BY THE PROPOSED AMENDMENT

QTR./LS. <i>NE</i>	SEC. <i>34</i>	TWP. <i>105</i>	RANGE <i>15</i>	M. <i>5</i>	OR	PLAN	BLK	LOT
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LAND USE CLASSIFICATION AMENDMENT PROPOSED:

FROM: _____ TO: _____

REASONS SUPPORTING PROPOSED AMENDMENT:

see attached

ROAD CLOSURE

I/WE HAVE ENCLOSED THE REQUIRED APPLICATION FEE OF \$ *400.00* RECEIPT NO. *163868*

Jeanne Gerbrandt
APPLICANT
DATE *Jan. 3/2014*

NOTE: REGISTERED OWNER'S SIGNATURE REQUIRED IF DIFFERENT FROM APPLICANT.

Jeanne Gerbrandt
REGISTERED OWNER
DATE *Jan. 3/2014*

Dec 20 2013
I Bennie Gerbrandt request that the
road allowance on ~~my~~ NE-34-105-15-45
to be consiliated back into original Parcel
as shown on map. I am prepared to
pay for the cost of fees.

Bim 



3871 LZ

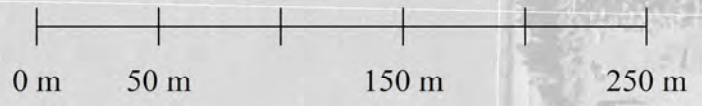
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ROADWAY

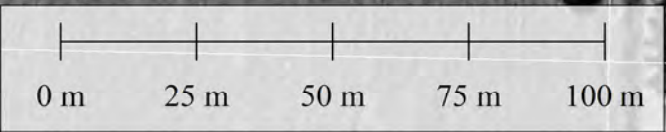
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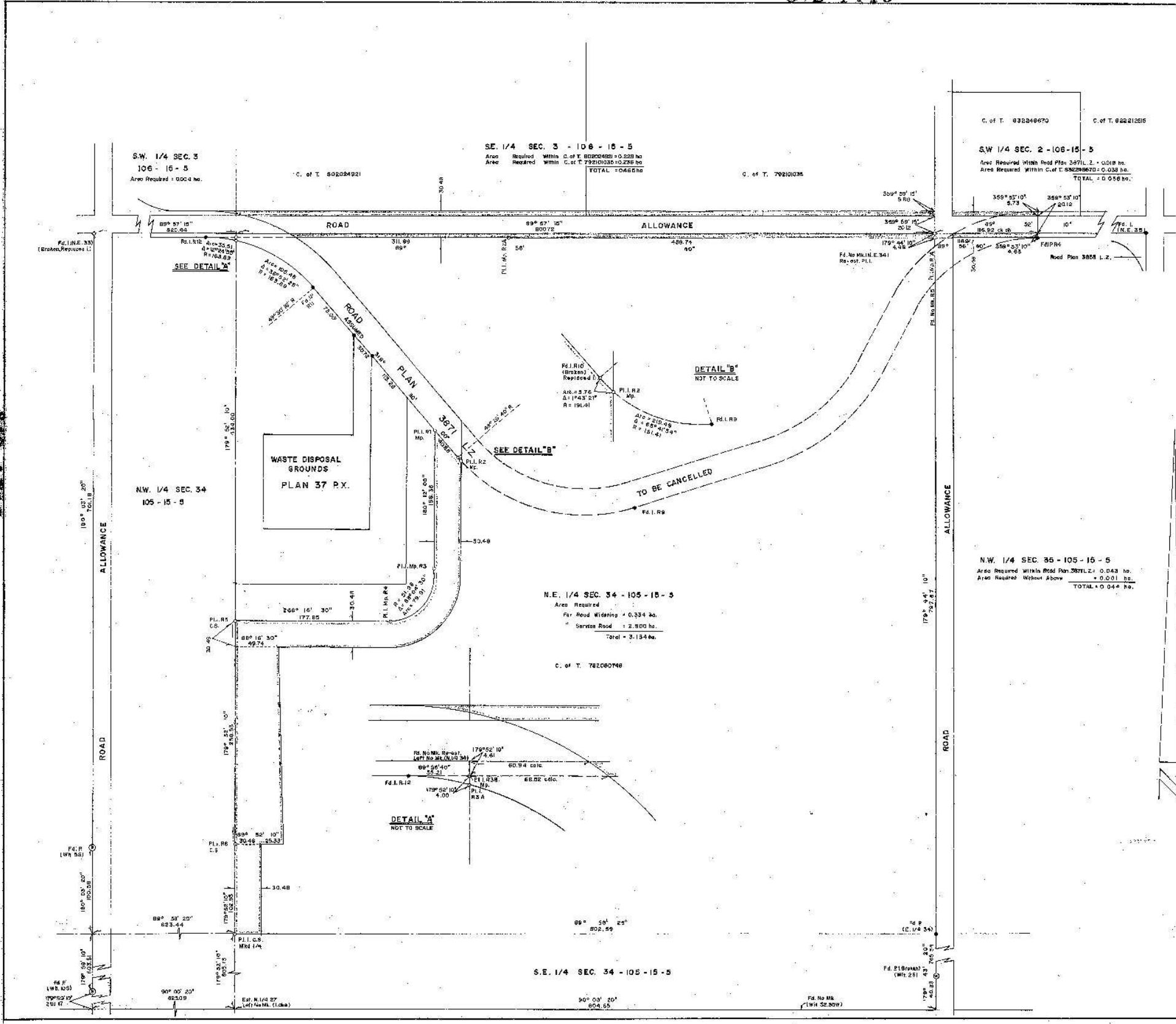


30.199 m



842 1715

Albera This plan may not be commercially re-distributed, transferred or re-published in any form without the specific written consent of Albert Land Title.



ALBERTA TRANSPORTATION

PLAN SHOWING SURVEY OF PUBLIC WORK (ROAD) IN

SEC'S. 2 & 3 TWP 106 RGE. 15 W.5 M. and SEC'S. 34 & 35 TWP 105 RGE. 15 W.5 M.

Scale 1"=2000 1983 Peter A. Walker, A.L.S.

Stationary Iron Survey Posts found are shown thus
 Stationary Iron Survey Posts planted are shown thus
 Marker posts are shown thus
 Witness posts are shown thus
 True corners are shown thus
 Distances are in metres and decimals of a metre.
 Portions to be registered is shown in red and contains 3.70 hectares.
 Distances in metres are shown thus

I, PETER A. WALKER, of the Town of High Level, Alberta Land Surveyor, do hereby certify that the survey represented by this survey was made under my personal supervision.
 That the survey was made in accordance with good surveying practices and in accordance with The Survey Act, and
 That the survey was performed between the dates of September 28, 1983 and October 2, 1983 and that this plan is true and correct and is prepared in accordance with The Land Titles Act.
 Witness my hand and the seal of the Province of Alberta, this 4th day of November, 1983.
 Peter A. Walker, ALBERTA LAND SURVEYOR
 Helen White, (Witness, Whistler, April 29, 1983)
 COMMISSIONER FOR OFFICE IN AND FOR THE PROVINCE OF ALBERTA

I hereby certify that the plan represents a survey of land required for a public work pursuant to The Public Works Act and that the lands shown by the plan were acquired by agreement with the owners.
 DATED June 11th 1984 at High Level
 J. H. Hill, DIRECTOR OF PROPERTY SERVICES

PLAN No 842 1715
 REGISTERED AND RECORDED
 ON AUG 21 84
 INSTRUMENT No 842 184 B70



Prepared by: CAN-AM SURVEYS LTD. HL 110-83
 CHECKED BY: S.A.W.

842 1715



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning and Development
Title:	313-DP-13 Zama Card Lock Ltd. – Ancillary Building (Sea Can Replacement) in Direct Control (Zama)

BACKGROUND / PROPOSAL:

The Planning and Development department received an application to replace a Sea Can with an Ancillary Building (Shed). The lot is zoned under Direct Control as there is a liquor store on site. This would normally be considered a permitted use as the district that surrounds the lot is Zama City Mixed Use.

The Sea Can was used for storage but will be removed to make room for an ancillary building (Shed) (12'x12') which will also be used for storage.

There are no issues with this application provided that the Sea Can is properly disposed of.

OPTIONS & BENEFITS:

Option 1: Approve Development Permit 313-DP-13.

Option 2: Refuse Development Permit 313-DP-13

COSTS & SOURCE OF FUNDING:

All costs will be borne by the applicant.

SUSTAINABILITY PLAN:

Author: C. Smith **Reviewed by:** B. Peters **CAO** JW

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That Development Permit 313-DP-13 on Plan 882 1687, Block 08, Lot 08 in the name of Zama Card Lock Ltd. be APPROVED with the following conditions:

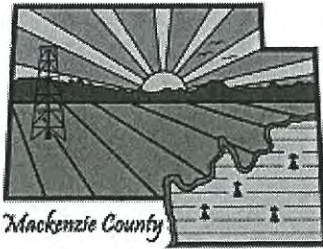
Failure to comply with one or more of the attached conditions shall render this permit
Null and Void

1. Minimum building setbacks:

- a. **9.1 meters (30 feet) from front (South) yard facing Beach Road;**
- b. **9.1 meters (30 feet) rear (North) yard;**
- c. **3.1 meters (10 feet) side (East & West) yards; from the property lines.**

- 2. The highest point of the Shed shall be no more than 15 feet in height from grade to roof peak.
- 3. **The maximum area of the Shed shall not exceed 50% of the total area of the Principal Building.**
- 4. **This Shed is approved for storage purposes only.**
- 5. The Shed shall be finished with similar construction materials as the principal building and shall compliment the natural features of the site and the aesthetics of the neighbouring buildings to the satisfaction of the Development Authority.
- 6. **A separate development permit is required to relocate the Sea Can onto another property unless it is being disposed of.**
- 7. This permit approval is subject to the access to the property being constructed to County standards. PRIOR to installation of a new access or changing location of existing access, complete a Request for Access form by contacting the Operational Services Department for Mackenzie County at 780-928-3983. Access to be constructed to Mackenzie County standards and at the developers' expense.
- 8. The total site area (lot) shall have a positive surface drainage without adversely affecting the neighbouring properties.
- 9. The Developer shall at all times comply with all applicable Federal, Provincial and Municipal legislation and regulations and County Bylaws and resolutions relating to the development of the lands.

Author: C. Smith Reviewed by: B. Peters CAO JW



DEVELOPMENT PERMIT APPLICATION

Admin Use Only	
Development Permit #	313-DP-13
Date Received	Dec. 13, 2013
Date Accepted	

I/We hereby make application under the provisions of the Land Use Bylaw for a Development Permit in accordance with the supporting information submitted which will form part of this application.

APPLICANT INFORMATION

Applicant Name Zama Cardlock LTD		Registered Landowner Name (If different than Applicant)	
Address Box 1798		Address	
High Level, AB			
T0H1Z0			
E-mail jacquie.bateman@yahoo.ca		E-mail	
Telephone (Res) 780-926-6526	Work or Cell 780-841-0069	Telephone (Res)	Work or Cell

LAND INFORMATION

Legal description of proposed development site									
Registered Plan # 882 1687	Block 08	Lot 08	Stall	OR	QTR/LS	SEC	TWP.	RG	M
Civic Address 982 Beach Road				Ward 10	MLL/MS/TFA		Acres/Ha		
Hamlet Zama							Quarter Section <input type="checkbox"/>	Acreage <input type="checkbox"/>	
Description of existing use of land: Commercial/Retail									
Zoned Direct Control									

DEVELOPMENT INFORMATION

Describe proposed development: **Replacing existing C-lan with wooden shed.**

<input type="checkbox"/> Dwelling (Inc home additions)	<input type="checkbox"/> Temporary Structure	<input type="checkbox"/> Other
<input type="checkbox"/> Secondary residence	<input type="checkbox"/> Garage, shop, shed (circle one)	<input type="checkbox"/> Commercial /Industrial Building
<input type="checkbox"/> Modular/Manufactured Home	<input type="checkbox"/> Moved in Building	<input type="checkbox"/> Public Use Building

Building Size	Length	Width	Height (Grade to peak)	Sq ²	Other
	12	12	10	144	

The land is adjacent to: Primary Highway Secondary Highway Local Road Hamlet Road

Estimate project time and cost:

A. Start Date <u>Dec. 13, 2013</u>	B. End Date	C. Completed Project Cost \$
---------------------------------------	-------------	---------------------------------

Attached is: (a) Site plan Yes (b) Blueprints Yes (c) Floor plans (Manufactured homes) Yes

A site plan and blueprints are required for all Development Permit applications unless otherwise specified by the County Planning Department. In addition, all commercial, industrial and multi-family Development Permit applications are required to include a site plan prepared by a surveyor or engineer and such site plan shall show the proposed building with setbacks from property lines, parking stalls, entry onto and exits off of the lot and any other information as required by the County to render a decision.

GEOGRAPHIC INFORMATION

Is there any of the following within 1/2 mile of the proposed development: (mark Y (yes) or N (no) and provide details for Y)

<input type="checkbox"/> Land Fill or garbage disposal site	<input type="checkbox"/> Confined Feedlot Operation	<input type="checkbox"/> Slope /Coulee/Valley or Ravine
<input type="checkbox"/> Sewage treatment or Sewage Lagoon	<input type="checkbox"/> Sour Gas Well or pipeline	
<input type="checkbox"/> River or Waterbody	<input type="checkbox"/> Multi lot Residential subdivision	Access Approval Date:

Access:

Is there an Existing Access to proposed site? Yes <input checked="" type="checkbox"/> No <input type="checkbox"/> <i>A County Approved Access is required before a Development Permit can be issued (except for site development)</i>	Does the site location require an access or road to be built to the proposed site? Yes <input type="checkbox"/> No <input checked="" type="checkbox"/>
---	---

DECLARATION

I declare that the information on this application is, to the best of my knowledge, factual and correct.

Applicant Name (Print) <u>Jacquie Bateman</u>		Registered Land Owner Name (Print)	
Applicant Name (Signature) <u>Jacquie Bateman</u>	Date <u>Dec 12, 2013</u>	Registered Land Owner (Signature)	Date

I understand that this application will not be accepted without the following: (a) appropriate development information (b) application fee as per Fee Schedule By-Law

NOTE: The signature of the Registered Land Owner is required if the applicant is not the registered landowner. The signing of this application, by the applicant and/or registered landowner, grants permission for necessary inspections of the property to be conducted by authorized persons of Mackenzie County.

FOR ADMINISTRATIVE USE ONLY

Complies With:	Offsite Levy (If Required):								
<table border="1"> <tr> <td>MDP Yes <input type="checkbox"/></td> <td>ASP Yes <input type="checkbox"/></td> <td>AVPA Yes <input type="checkbox"/></td> </tr> <tr> <td>No <input type="checkbox"/></td> <td>No <input type="checkbox"/></td> <td>No <input type="checkbox"/></td> </tr> </table>	MDP Yes <input type="checkbox"/>	ASP Yes <input type="checkbox"/>	AVPA Yes <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>	<table border="1"> <tr> <td>Connection Fee \$ _____</td> </tr> <tr> <td>Receipt Number _____</td> </tr> </table>	Connection Fee \$ _____	Receipt Number _____
MDP Yes <input type="checkbox"/>	ASP Yes <input type="checkbox"/>	AVPA Yes <input type="checkbox"/>							
No <input type="checkbox"/>	No <input type="checkbox"/>	No <input type="checkbox"/>							
Connection Fee \$ _____									
Receipt Number _____									
Land Use Classification: <u>Direct Control "DC"</u>	Tax Roll No: <u>148035</u>								
Class of Use: <u>Commercial</u> <small>(Commercial/Industrial/Residential/Institutional/Home Based Business)</small>	Permitted/Discretionary: <u>Discretionary</u>								
Proposed Use: <u>Accessory (Shed)</u>									
Development Application Fee Enclosed: <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Amount \$ <u>100.00</u> Receipt No: <u>168250</u>								



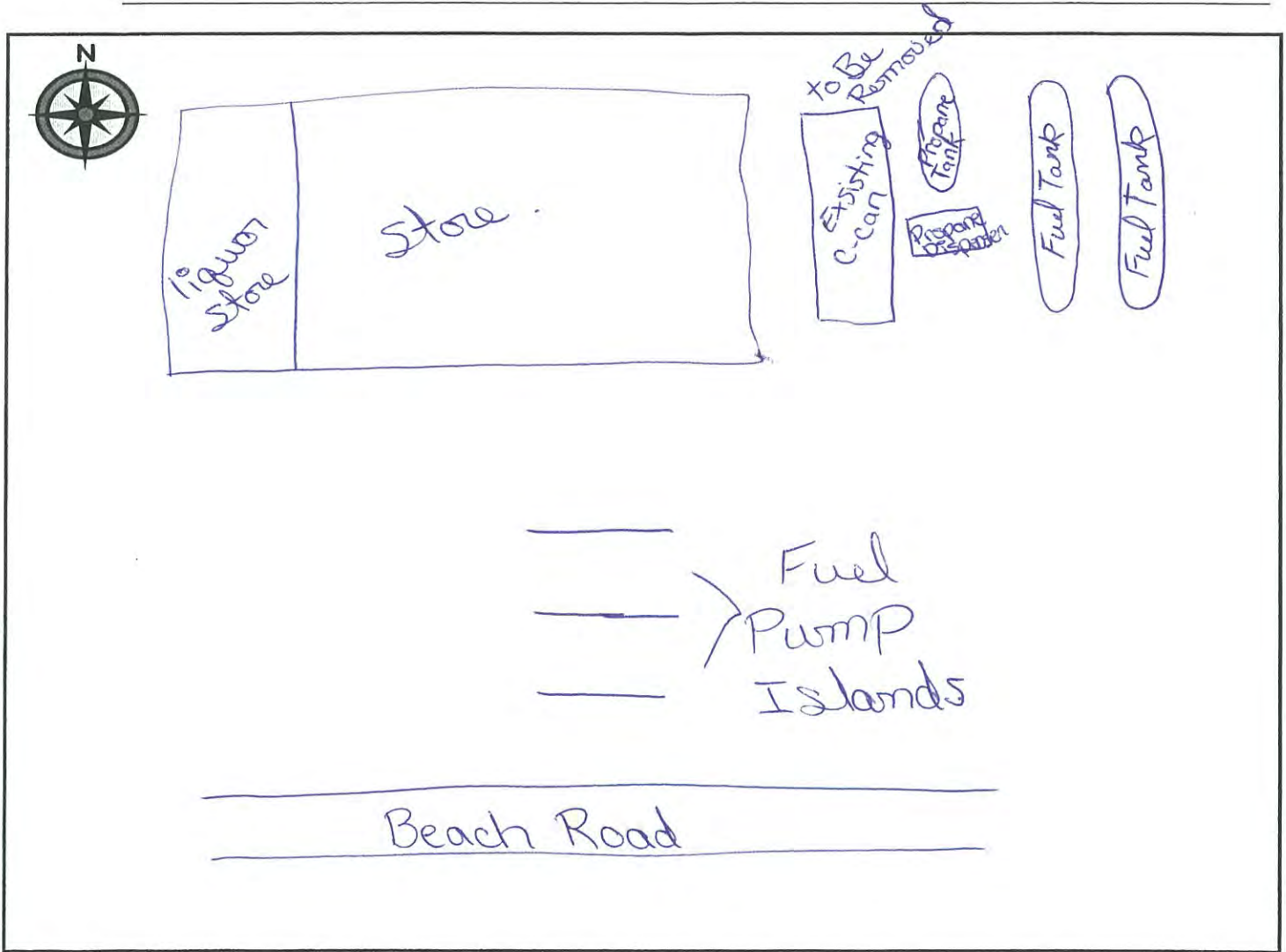
Development Permit Application

SITE PLAN

QTR./L.S. SEC TWP RG M PLAN NO. BLK. LOT Size of Parcel
 or and ac. ha.

Date of site plan: _____

Remarks: _____



Information Checklist for site plan

- ___ location/distance of existing buildings from property lines
- ___ location of access/driveway, and distance from intersections
- ___ location of shelterbelts and/or treed areas
- ___ location of parking and loading areas

- ___ location/distance of proposed buildings from property lines
- ___ ravines, creeks, lakes, sloughs, and any other water bodies
- ___ location of road(s), road allowances
- ___ length and width of property

Setbacks from Property Lines

FRONT YARD	ft
_____	m

REAR YARD	ft
_____	m

SIDE YARD (1)	ft
_____	m

SIDE YARD (2)	ft
_____	m

Development Permit Property



File No: 313-DP-13

DISCLAIMER

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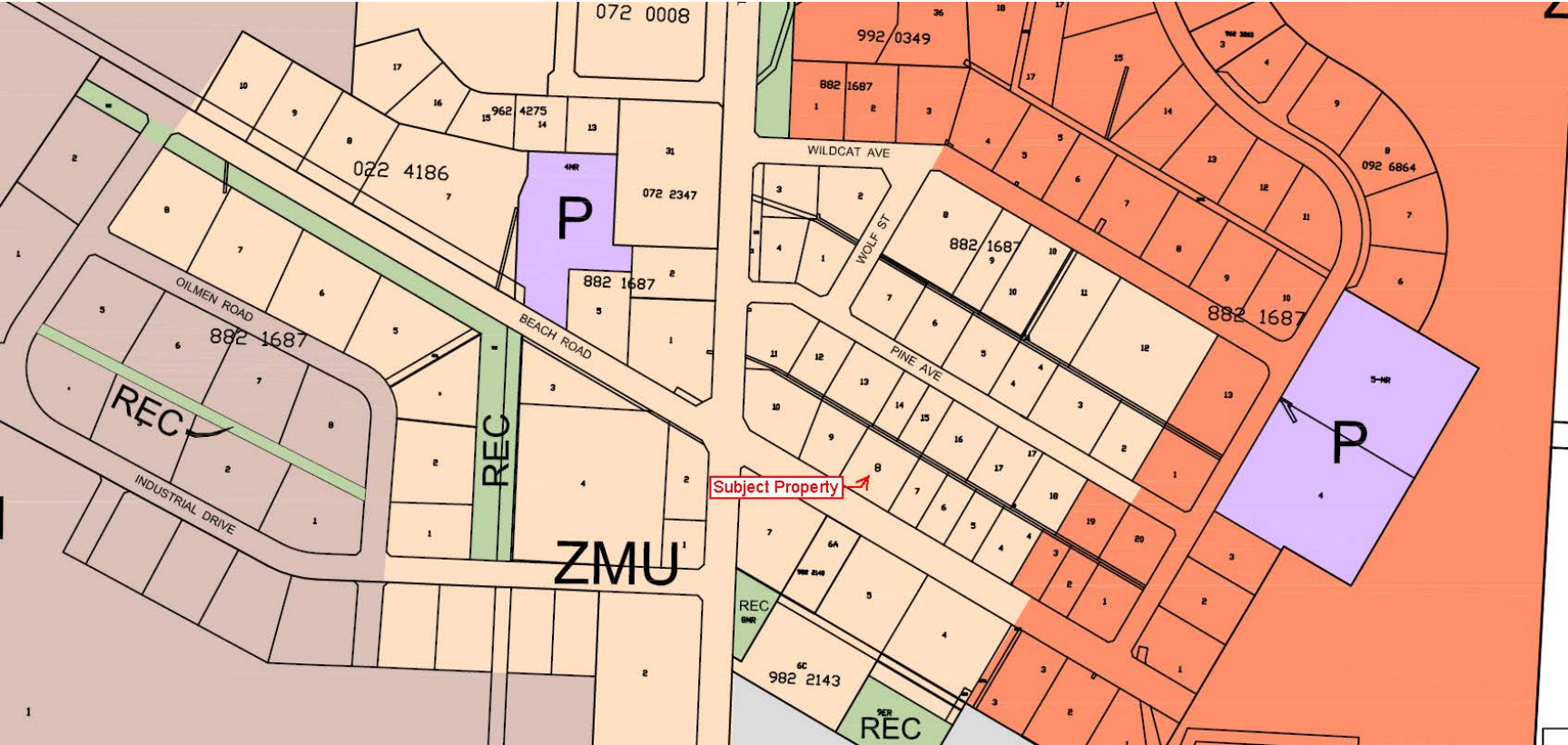
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Mackenzie County

NOT TO SCALE

DEVELOPMENT PERMIT



File No. 313-DP-13

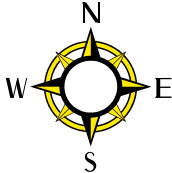
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Mackenzie County

NOT TO SCALE





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	North West La Crete (Vanguard) Storm Sewer

BACKGROUND / PROPOSAL:

Vanguard Realty has been developing in La Crete for many years. They have regularly requested that the County assist in constructing/funding the storm sewer infrastructure that is required in what is currently northwest La Crete (Area D, attached).

According to policy DEV001 – Urban Development Standards, the County will pay for the construction of a storm sewer trunk main (policy attached). A large portion of the storm sewer infrastructure that Vanguard is requesting would qualify as a trunk main.

Detailed engineering has not been completed regarding this potential project. The alignment has been designed based on minimum grades, but the alignment is subject to change. The latest price estimates are ten years old, but total costs would likely run up to the \$1 million range. The construction could be phased over several years though to reduce the upfront costs.

OPTIONS & BENEFITS:

The options include:

Option 1:

Commit to funding the trunk main portion of the storm sewer required for Vanguard Realty's next phase in 2014.

Option 2:

Commit to funding the trunk main portion of the storm sewer required for Vanguard Realty's next phase in future years, with Vanguard participating in the detail design and committing to further site development at the same time.

Author: B. Peters **Reviewed by:** _____ **CAO** JW

Option 3:

Revise policy DEV001, so the County only needs to cover the cost of upsizing storm trunk mains, and recovering a portion of these costs through offsite levies.

COSTS & SOURCE OF FUNDING:

The estimated cost for installing the trunk main is \$600,000 to \$1,000,000. A capital project with the required funding would need to be created in the 2014 Capital Budget.

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

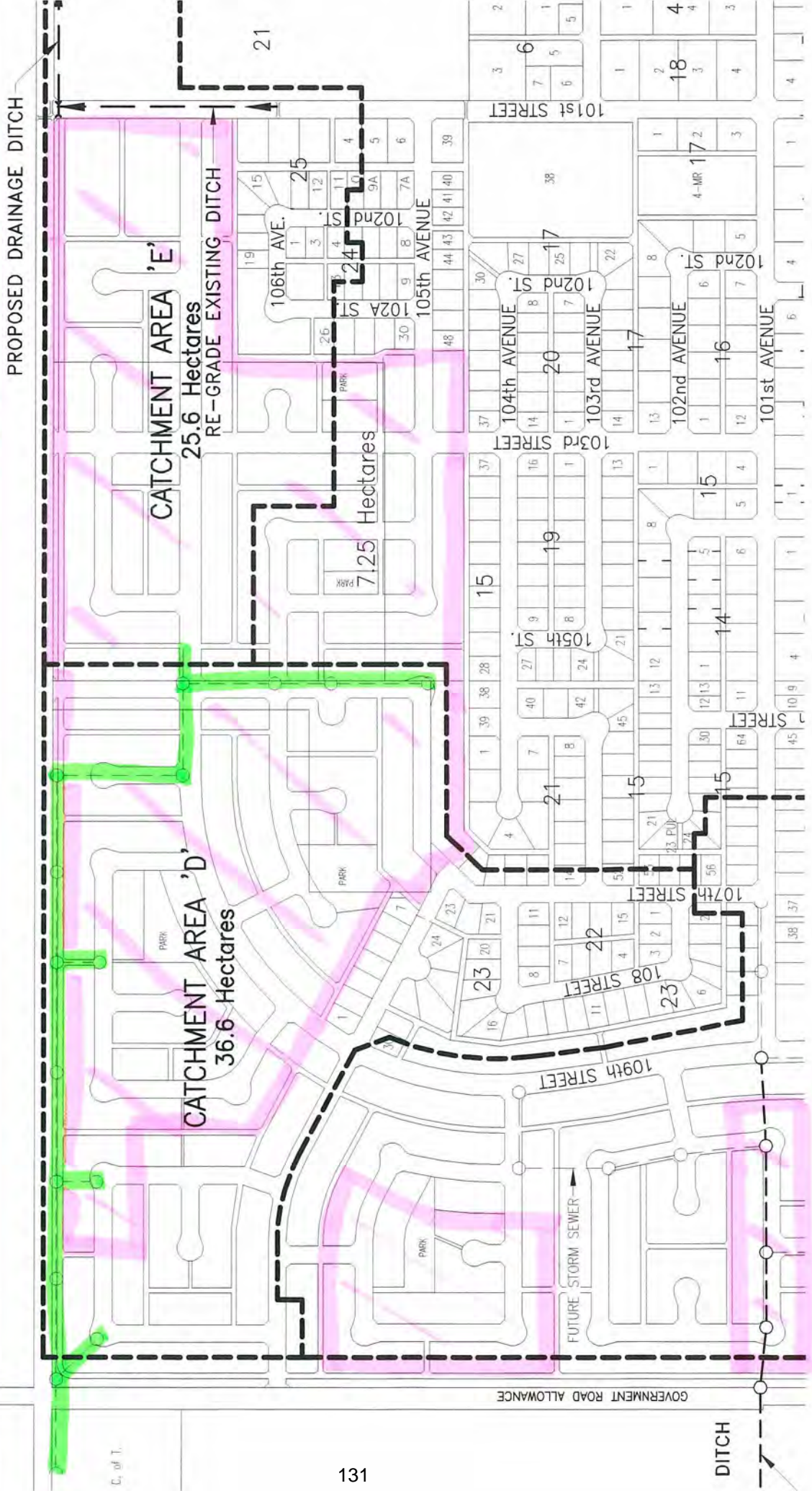
That administration revise Policy DEV001 Urban Development Standards to reflect the County covering the cost of upsizing storm trunk mains and recovering a portion of these costs through offsite levies, and bring it to Council for review and approval.

Author: B. Peters Reviewed by: _____ CAO JW



= undeveloped area

= proposed storm sewer



MACKENZIE COUNTY

TITLE	Urban Development Standards	POLICY NO.	DEV001
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LEGISLATION REFERENCE	Municipal Government Act, Section 5
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PURPOSE

Establish urban development standards to ensure consistent development is maintained within the hamlets of Mackenzie County.

POLICY STATEMENT

Mackenzie County and developers have a shared responsibility for defining and addressing the existing and future needs of the community by creating development policies consistent with community objectives. These policies should be applied equitably and fairly to all within that community. All beneficiaries of development should participate in the cost of providing and installing infrastructure in the community on an equitable basis that relates to the degree of benefit. Municipal funded projects tend to encourage development while maintaining affordable lot prices.

GUIDELINES

1. Mackenzie County will:
 - a) adopt development standard requirements for individual urban zoning as indicated in this policy,
 - b) determine who is responsible for installation of the infrastructure as indicated in this policy,
 - c) determine who is responsible for the cost of installing the infrastructure as indicated in this policy,
 - d) pay for the difference in costs when requiring the Developer to oversize the water or sewer mains,
 - e) pay for the difference in costs when requiring the Developer to construct main arterial roads (proportionate to a standard road), and
 - f) pay for the storm sewer trunk main.
2. The developer will be responsible for all costs except where otherwise indicated in this policy.

FUNDING

1. Upon an administrative review of a proposed subdivision plan, the over-sizing of roads and/or servicing lines may be requested by the County. In this situation, the County shall reimburse the Developer for the costs of the over-sizing.
2. County Administration shall bring over-sizing requests to Council for review and approval during the annual budget deliberations.

URBAN DEVELOPMENT STANDARDS

The following chart indicates the minimum standards on new development.

Zoning	Curb & Gutter	Sidewalk	Under Ground Power	Street Lights (under ground power)	Street Lights (over head power)	Paved Roads (hot mix)	Storm Sewer Internal	Storm Sewer Trunk Main
MHP				√		√	√	County
MHS	√*	√*		√		√	√	County
HCR							√	County
All other Residential	√*	√*	√	√		√	√	County
Commercial	√*	√*	√	√		√	√	County
Industrial					√			County

Definitions

(√) – means the requirement

(*) – means Local Improvement

(County) – means Mackenzie County

(Zoning) – As per the Land Use Bylaw

(Storm Sewer Trunk Main) – means storm sewer that benefits either present or future development areas as determined by the County

(Storm Sewer Internal) – means storm sewer that only benefits the subdivision within the Developers Agreement

(Storm Sewer Collection System) – may, include but is not limited to, ditches, ponds and underground piping

	Date	Resolution Number
Approved	18-Jun-02	02-460
Amended	13-Jan-04	04-009
Amended	23-Jun-04	04-510
Amended	10-May-05	05-255
Amended	13-Dec-05	05-674
Amended	26-Mar-09	09-03-227
Amended	13-Oct-10	10-10-855
Amended	23-Feb-11	11-02-199



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Agricultural Land Fragmentation

BACKGROUND / PROPOSAL:

The discussion surrounding “80 Acre Splits” has been around for some time, and at the request of councillors, it has been added to the agenda.

Currently the Municipal Government Act (MGA) states:

Section 632.3.f

A municipal development plan: must contain policies respecting the protection of agricultural operations.

Section 639.1

In preparing a land use bylaw, a municipality must consider the protection of agricultural operations

The MGA provides no direction beyond that both the Municipal Development Plan (MDP) and Land Use Bylaw (LUB) must consider the protection of agricultural operations. Both of these documents are municipal documents that Council may apply their interpretation to and change by bylaw.

Currently, the Municipal Development Plan states:

S 3.0

The MDP recognizes that:

Better Agricultural Lands and agricultural operations are protected to ensure the County has a productive agricultural land base that will provide an abundance of food products and supports families involved in the agri-business

Author: B. Peters **Reviewed by:** _____ **CAO** JW

S 3.2.5

Mackenzie County shall discourage the removal of Better Agricultural Land from production, or its fragmentation

S 4.1

Preserve Better Agricultural Land for agricultural land uses
Minimize the impacts of non-agricultural uses on existing agricultural operations

S 4.2.15

Farmstead separations shall be as small as possible, ideally in the 1.21 ha (3 acres) to 4.05 ha (10 acres) range, or such larger area as is needed to include improvements, shelterbelts, woodlots or other areas with no agricultural value. Woodlots included in a subdivided yard site may be subject to a conservation easement.

S 4.2.2

In the Agricultural Policy Area, Better Agricultural Land shall be preserved for agricultural operations.

- a) Mackenzie County shall encourage the maintenance of the 64.8 ha (160 acre) quarter section or river lots as the basic farm unit.

The LUB currently reflects the same wording as the MDP.

S 8.1 Agricultural "A"

The purposes of this land use district are to conserve land for a wide range of agricultural uses, to minimize the fragmentation of agricultural land, and to limit non-agricultural land uses to those which would not interfere with agricultural practices.

Another item to note is that the Province is re-emphasizing the importance of agriculture to the economy, and is strengthening its policies to protect and enhance agriculture. The Draft South Saskatchewan Regional Plan (SSRP) identifies agricultural land fragmentation as an issue and is taking measures to reduce the fragmentation of agricultural land. An excerpt from the Draft SSRP (p. 61) states:

Agriculture

Strategies:

- a. **Maintain an agricultural land base** by reducing the fragmentation and conversion of agricultural land
 - Municipalities are encouraged to **identify areas** where agricultural activities, including extensive and intensive agricultural and associated activities, should be the primary land use in the region.
 - Municipalities are encouraged to **limit the fragmentation** of agricultural lands and their premature conversion to other non-agricultural uses, especially within areas where agricultural has been identified as a primary land use in the region. Municipal planning, policies and tools that promote the efficient use of land should be used where appropriate to support this strategy.

Author: B. Peters Reviewed by: CAO JW

- Where possible, municipalities are encouraged to employ appropriate planning tools to direct non-agricultural subdivision and development top areas where such development will **not constrain the agricultural activities**, or to areas of lower-quality agricultural lands.

There are many other examples of jurisdictions that have allowed agricultural land fragmentation, only to later enact policies to try to stop further fragmentation. The effects of fragmenting the agricultural land in Mackenzie County would likely not be apparent for several decades, perhaps a century, but at that time it certainly isn't something that can be undone (Ukraine is a prime example of the difficulties and inefficiencies of farming due to fragmented land).

OPTIONS & BENEFITS:

There are multiple options available:

Option 1:

Maintain the status quo and regard the current bylaws as being in the best interest of the County's agricultural community.

Benefits include: reducing number of farmer/acreage owner conflicts regarding noise, dust, chemical; more efficient farming operations for all farmers; preserving productive farm land for farm use; reduces number of non-agricultural uses in ag areas; keeps traffic volume on rural roads lower; reduces demand for additional rural services (fire, ambulance, water, sewer).

Option 2:

Amend the MDP and LUB to remove the wording restricting agricultural land fragmentation, and amend the LUB to include provisions for subdividing 80 acre parcels.

Benefits include: Accommodates hobby farmers while tying up less land; allow more productivity out of poor agricultural areas (poor soil); likely increase assessment marginally.

Option 3:

Amend the MDP and LUB to remove the wording restricting agricultural land fragmentation, and amend the LUB to include provisions for subdividing parcels of any size. Allow but discourage the fragmentation of land by charging a substantial levy, per acre, for subdivisions in excess of ten acres. Administration recommends that the levy be at least \$750 per acre, and be placed in a reserve that is designated for rural recreation/development.

Benefits include:

Accommodates hobby farmers while tying up less land; allow more productivity out of poor agricultural areas (poor soil); allows land owners to sell parcel of any size to any one; restricts number of large subdivided parcels due to cost; contributes funds towards rural recreation/development; same benefits as Option 1 but to a lesser degree.

Author: B. Peters Reviewed by: CAO JW

COSTS & SOURCE OF FUNDING:

Costs would be minimal to amend the MDP and LUB, likely around \$1000, and be borne by the Planning Department's operating budget. The staff time needed to make the amendments would be the biggest cost.

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

The Planning Department recommends Option 1 or Option 3, but ultimately this item is for discussion.

Author: B. Peters Reviewed by: _____ CAO JW



MACKENZIE COUNTY

REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Flood Areas for Rural Subdivision Approvals

BACKGROUND / PROPOSAL:

At the May 7th, 2013 Council Meeting, Motion 13-05-320 was made stating:

That administration research options for identifying flood areas for subdivision approvals in rural areas.

The subject was initially brought up because of a handful of properties that received some flooding this spring as a result of the spring runoff. These properties were primarily located in the La Crete/Buffalo Head Area. Some of the affected properties were located along creeks and/or drainage channels, but some were in areas that were thought to be safe. The “safe” properties were all located upstream of a road/intersection where the culverts could not handle the flow and therefore the water backed up causing the flooding.

One option that administration has considered, which would likely eliminate almost all surface flooding, but would be difficult to enforce, especially on large parcels, is to amend the Land Use Bylaw to include a provision requiring that all openings to any building be at or above the road centerline elevation. This option does not address Council’s request, but should eliminate most cases of property damage to overland flooding. This requirement is currently included in hamlet development approvals, but not in rural approvals.

The Land Use Bylaw currently states in S 7.1.d

The total site area (LOT) of any development shall have a positive surface drainage that does not adversely affect the neighboring properties.

Section 7.24, Flood Prone Lands only refers to lands within the 1:100 year flood zone. The only identified 1:100 year flood zone within the County is in/near Fort Vermilion.

Author: B. Peters **Reviewed by:** _____ **CAO** JW

OPTIONS & BENEFITS:

Administration has contemplated the motion for some time, and has only come up with two methods for proceeding in the direction provided.

Option 1:

The first option would be to have a full scale hydrological study completed of all creeks and major drainage channels within the County, identifying 1:100 flood plains. This would be an expensive undertaking (millions of dollars), and as soon as a single new major drainage channel is constructed it would render large surrounding portions of the study inaccurate. This would also not address the minor drainage channels and road ditches. Administration does not feel that this approach is a viable option based on the costs and relatively low shelf life of the study.

Option 2:

The second option would be to take the road washout maps that the Public Works department created in spring of 2013, and draw generic circles around every area that had a road washout. The Planning Department would then require that any subdivision or development applicant that falls within those circles provide proof that their property will not flood. It would be difficult for the applicants to prove this, and likely quite costly. Administration is also not confident that refusing an application because it is deemed to be in a flood prone area would stand up to the Subdivision and Development Appeal Board (SDAB) if it is only based on the spring 2013 washouts.

COSTS & SOURCE OF FUNDING:

For discussion. Option 1 would be several million dollars, and Option 2 would be negligible.

SUSTAINABILITY PLAN:

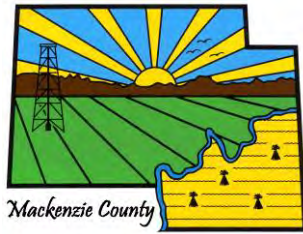
COMMUNICATION:

N/A

RECOMMENDED ACTION:

For discussion.

Author: B. Peters Reviewed by: _____ CAO JW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Byron Peters, Director of Planning & Development
Title:	Development Statistics Report – Year End Comparison (2013)

BACKGROUND / PROPOSAL:

Following is the year-end statistical comparisons from 2010-2013 (January to December).

All Development Permit applications

- 2010 Development Permits 300 permits (construction value \$28,808,808.10)
- 2011 Development Permits 278 permits (construction value \$76,903,808.10)
- 2012 Development Permits 278 permits (construction value \$29,632,596.00)
- 2013 Development Permits 313 permits (construction value \$35,918,626.65)

(2011 High construction value is due to a new compressor station in Ward 10)

Residential Building Activity Report

- 2010 Building Activity 175 permits (Value \$14,612,427.00)

Author: Liane Lambert
Planner

Reviewed By: _____

CAO JW

- 2011 Building Activity 178 permits (Value \$15,668,450.00)
- 2012 Building Activity 211 permits (Value \$23,816,096.00)
- 2013 Building Activity 231 permits (Value \$23,281,203.30)

Subdivision Application Report

- 2010 Subdivisions 22 applications
- 2011 Subdivisions 32 applications
- 2012 Subdivisions 54 applications
- 2013 Subdivisions 45 applications

(See Attached Breakdowns)

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

RECOMMENDED ACTION:

That the Development Statistics Report – Year End Comparison (2013) be received for information.

Author: Liane Lambert
Planner

Reviewed By:

CAO JW

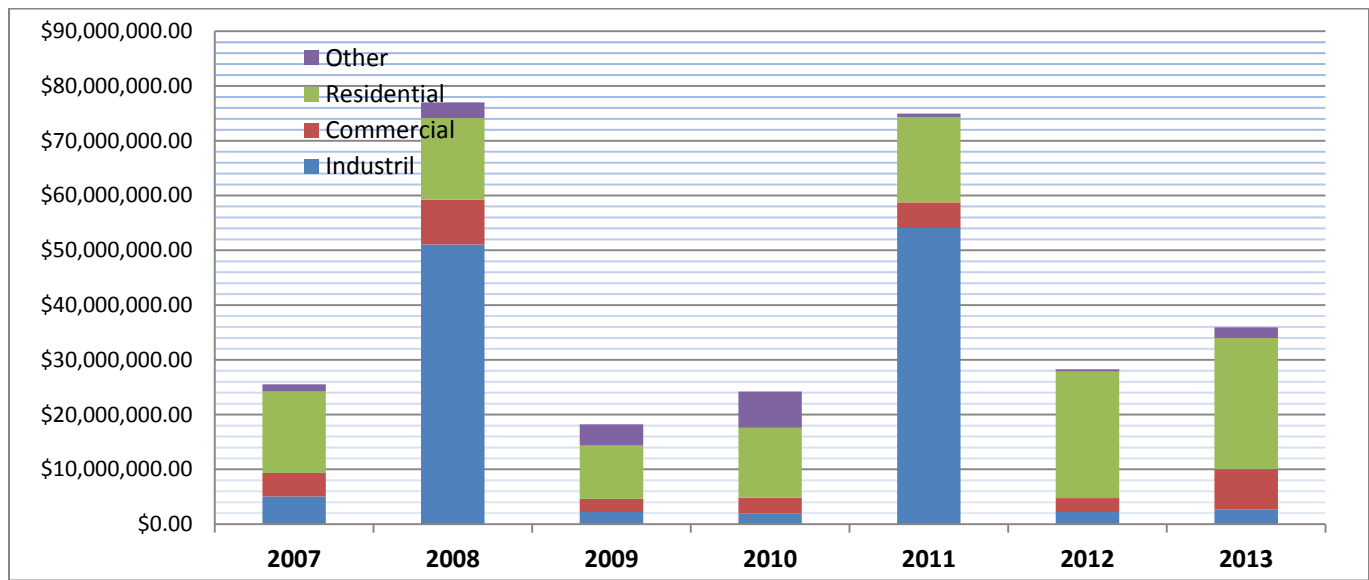
DEVELOPMENT STATISTICS

Development applications by construction value

	2007	2008*	2009	2010	2011*	2012	2013
Industrial	8,008,300	52,687,000	2,265,000	3,319,000	54,777,000	3,003,000	\$2,637,000
Commercial	4,760,500	8,515,000	2,571,200	4,022,000	5,592,550	2,402,500	\$7,394,500
Residential	16,954,863	15,233,063	10,169,616	14,803,816	16,231,775	23,816,096	\$23,926,626
Other*	1,294,660	3,028,000	3,879,046	6,663,992	301,800	411,000	\$1,960,500
Total	31,018,323	79,463,063	18,884,862	28,808,808	76,903,125	29,632,596	\$35,918,626

Development applications by number of permits (53 Discretionary use Permits, 220 Permitted Use Permits)

	2007	2008	2009	2010	2011	2012	2013
Industrial	27	19	19	26	21	28	17
Commercial	40	51	55	58	45	29	56
Residential	211	180	172	192	203	211	230
Other*	26	21	19	24	9	10	7
Total	304	272	265	300	278	278	313

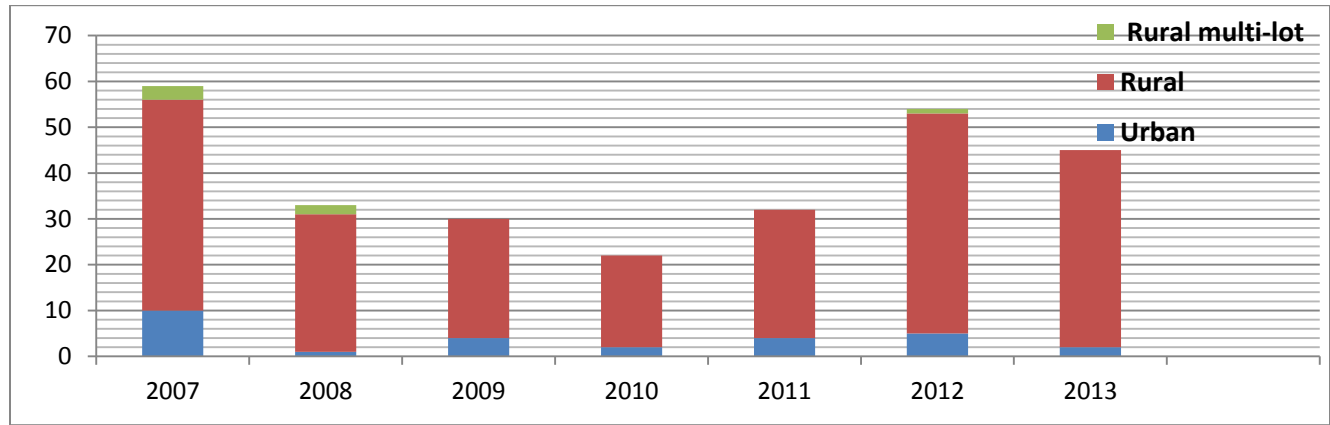


Residential Development by number of permits

	2007	2008	2009	2010	2011	2012	2014
Multi-Family Dwellings	2	1	1	2	4	3	1
Single Family Dwellings	79	71	40	52	47	78	74
Mobile Homes	63	49	41	43	53	52	39
Ancillary(Garages, Additions)			49	56	62	33	70
Others (Fences, Decks, Reno's)			41	22	12	33	47
Total	144	121	172	175	178	211	231

Subdivisions by number of applications

	<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>
Urban	10	1	4	2	4	5	2
Rural	46	30	26	20	28	48	43
Rural Multi-lot	3	2	0	0	0	1	0
Total	57	33	30	22	32	54	45



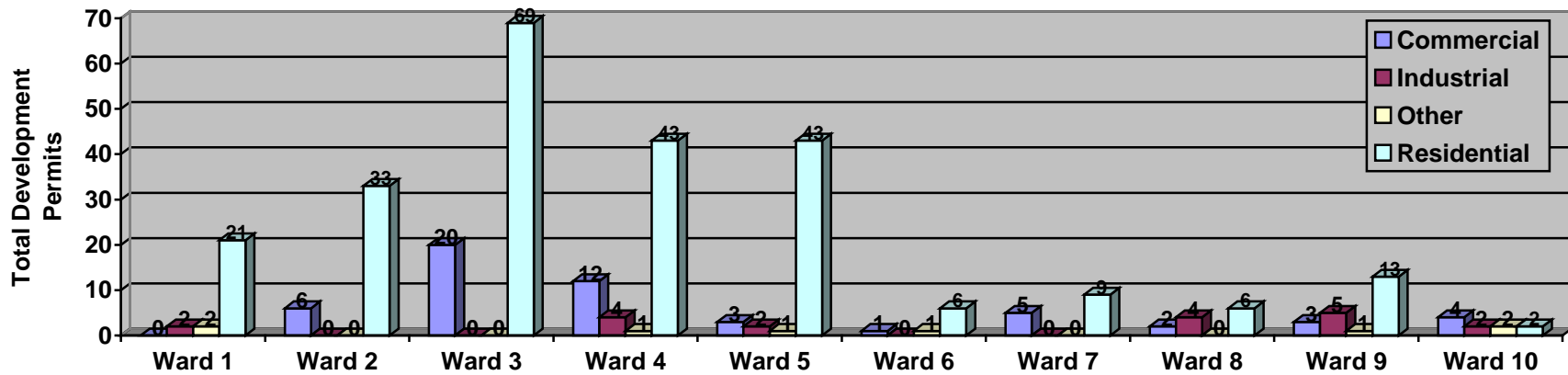
Subdivisions by lots or acres (rural)

	<i>2007</i>	<i>2008</i>	<i>2009</i>	<i>2010</i>	<i>2011</i>	<i>2012</i>	<i>2013</i>
Number of Lots	82	59	89	22	32	84	78
Rural in acres	644	317	353	206	311	549.66	446.99
Multi-rural in acres	9	113	0	0	0	8.7	0
Urban in acres	260	8	4	27	46	32.74	60.82
Total Acres	995	497	357	233	357	591.1	507.81

*Other – public use facilities and home based businesses

*2008 Industrial spike is due to the Mustus Lake Co-Gen plant

*2011 Industrial spike is due to a New Compressor Station in Ward 10



Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Commercial	0	6	20	12	3	1	5	2	3	4	56
Industrial	2	0	0	4	2	0	0	4	5	2	17
Other	2	0	0	1	0	1	0	0	1	2	7
Residential	21	33	69	43	29	6	9	6	13	2	230
Total	25	39	89	60	34	8	14	12	22	10	313

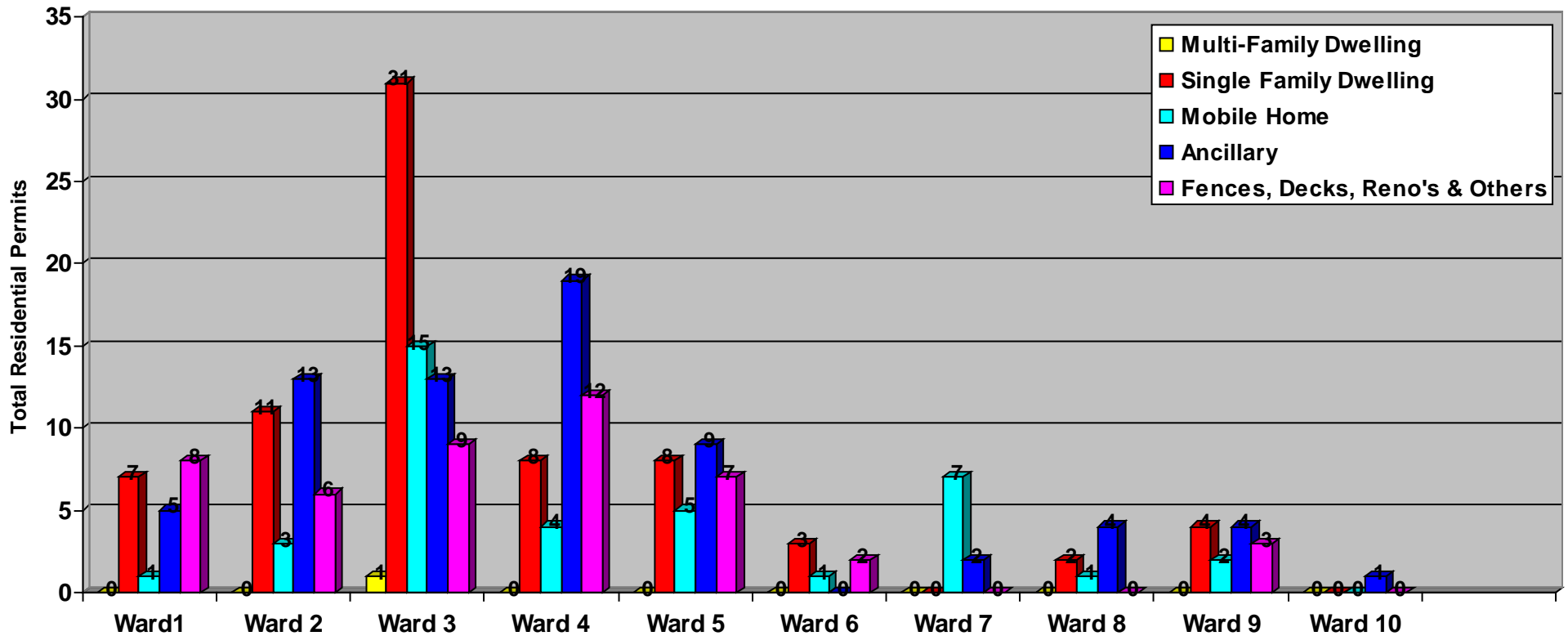
Development	Permits	Construction Cost
Commercial	56	\$7,394,500.00
Industrial	17	\$2,637,000.00
Other	11	\$1,960,500.00
Residential	230	\$23,926,626.00
TOTALS	313	\$35,918,626.00

**Mackenzie County
Development Summary
January 1, 2013 to December 31, 2013**

Wards	Construction Cost
Ward 1	\$2,770,000.00
Ward 2	\$3,739,000.00
Ward 3	\$12,725,600.00
Ward 4	\$8,213,870.00
Ward 5	\$2,488,130.00
Ward 6	\$866,526.65
Ward 7	\$1,225,000.00
Ward 8	\$300,500.00
Ward 9	\$3,128,000.00
Ward 10	\$462,000.00
TOTAL	\$35,918,626.65

Total Discretionary Permits – 53
Total Permitted Permits - 220

**Mackenzie County
Residential Development Permit Application
January – December, 2013**



Residential Development	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Multi-Family Dwelling	0	0	1	0	0	0	0	0	0	0	1
Single Family Dwelling	7	11	31	8	8	3	0	2	4	0	74
Mobile Homes	1	3	15	4	5	1	7	1	2	0	39
Ancillary (Additional, Garages)	5	13	13	19	9	0	2	4	4	1	70
Fences, Decks, Reno's & Others	8	6	9	12	7	2	0	0	3	0	47
Total	21	33	69	43	29	6	9	7	13	1	231

Wards	Permits	2013 Multi-Family Dwelling Construction Cost
Ward 1		
Ward 2		
Ward 3	1	\$800,000.00
Ward 4		
Ward 5		
Ward 6		
Ward 7		
Ward 8		
Ward 9		
Ward 10		
TOTAL	1	\$800,000.00

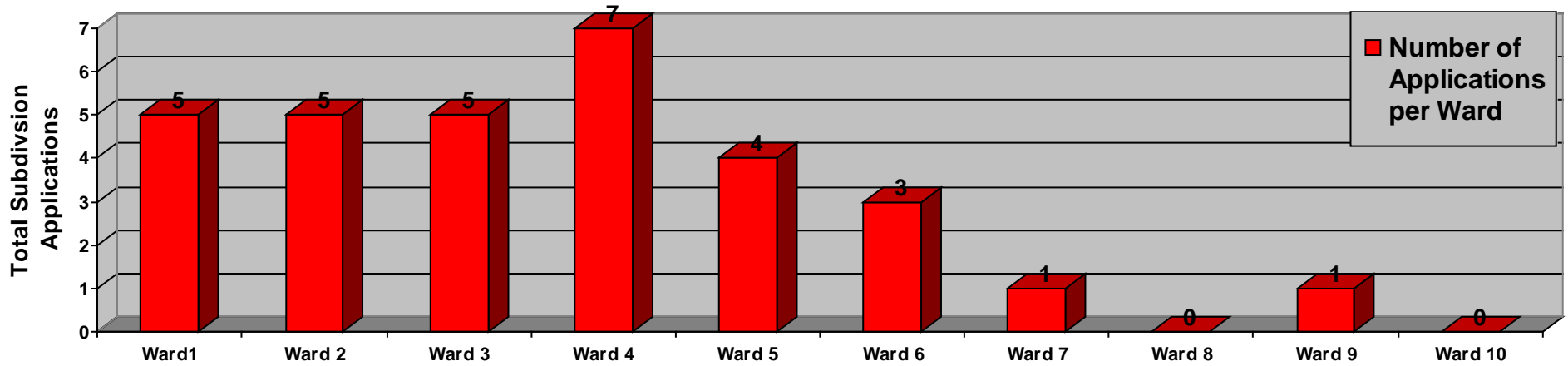
Wards	Permits	2013 Single Family Dwelling Construction Cost
Ward 1	7	\$1,301,000.00
Ward 2	11	\$2,505,000.00
Ward 3	31	\$6,215,000.00
Ward 4	8	\$1,851,370.00
Ward 5	8	\$990,000.00
Ward 6	3	\$716,526.65
Ward 7	0	\$0.00
Ward 8	2	\$60,000.00
Ward 9	4	\$840,000.00
Ward 10	0	\$0.00
TOTAL	74	\$14,478,896.65

Wards	Permits	2013 Mobile Home Construction Cost
Ward 1	1	\$74,000.00
Ward 2	3	\$266,000.00
Ward 3	15	\$731,300.00
Ward 4	4	\$605,000.00
Ward 5	5	\$248,000.00
Ward 6	1	\$0.00
Ward 7	7	\$927,000.00
Ward 8	1	\$0.00
Ward 9	2	\$320,000.00
Ward 10	0	\$0.00
TOTAL	39	\$3,171,300.00

Wards	Permits	2013 Ancillary Building (Additions, Garages Detached & Attached)
Ward 1	5	\$495,000.00
Ward 2	13	\$802,000.00
Ward 3	13	\$587,100.00
Ward 4	19	\$1,535,000.00
Ward 5	9	\$480,000.00
Ward 6	0	\$0.00
Ward 7	2	\$80,000.00
Ward 8	4	\$73,000.00
Ward 9	4	\$515,000.00
Ward 10	1	\$2,000.00
TOTAL	70	\$4,569,100.00

Wards	Permits	2013 Fences, Decks, Reno's & Others
Ward 1	8	\$350,000.00
Ward 2	6	\$116,000.00
Ward 3	9	\$11,700.00
Ward 4	12	\$209,000.00
Ward 5	7	\$40,130.00
Ward 6	2	\$65,000.00
Ward 7	0	\$0.00
Ward 8	0	\$0.00
Ward 9	3	\$15,550.00
Ward 10	0	\$0.00
TOTAL	47	\$807,380.00

Wards	Permits	2013 TOTAL Residential Building Activity
Ward 1	21	\$2,220,000.00
Ward 2	33	\$3,689,000.00
Ward 3	69	\$8,345,100.00
Ward 4	43	\$4,200,370.00
Ward 5	29	\$1,758,130.00
Ward 6	6	\$1,563,053.30
Ward 7	9	\$1,007,00.00
Ward 8	7	\$133,000.00
Ward 9	13	\$1,370,550.00
Ward 10	1	\$2,000.00
TOTAL	231	\$23,281,203.30



Approved Subdivision Applications	Ward 1	Ward 2	Ward 3	Ward 4	Ward 5	Ward 6	Ward 7	Ward 8	Ward 9	Ward 10	Total
Urban	0	0	2	0	0	0	0	0	0	0	2
Rural	4	7	0	9	13	3	0	5	2	0	43
Rural Multi Lot	0	0	0	0	0	0	0	0	0	0	0
Total	4	7	2	9	13	3	0	5	2	0	45

Wards	Number of lots	Rural in Acres	Multi Rural in Acres	Urban in Acres	Boundary Adjustments in Acres
Ward 1	4	50	0	0	0
Ward 2	7	60.82	0	0	0
Ward 3	34	0	0	60.82	0
Ward 4	10	90.26	0	0	0
Ward 5	13	123.87	0	0	0
Ward 6	3	56.42	0	0	0
Ward 7	0	0	0	0	0
Ward 8	5	46.06	0	0	0
Ward 9	2	19.56	0	0	0
Ward 10	0	0	0	0	0
TOTAL	78	446.99	0	60.82	0

**Mackenzie County
Approved Subdivision
Application Summary
January 1 to December 31,
2013**

Total amount of area subdivided from January till December 2013- 507.81 acres



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Alison Kilpatrick, Director of Corporate Services
Title:	Public Works and Government Services Canada Refund Request for Taxes Paid in December 2013 (Fort Vermilion Experimental Farm Property)

BACKGROUND / PROPOSAL:

Mackenzie County purchased all the property previously known as the Experimental Farm effective December 1, 2013. As Public Works and Government Services Canada (PWGSC) paid the 2013 property taxes, they are requesting a refund for the portion of property taxes for the period that Mackenzie County owned the site, amounting to \$83.24.

OPTIONS & BENEFITS:

Mackenzie County now owns the land and is obligated to refund Public Works and Government Services Canada for one month property taxes.

COSTS & SOURCE OF FUNDING:

Property Tax Write Offs (Operating Budget)

SUSTAINABILITY PLAN:

COMMUNICATION:

Public Works and Government Services Canada

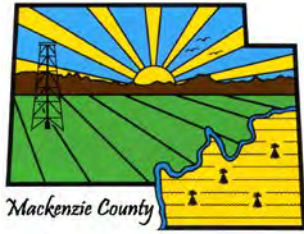
Author: D. Pawlik/A. Kilpatrick **Reviewed by:** _____ **CAO** JW

RECOMMENDED ACTION:

That Public Works and Government Services Canada (PWGSC) be reimbursed the sum of \$83.24, representing the property taxes paid by PWGSC for the month of December 2013 for the Fort Vermilion Experimental Farm properties listed below:

Tax Roll	2013 Tax Levy	December Amount
074637	160.26	13.36
074639	146.35	12.20
074642	149.71	12.48
074678	8.43	0.70
076711	523.60	44.50
TOTAL		83.24

Author: _____ Reviewed by: _____ CAO JW



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Policy UT006 – Municipal Rural Water Servicing

BACKGROUND / PROPOSAL:

During one of the Committee of the Whole meetings, Council provided a general guideline towards the establishment of a new municipal rural water servicing policy:

- The main water trunk lines will be constructed at the sole discretion of the County Council and may be funded by a combination of general municipal tax, provincial and federal grants, reserves, other contributions, connection fees, and debentures.
- The laterals extensions will be constructed on a cost recovery basis* and be driven by the ratepayers (sufficient demand).

**Please note that the period of recovery for the cost recovery basis was not discussed.*

Simultaneously, Mackenzie County held a meeting with the ratepayers residing east of the Hamlet of La Crete (to the seven mile corner on Hwy 697) regarding a potential lateral extension from the main water trunk line (due to a number of inquiries from the area ratepayers). As a result, Mackenzie County engaged DCL Siemens Engineering in preparing a business case to review options and assess the feasibility of this lateral extension.

OPTIONS & BENEFITS:

Please review the attached draft policy. Also attached is the East La Crete Watermain Looping Business Case prepared by DCL Siemens. Some useful information is contained within the business case document and may assist in shaping Council's direction for the proposed policy. For example, Part 3 of the Report – Cost Recovery.

Author: J. Whittleton **Review Date:** _____ **CAO** _____

The draft policy is designed to set the general guidelines for constructing main rural water trunk lines (although after the fact) and a process for future lateral extensions from the main water trunk lines.

Please note there are two topics have been presented within this RFD:

- the general policy; and
- the current connection fees and methodology.

COSTS & SOURCE OF FUNDING:

Please note that if the existing and the proposed financing model (laterals) are utilized, there will be discrepancies between the connection fees for the ratepayers whose properties are adjacent to the main trunk line (funded by the County) vs. financial charges that will be carried by those that require lateral extensions (proposed to be constructed on cost recovery basis). Some may view this as appropriate, and some may find it as an unfair treatment.

That being said, if Council wishes to proceed with their initial intent to recover the costs of laterals construction on a cost recovery basis, Council may wish to consider changing the connection fees for the ratepayers that will be paying for the lateral extensions on a cost recovery basis (thus achieving more equal balance):

Type of Line	Construction Funding	Connection Fees as per the Existing Bylaw?	Other Cost to the County
<i>Main water line trunk</i>	<i>100% County (combination of grants, municipal tax, long term debt, reserves)</i>	Yes	<i>The County absorbs the cost to install a metering chamber and to bring a connection to the property line (estimated \$5,000)</i>
<i>Lateral extension</i>	<i>100% cost recovery – to be established on a case per case basis (connections fees, developer’s contributions, local improvement, offsite levies)</i>	<i>No (to be considered)</i>	<i>The County to absorb the cost to install a metering chamber and to bring a connection to the property line (estimated \$5,000)</i>

Please note the County’s existing connection fee is allocated as follows:

Rural Water Line Connection Fee	\$8,000
Less: County’s Connection Cost (including metering chamber)	\$5,000 (estimated)
Net Revenue	\$3,000

Council also has an option to reassess how the current connections to the property lines are being handled and funded, and reassessing the total connection fee being paid.

Author: J. Whittleton Review Date: _____ CAO _____

For example, if Council increases the existing connection fee to offset the County's connection cost, the County will be collecting the full \$8,000 that could offset the costs of future water trunk main construction and/or laterals. If this is considered, then any ratepayer connecting to a lateral should be also required to pay for the connection cost (including metering chamber).

Example calculation for 100 connections:

Current:

Revenue	\$8,000 x 100 = \$800,000
Less: County's Connection Cost	\$5,000 x 100 = \$500,000
Net Revenue	\$300,000

If County's connection cost is past to the ratepayers:

Revenue	\$800,000
Difference	\$500,000

SUSTAINABILITY PLAN:

The proposed policy is within the County's Four-Step Sustainability Plan and intended to "pave a path" towards sustainable potable water service to the County's ratepayers.

COMMUNICATIONS:

The policy highlights will be communicated through the County Image and will be available on the County's website.

RECOMMENDED ACTION:

That Policy UT006 – Municipal Rural Water Servicing be approved as presented or amended.

Other:

Administration recommends that Council discusses the current connection fees and the connection method and provides direction for any changes as may be necessary.

Administration is also seeking direction regarding any actions Council wishes to take regarding the East La Crete Watermain Looping.

Author: J. Whittleton Review Date: _____ CAO _____

Mackenzie County

Title	Municipal Rural Water Servicing Policy	Policy No.	UT006
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Legislation Reference	Municipal Government Act
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Purpose:

Mackenzie County owns and operates multiple municipal water systems: Hamlet of Fort Vermilion, Hamlet of La Crete and Hamlet of Zama. Property owners residing or having a property outside of hamlet boundaries are desirous of gaining access to the municipal water systems, and Mackenzie County desires to make the quality potable water available to Mackenzie County rural ratepayers through the introduction of a rural water system.

POLICY STATEMENT

This policy is designed to set forth the general guidelines for constructing main rural water trunk lines and a process and sequence for future lateral extensions from the main water trunk lines.

Mackenzie County's rural water services to be delivered echoing the Water for Life goals:

- a) Safe, secure drinking water (public health and prosperity);
- b) Healthy aquatic ecosystems (defining and achieving healthy aquatic ecosystems);
- c) Reliable quality water supplies for a sustainable economy (balanced approach: healthy/sustainable ecosystems, the economy, human health).

Mackenzie County will make their best efforts to encourage information sharing within the Mackenzie Region, and whenever possible and feasible, seek regional water partnerships. Mackenzie County will select technologies and practices that promote water conservation.

GUIDELINES

Main Trunk Water Lines

Mackenzie County shall undertake the construction of the main water trunk lines in phases as described in this policy. The County will seek provincial and/or federal funding to fund the main water trunk line construction; the remaining amount may be funded through the general municipal tax or reserves. A long term debenture may be obtained subject to the County's policy and the regulated debt borrowing limit.

The routes of the main trunk line will be determined by the County's Council for each phase in consultation with municipal engineers and with endeavor to achieve the most cost effective outcome:

- Phase I - From Hamlet of Fort Vermilion to Hamlet of La Crete
- Phase II - From Hamlet of La Crete - South (La Crete Saw Mill)
- Phase III - From Town of High Level – South (Ainsworth OSB Plant)
- Phase IV - From Hamlet of Fort Vermilion to Boyer
- Phase V - From Boyer to the Town of High Level
- Phase VI - From La Crete South Extension to Blue Hills

Construction of each Phase is subject to available budget as may be approved by Council on an annual basis.

Lateral (Extension) Construction

In order to encourage the continuing expansion of the water distribution system, a ratepayer or a group of ratepayers shall be permitted to connect to a lateral extension to the County's main trunk line within the following guideline:

Option 1

A ratepayer or a group of ratepayers may make a request to construct a lateral extension at no cost to the County at any time. Mackenzie County will commit to work with the ratepayers to approve an extension. Any extension shall be within the applicable County approved technical standards, Alberta Environment guidelines, and utilizing a route as approved by the County. All connections from the lateral to individual properties shall be constructed as prescribed by the County's water servicing bylaw.

Option 2

Mackenzie County may undertake construction of laterals if sufficient demand from ratepayers is determined. The sufficient demand shall mean the construction is financially feasible and acceptable on a cost recovery basis by the affected ratepayers. While the County's intent is to establish cost recovery fees for laterals, any construction proposed to be subsidized at any rate shall be subject to available and approved County budget.

At the request of ratepayers, Mackenzie County will facilitate a community meeting and will assist with a business case preparation to determine whether sufficient demand exists. Each request will be assessed on an individual basis with participation of the affected ratepayers. A combination of financial recovery instruments may be considered: connection fees, developer's contributions, offsite

levies, and/or local improvement. These will be determined on a case by case basis for individual areas.

Council reserves the right to make the final decision regarding any lateral extension.

Other

Mackenzie County's water service will be limited to the trickle fill water distribution in all rural areas. Trickle fill water distribution is a low pressure system that continuously fills a water holding tank based on the amount of water the property uses and is controlled by a float valve.

It is preferred that all water lines be constructed within the existing road allowances to avoid the need to obtain additional right-of-way or easements. Other options may be considered subject to the appropriate legal mechanism that shall be established securing the County's access to the lines during construction and subsequently for routine repair and maintenance; these must be appropriately registered against the applicable properties with Alberta Land Titles at no cost to the County. No financial compensation shall be provided by the County to a property owner due to a utility right-of-way easement.

Administrative Responsibilities

The Chief Administrative Officer or Designate shall be responsible for monitoring compliance with this policy.

	Date	Resolution Number
Approved		
Amended		
Amended		

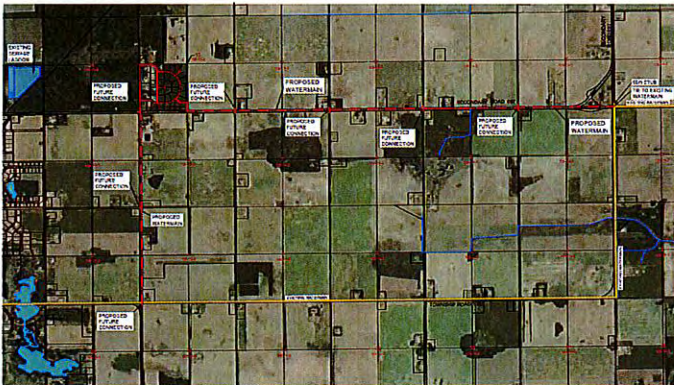


Mackenzie County



East La Crete Watermain Looping

Business Case



October 2013

DCL Siemens Engineering Ltd.
#101, 10630-172 Street
Edmonton, Alberta
T5S 1H8

Phone: 780-486-2000
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Email: blocher@dclsiemens.com

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DCL File: 23-13-77

DCL SIEMENS

Engineering Ltd.



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Appendices

- Appendix A Census Data
- Appendix B Predicted Dwelling Counts
- Appendix C Levels of Cost Recovery
- Appendix D East La Crete Population Growth

1.0 Background

1.1 General

In 2010/2011, Mackenzie County undertook the installation of a watermain from Fort Vermilion to La Crete as a first step in the plan to provide clean and sustainable potable water to the rural residents of the County. In addition to addressing the water needs of the rural residents, this system will also provide a strong incentive for economic development in the region. The next step is to establish a process and sequence that will permit the rural residents to connect to potable water. The East La Crete Watermain Looping project is viewed as the next logical project due to the number of current and future potential users.

The overall system is designed as a "trickle" feed system, which means water will be delivered at a controlled rate of 1 gallon per minute, and each residence connecting will require a cistern to maintain an adequate supply of water for household purposes. The following general assumptions have been made with regard to the preparation of this Business Case:

- Service applicants would purchase the water meter and associated material from Mackenzie County and would be responsible for the installation of this under supervision of County representatives.
- Service applicants would be responsible for the installation of the water service from the property line to the residence/cistern.
- The service connection fee should be established in accordance with Section 3 of this Business Case, "Cost Recovery," or as otherwise decided by Mackenzie County.

1.2 Project Objective

The overall objective of this undertaking is to initiate the connection of more rural residents to the expanded water distribution network. This utility has been developed for the benefit of County residents and needs to be used for the County to realize its full potential.

In addition, it offers the residents an opportunity to save costs, along with other benefits, over the long term as it will negate the need for the following:

- drill and maintain water wells (Drilling could be in the range of \$15,000.)
- pick up or have potable water delivered on a regular basis

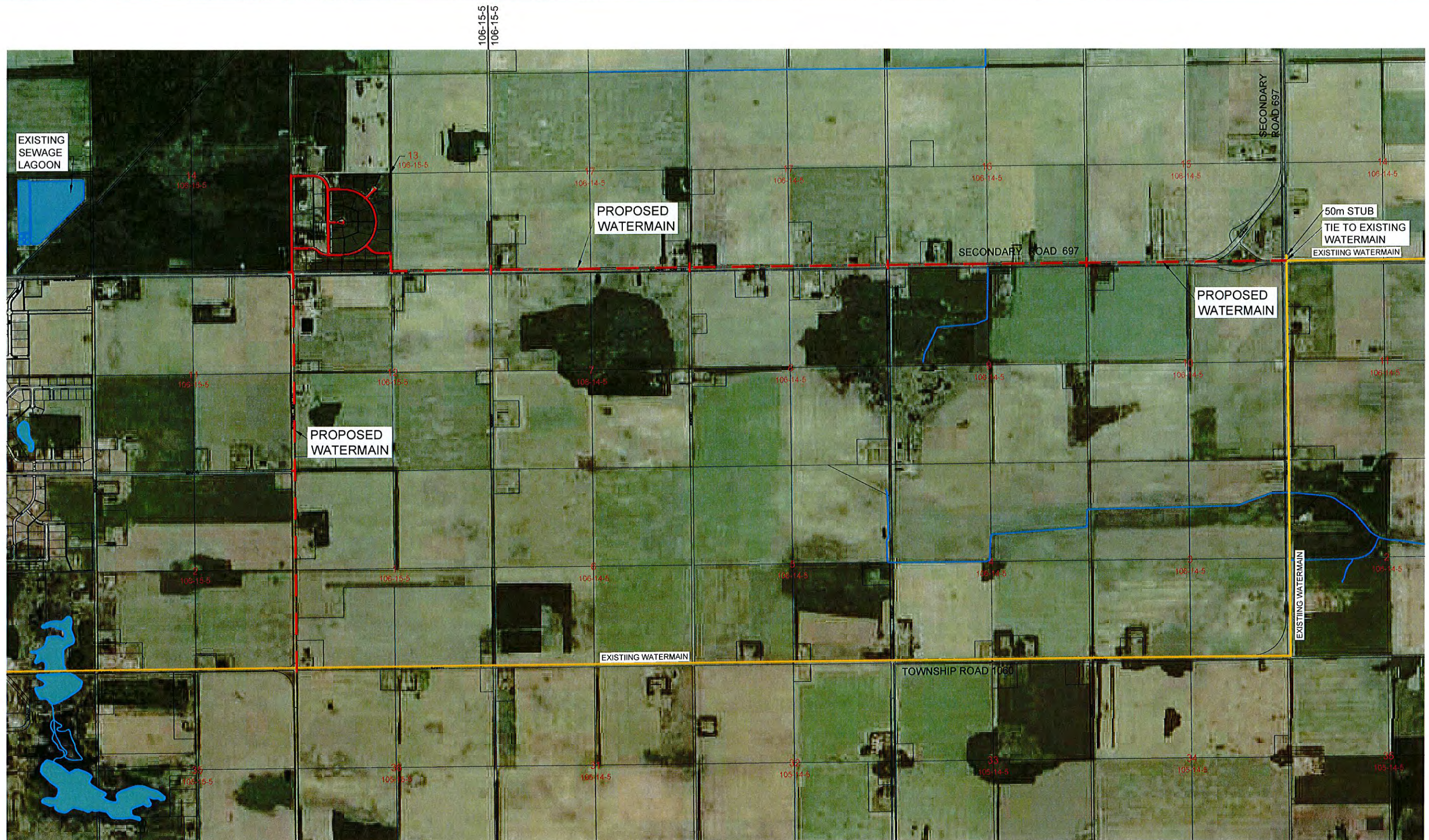
Please note that the dollar values quoted in this report are approximate only and this Business Case will need to be revised once the actual construction costs are known.

2.0 Project Overview

2.1 General

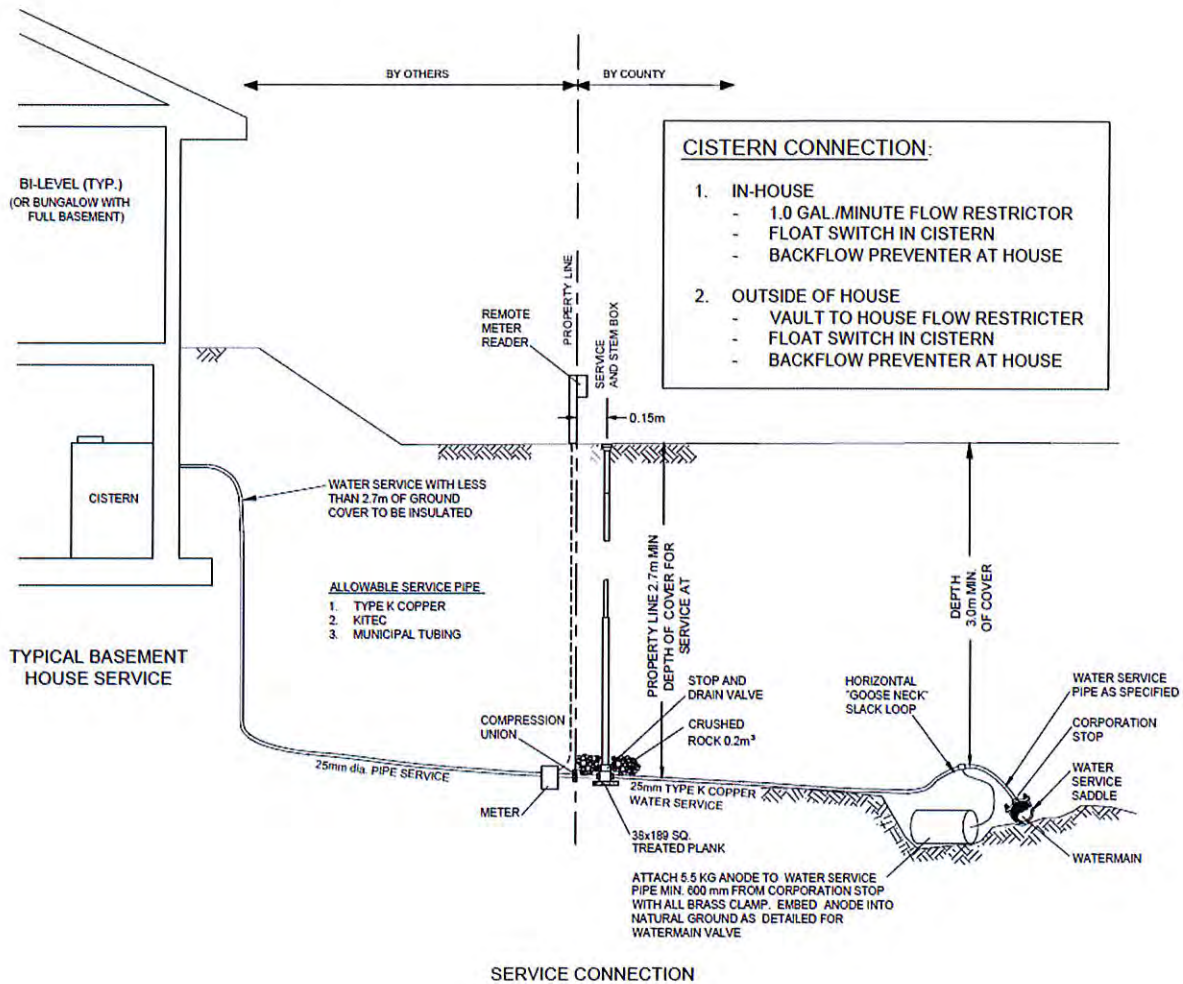
The preliminary routing of the water distribution main is shown on the following page and the basic principles for the alignment are discussed below.

1. The watermain will be placed inside of the road right-of-ways to avoid the need to obtain additional right-of-way or easements from adjoining landowners. However, this is contingent upon an agreement being reached with Alberta Transportation with regard to the installation of the water inside of the SR 697 right-of-way. If this cannot be accomplished, it will be necessary to secure easements or right-of-ways.
2. To maximize the number of current potential users, the watermain has been routed through the existing rural residential subdivision.
3. The watermain is looped, meaning that it is connected to the existing water distribution line in two locations, and water service can be provided from either direction (Fort Vermilion or La Crete) thereby minimizing the chances of service interruption.
4. Applicants for water service will be required to purchase (from the County) and install water meters under the supervision of County representatives. Note the following:
 - The meters for rural residences not within subdivisions shall be installed immediately adjacent to the property line.
 - Meters for residences within rural residential subdivisions shall be installed in the house.



PROPOSED EAST LA CRETE WATERMAIN

- The typical service installation (for residences not within a rural residential subdivision) is shown in the following diagram, and the County shall be responsible for all installation up to the private property line.



All these aspects will be subject to further review during the preliminary engineering for this project, which will generate more detailed information on alignment/connections and allow detailed engineering to proceed.

2.2 Capital Requirements

Cost estimates have been prepared based upon knowledge of construction in the La Crete area and the preliminary conceptual information contained in this Business Case. The breakdown of costs is shown in Table 1, which are based upon the County installing the watermain and the services up to the property line. In addition, it has been assumed that 75 service connections will be provided. The estimate of costs is a “work in progress” and will be refined as the project moves through preliminary and detail design.

TABLE 1
East La Crete Watermain Looping – Opinion of Cost

WORK COMPONENT	OPINION OF COST
Miscellaneous Site Work	\$65,000
Watermain and Service Installation	\$2,000,000
Sub-Total	\$2,065,000
Contingency	\$215,000
Geotechnical Investigation	\$25,000
Engineering	\$220,000
TOTAL	\$2,327,000

As stated earlier, these costs are a “work in progress” and at the completion of the preliminary engineering stage, it may be prudent to hold a value engineering session with County Staff and local contractors to identify ways to do the following:

- reduce construction costs
- improve the operational and maintenance efficiency
- reduce construction time

3.0 Cost Recovery

3.1 Service Connection Fees

Employing the estimated engineering and construction costs and the assumed 75 service connections, the cost per current potential service applicant (assuming all are connecting) would be approximately \$31,000. Expecting each applicant for service to pay this amount would not be realistic as it would impose too great of a financial burden. Mackenzie County will need to look at cost recovery over a longer term (i.e., 30 years) and establish a water service connection fee that will be equitable to the current potential users and which will account for population growth in the area.

To gauge the population and private dwelling growth in the subject area, the Canada census data from both 2006 and 2011 was reviewed (data in Appendix A) and is summarized in Table 2.

TABLE 2
Population and Dwelling Counts

AREA	2006	2011	ANNUAL GROWTH RATE
Mackenzie County			
Population	10,002	10,927	1.85%
Dwellings	2,892	3,123	1.6%
La Crete			
Population	1,488	1,885	5.35%
Dwellings	n/a	660	n/a

La Crete seems to have experienced an unusually high population growth between 2006 and 2011 (population growth rate for the province over the same period was 2.15%), and the factors contributing to this have not been reviewed during the preparation of this Business Case.

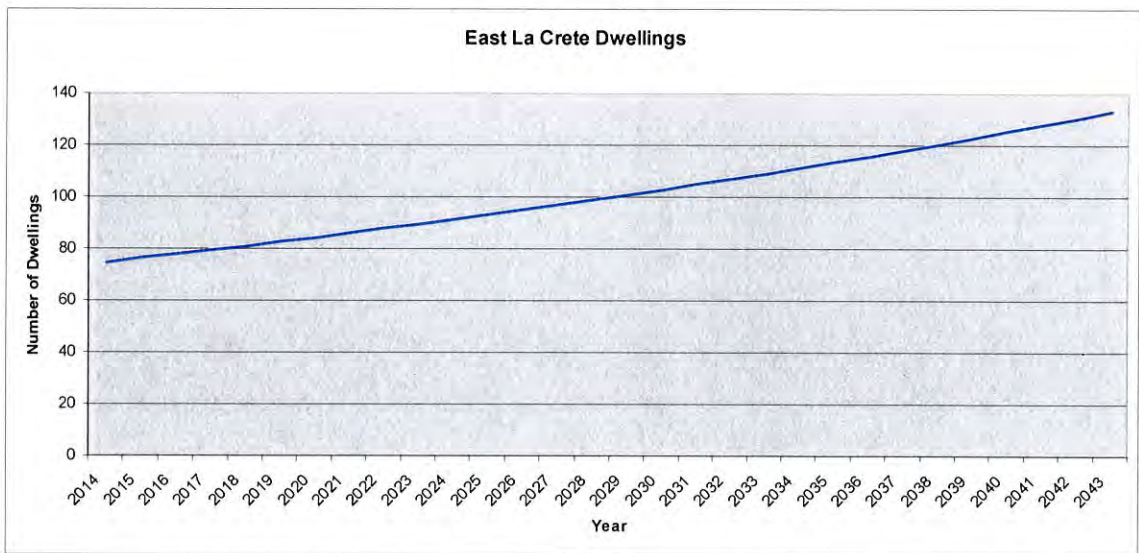
The capital cost recovery period should be considered to be 30 years, which is based upon the fact that the proposed water infrastructure should remain functional for between 75 and 100 years. Although the infrastructure does remain functional for a long period, projecting population growth for that period becomes pure speculation and using the shorter period does have some rational basis. To be equitable and to reduce future risk, a growth rate in the number of residences in the subject area east of La Crete was assumed to be 2%.

The use of a higher growth rate will mean the cost-recovery period could be shortened or a lower water service connection fee could be charged. Conversely, the use of a lower growth rate would mean that the cost-recovery period would need to be extended or the water connection fee would need to be increased.

Dwelling count and not population is used to develop an equitable connection fee, as there will be one service connection for each dwelling. Population is factored in when the potential water usage is calculated.

Graph 1 shows the predicted dwelling count increase for the 30-year period between 2014 and 2043. (A large-scale version of this graph can be found in Appendix B.)

GRAPH 1
Predicted Dwelling Counts

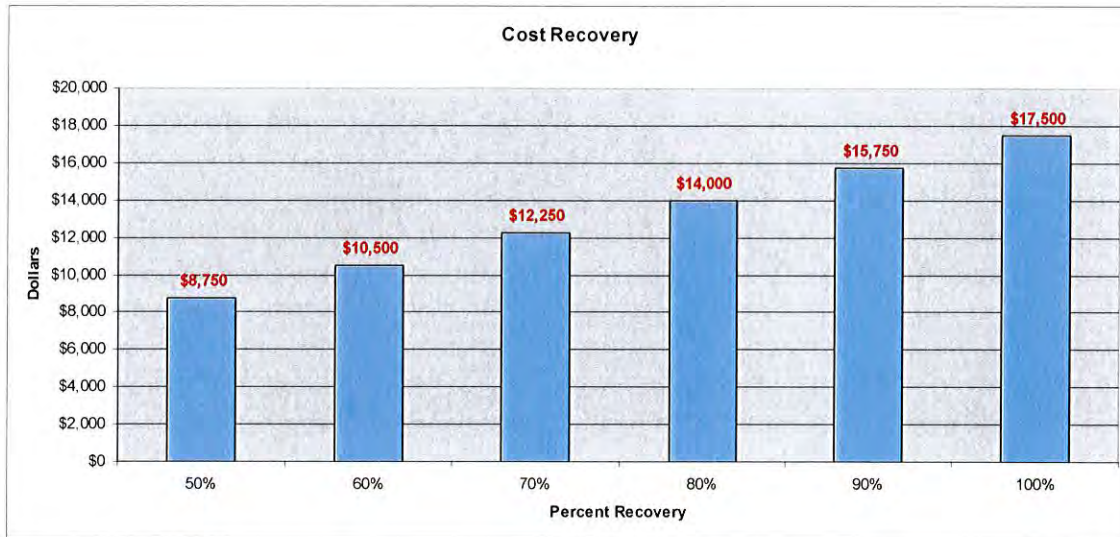


Based upon a predicted dwelling count in the subject area of 133 in 2043 and the capital cost of \$2,327,000, the connection fee for each current and future use would be approximately \$17,500. Although the existing subdivision is being considered, it must be noted that this does not factor in the possibility of future rural residential subdivisions being developed in the subject area. This would have significant impact on the recovery of capital cost in that

- the developers would install the water distribution infrastructure; and
- offsite levies for water could be collected for each lot developed that would be equal to the water service connection fees paid by the current potential users.

Mackenzie County must next decide what level of cost recovery should be achieved through water connection fees over the projected 30-year period. Graph 2 shows various levels of cost recovery. (A large-scale version of this graph can be found in Appendix C.)

GRAPH 2
Levels of Cost Recovery



The lower levels of funding (50%–60%) may be achievable if alternate sources of funding can be identified (discussed in the following sub-sections). Attempting to achieve the higher levels of recovery (70%–100%) through collection of water connection fees may be desirable from a capital financing perspective, but the fees may be considered too high for many potential users.

The overriding objective in establishing a connection fee or a percentage of cost recovery would have the ability to apply it on a County-wide basis, so all residents are treated in the same manner.

3.2 Potential Grant Funding

The federal government has announced a new round of the Building Canada Fund that includes the following:

"A \$10-billion Provincial-Territorial Infrastructure Component that will support projects of national, regional and local significance across the country in a broader range of categories. This component will include base funding for each province and territory."

The details of this new program are scheduled to be released the fall of 2013, but if similar to the previous program it would involve a 1/3–1/3–1/3 split between the County, the provincial government and the federal government. If the funding can be obtained, it would mean the County's share of the capital requirements for the East La Crete Watermain Looping would be approximately \$775,000. This would mean that a service connection fee of approximately \$5,825 would need to be charged to achieve 100% capital cost recovery.

Not every water distribution project in the County may receive grant funding and, therefore, residents in some areas may pay a much higher connection fee than residents in areas where grant funding is obtainable. This would indicate that it may be more prudent to establish a fixed connection fee to be applied on a County-wide basis. If excess funds do become available through grant funding, these could be applied to the cost recovery for the water line installed between Fort Vermilion and La Crete.

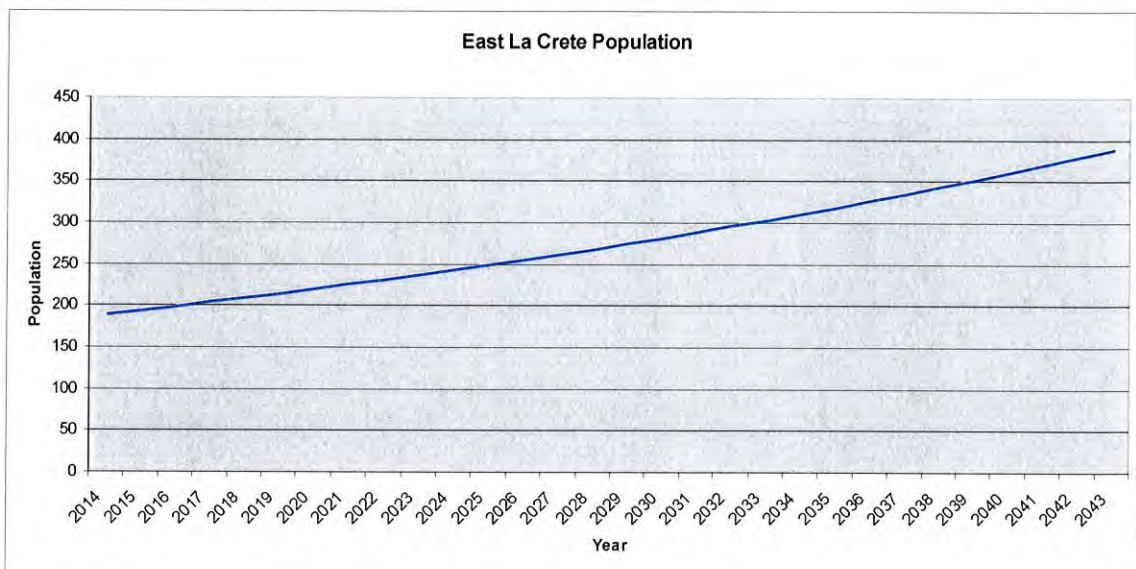
Due to the flooding in southern Alberta in 2013, it is very doubtful that any provincial grant funding would be available for this project in the near future. An application could still be submitted, and funding may be granted but not disbursed until a future date.

3.3 Water Usage

The rates charged for water usage are usually established to recover the costs for operating, maintaining and rehabilitating the water treatment/distribution system. However, this should not preclude the imposition of a water rate surcharge to achieve full cost recovery of the project using a 30-year cost-recovery horizon. In this instance, the predicted population could be used to predict the total 30-year water usage and the surcharge can be calculated.

The predicted population for the East La Crete area is shown in Graph 3. (A large-scale version of this graph can be found in Appendix C).

GRAPH 3
Population Growth



From these population projections, it can be assumed that the total water consumption in the East La Crete area over the next 30 years will be approximately 1,000,000 cubic metres. Assuming the scenario that

- the capital cost of the project will be \$2,327,000;
- 50% of the capital cost or \$1,163,500 would be recovered through water connection fees; and
- the remainder of the capital cost would be recovered over a 30-year period, or a period required to recover the remainder of the capital cost, through a water rate surcharge.

Based upon these assumptions, the water rate surcharge would need to be approximately \$0.85 per cubic metre. This would mean that a family of four would pay an additional \$435 annually (\$36.25 monthly) for water use (based upon an average consumption of 350 litres per day per person). Administratively, the application of a water rate surcharge may be difficult because water rates may be different for various regions within the County.

Naturally, if additional development occurs and/or grant funding is obtained, the water rate surcharge could be stopped early or may not be required.

3.4 Property Tax Levy

A property tax levy could be applied to properties adjacent to the proposed watermain with the opportunity to connect, which could be calculated based upon the following:

- The average number of properties paying taxes over the next 30-year period would be 104 (based upon the average number of dwellings).
- 50% of the project capital costs would be recovered through water connection fees.

This would result in the need to collect the remaining \$1,163,500 through an annual property tax levy, which in this case would be approximately \$373.

Naturally, if additional development occurs and/or grant funding is obtained, the property tax levy could be stopped early or may not be required.

4.0 Potential Schedule

The Gantt chart on the following page represents an approximate schedule for the completion of preliminary engineering, detail design, tendering and construction of this project, assuming an initiation date of January 15, 2014.

The schedule could be compressed if the approval to proceed is provided sooner, which could result in the following benefits:

- Usually more competitive bids are received on projects tendered earlier in the year (i.e., February and March) which will result in cost savings.
- Construction would start and be completed earlier meaning water service could be provided earlier.

5.0 Conclusions and Recommendations

The primary purpose for considering this project is to encourage County residents who live or will live adjacent to the proposed watermain to connect and to select an alignment that will maximize the number of current and future potential users. The recovery of the capital cost of the watermain looping is an important consideration, but setting the fees for a water connection too high will limit the number of people willing to apply for connection; setting it too low may result in a dangerous precedent, as other County residents would not expect to pay any more (as new requests for water distribution service are received).

The County should give due consideration to the following:

- applying for grant funding as soon as possible, which may require the completion of a Pre-Design Report
- establishing a County-wide water connection fee of \$8,750 (represents 50% of the current project's capital cost)
- Barring reception of grant funding, the remainder of the capital costs could be recovered through the imposition of a water rate surcharge or a property tax levy.
- Each applicant would be responsible for the purchase and installation of the water meters. (The County should consider purchasing meters under a bulk agreement and could pass savings on to the applicants.)

This Business Case has been prepared for consideration by County Council and Administration, and the information contained is based upon work with other Municipalities and the feedback received during an open house held in La Crete on September 11, 2013.

The decisions made on this project should be carried forward and be employed on other water distribution projects undertaken to service the rural residents of Mackenzie County.

APPENDIX A

Canada Census Data



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STATISTICS CANADA

MACKENZIE COUNTY



2006 CANADA CENSUS DATA

Population and dwelling counts	Mackenzie No. 23  Alberta (Municipal district) <small>Select another region</small>			Alberta  (Province) <small>Select another region</small>		
	Mackenzie No. 23, Municipal district			Alberta		
	Total	Male	Female	Total	Male	Female
Population in 2006 ¹	10,002			3,290,350 [†]		
Population in 2001 ¹	8,829			2,974,807 [†]		
2001 to 2006 population change (%)	13.3			10.6		
Total private dwellings ²	2,892			1,335,745		
Private dwellings occupied by usual residents ³	2,687			1,256,192		
Population density per square kilometre	0.1			5.1		
Land area (square km)	80,484.42			640,044.57		

STATISTICS CANADA

MACKENZIE COUNTY

2011 CANADA CENSUS DATA

Characteristic	Mackenzie County, SM  Alberta (Census subdivision)			Division No. 17, CDR  Alberta (Census division)		
	Change geography			Change geography		
	Total	Male	Female	Total	Male	Female
Population and dwelling counts						
Population in 2011 ¹	10,927	61,504
Population in 2006 ¹	10,002	59,282 [†]
2006 to 2011 population change (%)	9.2	3.7
Total private dwellings ²	3,123	22,683
Private dwellings occupied by usual residents ³	2,900	19,572
Population density per square kilometre	0.1	0.3
Land area (square km)	80,478.12	192,115.90

STATISTICS CANADA

LA CRETE

2011 CANADA CENSUS DATA

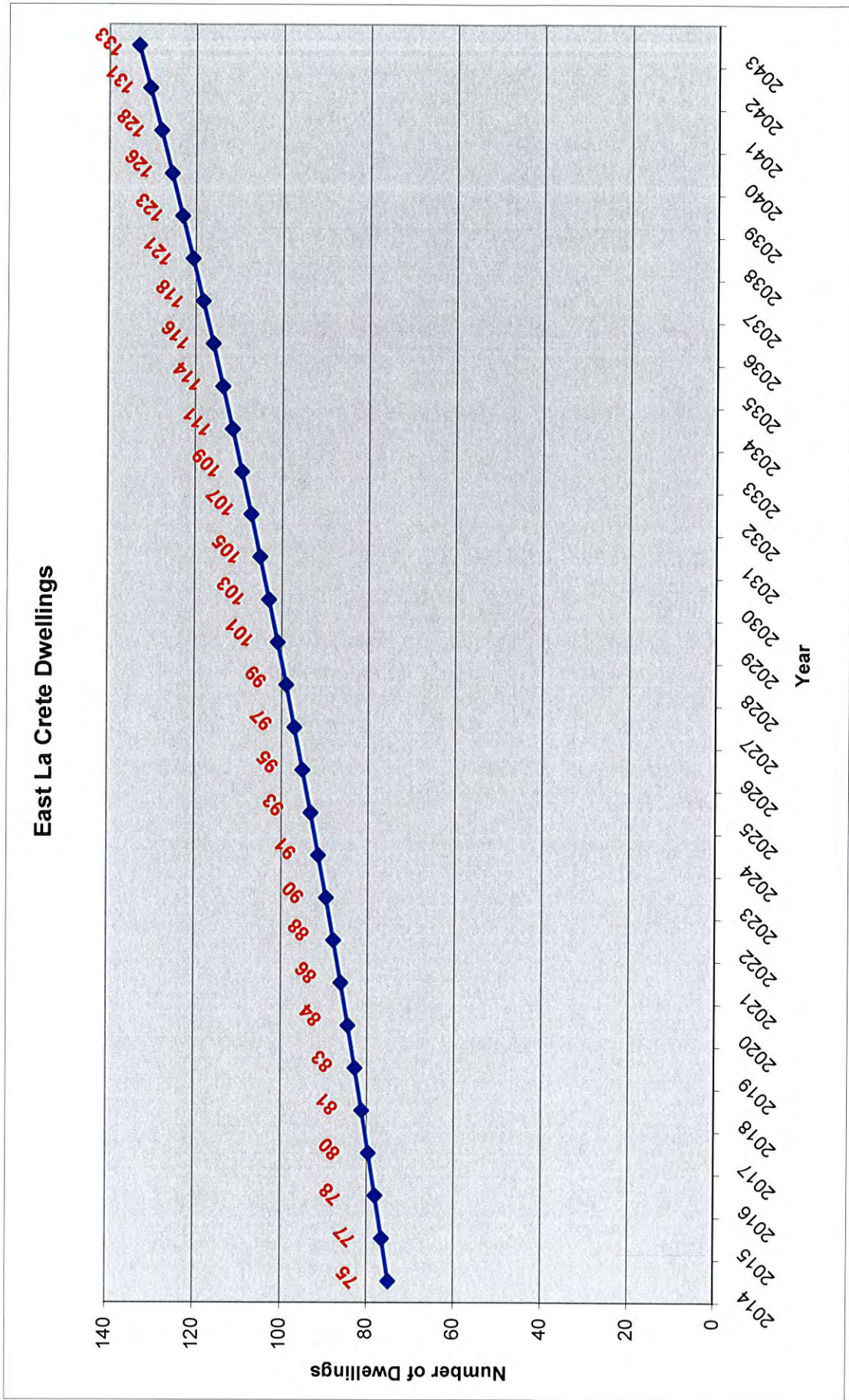
Characteristic	La Crête Alberta (Population centre)			Alberta  (Province)		
	<u>Change geography</u>			<u>Change geography</u>		
	Total	Male	Female	Total	Male	Female
Population and dwelling counts						
Population in 2011 ¹	1,885	3,645,257±
Population in 2006 ¹	1,488A	3,290,350±
2006 to 2011 population change (%)	26.7	10.8
Total private dwellings ²	660	1,505,007
Private dwellings occupied by usual residents ³	638	1,390,275
Population density per square kilometre	584.8	5.7
Land area (square km)	3.22	640,081.87

APPENDIX B

East La Crete Predicted Dwelling Counts

GRAPH 1

PREDICTED DWELLING COUNTS



APPENDIX C

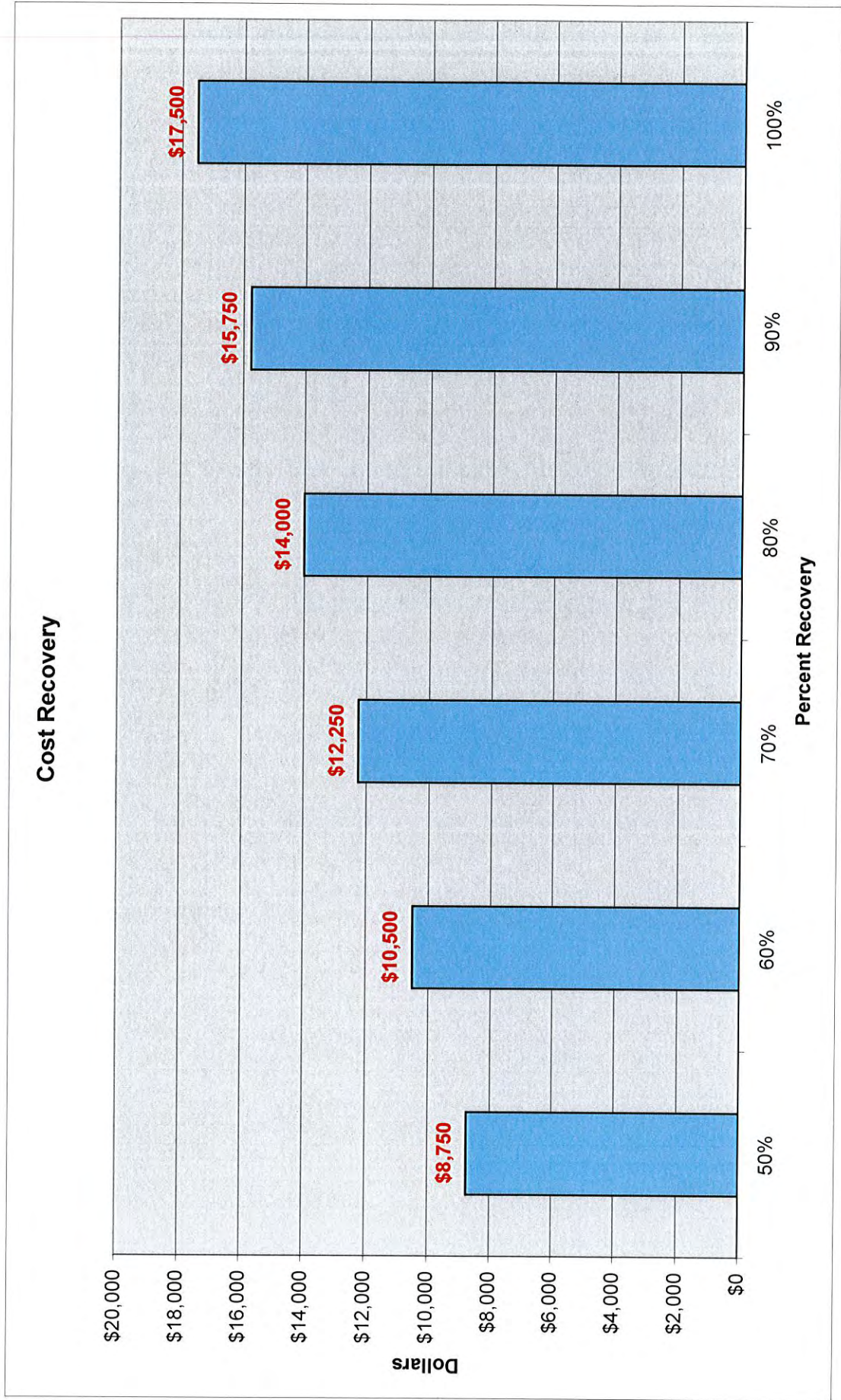
Levels of Cost Recovery

DCL SIEMENS

Engineering Ltd.

GRAPH 2

LEVELS OF COST RECOVERY



APPENDIX D

East La Crete Population Growth

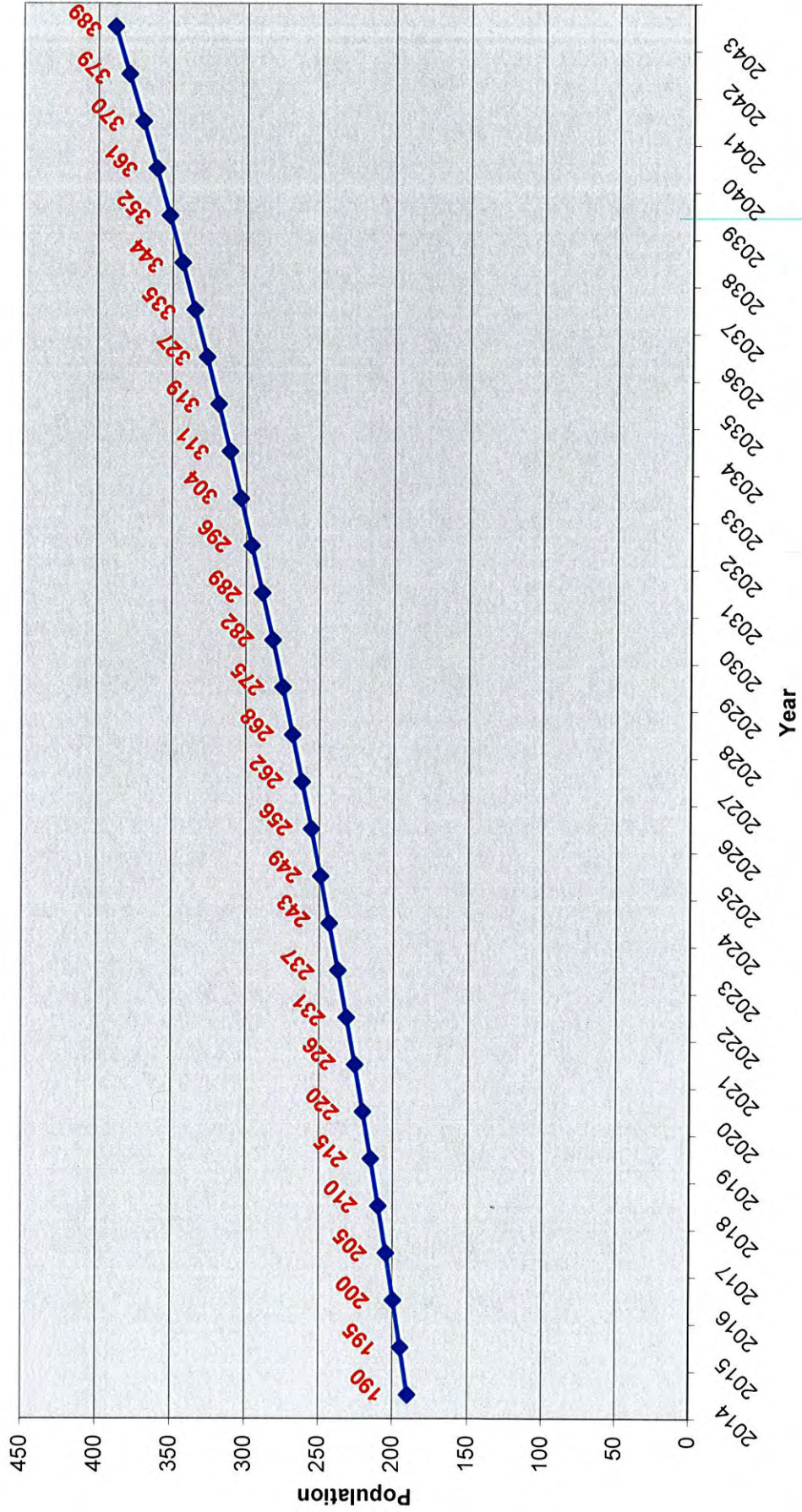
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GRAPH 3

POPULATION GROWTH

East La Crete Population





MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	2014 Strategic Priorities

BACKGROUND / PROPOSAL:

A Strategic Priorities session was held with Council and administration on December 11 – 13, 2013. Attached are the results of the priority setting sessions.

Quarterly reviews will continue in order to update the short version list as council and administration completes activities and projects.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

N/A

SUSTAINABILITY PLAN:

COMMUNICATION:

County website.

RECOMMENDED ACTION:

That the Mackenzie County 2014 Strategic Priorities be approved as presented.

Author: C. Gabriel **Reviewed by:** _____ **CAO** _____



STRATEGIC PRIORITIES CHART

COUNCIL PRIORITIES (Council/CAO)

NOW		ADVOCACY
1. HOUSING ENTITY: Housing needs study funds	Mar.	<input type="checkbox"/> <i>Zama Road Paving Funds</i>
2. HAMLET STREETS: Review Policy	Mar.	<input type="checkbox"/> <i>Highway Development</i>
3. RURAL ROADS: MY rural road upgrade plan	April	<input type="checkbox"/> <i>Canada Postal Service – La Crete</i>
4. RURAL WATER : Water Service Policy	Jan.	<input type="checkbox"/> <i>Land Use Framework Input</i>
5. ECONOMIC DEVELOPMENT: Strategy Review	Feb.	<input type="checkbox"/> <i>Senior's housing</i>
6. OIL AND GAS STRATEGY	Feb.	<input type="checkbox"/> <i>OSB Plant</i>
7. ZAMA ROAD: Business Case	Mar.	
NEXT		
<input type="checkbox"/> TRANSPORTATION DEVELOPMENT		<input type="checkbox"/> TOURISM: Strategy (REDI)
<input type="checkbox"/> REVENUE DECLINE		<input type="checkbox"/> BRANDING STRATEGY (2015 – REDI)

OPERATIONAL STRATEGIES (CAO/Staff)

CHIEF ADMINISTRATIVE OFFICER (Joulia)		ECONOMIC DEVELOPMENT (Joulia/Byron)	
1. HOUSING ENTITY: Study Funds	Mar.	1. OIL AND GAS STRATEGY: Info	Feb.
2. RURAL WATER : Water Service Policy	Jan.	2. ECONOMIC DEVELOPMENT: Str. Rev.	Feb.
3. REVENUE DECLINE (tax rate discussion)	Feb.	3. ZAMA ROAD: Business Case	Mar.
<input type="checkbox"/> MARA Agreement	May	<input type="checkbox"/> OSB Plant	
<input type="checkbox"/> Regional Sustainability Study	Feb.	<input type="checkbox"/> TRANSPORTATION DEVELOPMENT	
<input type="checkbox"/> First Nations Relations: Orientation	Jan.		
COMMUNITY SERVICES (Ron)		AGRICULTURAL SERVICES (Grant)	
1. COR Certification: Update Safety Manual	Feb.	1. Surface Water Management Plan	May
2. Rec. Board Agreement Renewal	Mar.	2. Steephill Creek/BHP Surface Water Management Plan	May
3. Disaster Emergency Planning – Implementation Plan	Feb.	3. 2014 Ag Fair Planning	Feb.
<input type="checkbox"/> Radio Communication System		<input type="checkbox"/> Emergency Livestock Response Plan	
<input type="checkbox"/> Wilson Prairie Surface Management Plan			
PLANNING & DEVELOPMENT (Byron)		LEGISLATIVE SERVICES (Carol)	
1. Infrastructure Master Plans	Feb.	1. Communication Plan	Mar.
2. Land Use Framework		2. Human Resource Policy Review	Apr.
3. _____		3. Cell Phone Review & Draft RFP	May
<input type="checkbox"/> Municipal Reserve Policy		<input type="checkbox"/> Virtual City Hall Implementation	July
<input type="checkbox"/> Airport Vicinity Protection Area			
FINANCE (Alison)		PUBLIC WORKS* (John/Ron)	
1. Long Term Capital Plan	Apr.	1. RURAL ROADS: MY RR upgrade plan	Apr.
2. Long Term Financial Plan	June	2. HAMLET STREETS: Review Policy	Mar.
3. _____		3. Gravel Pit Transfer (Meander)	Oct.
<input type="checkbox"/> Master Card Policy		<input type="checkbox"/> Multi-Year Capital Assessment	Jan.
<input type="checkbox"/> _____		<input type="checkbox"/> _____	
ENVIRONMENTAL (John)			
1. LC Water Source Review (OMNI Report)	Apr.	<u>Codes:</u>	
2. Rural Water		BOLD CAPITALS – Council NOW Priorities	
3. _____		CAPITALS – Council NEXT Priorities	
<input type="checkbox"/> _____		<i>Italics</i> – Advocacy	
<input type="checkbox"/> _____		Regular Title Case – Operational Strategies	
		* See Monthly Capital Projects Progress Report	

Strategic Priority Work Program

PRIORITY/Desired Outcomes	OPTIONS/ Strategy	ACTION - What, Who, When
NOW		
<p>1.OIL & GAS (Joulia/Byron) <i>What is our role to support the oil & gas industry</i> <i>Our tax revenue dependent on oil & gas industry</i></p> <p>* Strategy</p> <ul style="list-style-type: none"> <input type="checkbox"/> Diversity in support services (infrastructure, social, labour) <input type="checkbox"/> Define County role (permit process/notification, linear tax assessment provisions) <input type="checkbox"/> Provincial policy support –CO² <input type="checkbox"/> Anticipate future trends, lobby 	<ul style="list-style-type: none"> <input type="checkbox"/> County with industry <input type="checkbox"/> County <input type="checkbox"/> Industry <input type="checkbox"/> Municipal partners <input type="checkbox"/> Local MP, MLA 	<ul style="list-style-type: none"> <input type="checkbox"/> Business Case - Feb. <input type="checkbox"/> Understanding needs and identify gaps (industry meetings)– March <input type="checkbox"/> Host a meeting with stakeholders - April <input type="checkbox"/> Target lobby - May
<p>2. HOUSING (Joulia) <i>Adequate housing provisions in the County (seniors, affordable, low income, etc)</i></p> <p>* Governance structure</p> <ul style="list-style-type: none"> <input type="checkbox"/> Equitable funding formula <input type="checkbox"/> Clear decision making process <p>* New seniors facility</p> <ul style="list-style-type: none"> <input type="checkbox"/> Location as per a determined need <input type="checkbox"/> Sufficient space 	<ul style="list-style-type: none"> <input type="checkbox"/> Consultant <input type="checkbox"/> County <input type="checkbox"/> Municipal partners 	<ul style="list-style-type: none"> <input type="checkbox"/> Housing needs assessment study (secure funds) – March <input type="checkbox"/> Housing governing entity structure <input type="checkbox"/> Advocacy - New seniors facility
<p>3. ZAMA ROAD (Joulia) <i>How can we advance the paving of the road?</i></p> <p>* Business Case</p> <ul style="list-style-type: none"> <input type="checkbox"/> Oil and gas access <input type="checkbox"/> Economic development opportunity <input type="checkbox"/> Local business spinoff benefits <input type="checkbox"/> Paved road / part of County roadway plan <input type="checkbox"/> Resource Road <input type="checkbox"/> Build Canada Fund Application 	<ul style="list-style-type: none"> <input type="checkbox"/> In house <input type="checkbox"/> Council <input type="checkbox"/> Consultant 	<ul style="list-style-type: none"> <input type="checkbox"/> Prepare business case - March <input type="checkbox"/> Build Canada Fund application – April/May <input type="checkbox"/>

PRIORITY/Desired Outcomes	OPTIONS/ Strategy	ACTION - What, Who, When
<p>4. HAMLET STREETS (Ron/John) <i>Construction standards to assure operational efficiency and effectiveness - what is our plan for upgrading?</i> * Priorities and Policy <input type="checkbox"/> Level of service <input type="checkbox"/> Style and standard of hamlet street infrastructure Realistic public expectations</p>	<input type="checkbox"/> In house <input type="checkbox"/> Council	<input type="checkbox"/> Review of policy – March <input type="checkbox"/> Establish five year paving priorities and standards – April (budget) <input type="checkbox"/> Hamlet street standards - June
<p>5.ECONOMIC DEVELOPMENT (Joulia/Byron) <i>How can we encourage growth in the County?</i> * Strategy <input type="checkbox"/> Industry attraction <input type="checkbox"/> Targeted strategies <input type="checkbox"/> Local employment opportunities (agriculture, forestry) <input type="checkbox"/> Increased tax base <input type="checkbox"/> Clean industry <input type="checkbox"/> Enhanced support services <input type="checkbox"/> Tourism</p>	<input type="checkbox"/> In house <input type="checkbox"/> Consultant <input type="checkbox"/> Council <input type="checkbox"/> REDI	<input type="checkbox"/> Review of the Economic Development Plan Strategy – Feb. <input type="checkbox"/> Develop Branding Strategy – 2014 Budget <input type="checkbox"/> Develop Recreation Strategy (needs analysis, expectation, gaps, strategy); TOR – March/14 – 2015 Budget <input type="checkbox"/> Tourism – REDI
<p>6. RURAL ROADS (Ron/John) <i>What is our aim for the continuing rural road network upgrades?</i> * Network Plan and Criterion (existing roads) <input type="checkbox"/> Safety <input type="checkbox"/> Engineering standards <input type="checkbox"/> Traffic assessments <input type="checkbox"/> Use – industry, farmers, social</p>	<input type="checkbox"/> In house <input type="checkbox"/> Council	<input type="checkbox"/> Prepare multi-year rural road upgrades plan – April <input type="checkbox"/> Develop existing road upgrades criterion – June <input type="checkbox"/> Assess the roads identified in the multi-year rural road plan as per criterion – September
<p>7. RURAL WATER STRATEGY (Joulia) What is our vision and County's role in developing rural water system? * Strategy & Funding Models <input type="checkbox"/> Rural Water Line Policy (vision, gaps, County's role) <input type="checkbox"/> Regional Water Commission <input type="checkbox"/> HL Rural (South) Water Line <input type="checkbox"/> HL Rural (North) Water Line</p>	<input type="checkbox"/> In house <input type="checkbox"/> Consultant <input type="checkbox"/> Municipal and First Nations Partners <input type="checkbox"/> Ratepayers <input type="checkbox"/> Provincial & Federal Gov.	<input type="checkbox"/> Rural Water Line Policy – January <input type="checkbox"/> Ainsworth Water Line – March <input type="checkbox"/> Interest (FN, municipal partners) – Jan <input type="checkbox"/> Regional Water Study Application – February <input type="checkbox"/> HL Rural (North) Water Line – connection agreements – April

PRIORITY/Desired Outcomes	OPTIONS/ Strategy	ACTION - What, Who, When
NEXT		
<p>TRANSPORTATION DEVELOPMENT <i>How can the County encourage and influence economic growth?</i> * Strategy</p> <ul style="list-style-type: none"> <input type="checkbox"/> Promote regional growth <input type="checkbox"/> Access new markets <input type="checkbox"/> Provide access to resources <input type="checkbox"/> Engage partners 	<ul style="list-style-type: none"> <input type="checkbox"/> Council <input type="checkbox"/> Municipal partners <input type="checkbox"/> NCDC <input type="checkbox"/> REDI <input type="checkbox"/> AAMDC <input type="checkbox"/> Combination 	<p><u>ROADS</u></p> <ul style="list-style-type: none"> <input type="checkbox"/> Prioritize based on need and funding – February : Zama Road (funding and provincial status); Hwy58 West, Tompkins Bridge <input type="checkbox"/> Highway 697 (7 mile stretch from La Crete) – request a study (request widening due to safety concerns) <input type="checkbox"/> Other: Hwy 88 Connector (lobby for provincial status); Hwy 58 East; P5 road. <input type="checkbox"/>
<p>REVENUE DECLINE <i>What are the County's options regarding revenue decline?</i> *Process/Strategy</p> <ul style="list-style-type: none"> <input type="checkbox"/> Established mil rate represents level of services received <input type="checkbox"/> MGA contains appropriate mechanisms for linear tax arrears collections <input type="checkbox"/> Service capacity review 	<ul style="list-style-type: none"> <input type="checkbox"/> In house <input type="checkbox"/> Council 	<ul style="list-style-type: none"> <input type="checkbox"/> Mil rate discussion – February <input type="checkbox"/> Tax arrears recovery – research options/ resolutions - March
ADVOCACY		
HIGHWAY DEVELOPMENT	<input type="checkbox"/> <i>Continuing expansion/improvement of provincial and municipal highway corridors</i>	
SENIORS' HOUSING	<input type="checkbox"/> <i>New lodge and governing entity</i>	
ZAMA ROAD PAVING	<input type="checkbox"/> <i>Advance progress to speed up completion</i>	
CANADA POST	<input type="checkbox"/> <i>Improving Canada Post Service in La Crete</i>	
OSB PLANT	<input type="checkbox"/> <i>Advocate for successful and continuous operations</i>	
LAND USE FRAMEWORK	<input type="checkbox"/> <i>Certainty for the process steps and the County voice</i>	

Bolded items indicate the Council **priority**, the preferred **option** to achieve the outcome and the primary **action** necessary to address the priority. The question used by the Council to focus their priority setting discussion is *italicized*.

Issues/Opportunities Long List

No.	Topic/Issue	Council	Staff	Total
1	Money flow			
2	Zama Road Pave	17	5	22
3	Funding for New Roads	4	16	20
4	Highway Corridors			
5	Tax Collections	6	3	9
6	Revenue Decline	18	6	24
7	Roads to New Lands	1	17	18
8	Fire Stations	9	0	9
9	Policy – Hamlet Paving (rural vs. urban standard)	4	9	13
10	Campground Development	9	7	16
11	Rail to Fort Nelsen			
12	Farmers – right to farm	12	2	14
13	Fort Vermilion – ice plant at the recreation center			
14	Trails – Geocash Tourism	2		2
15	Fort Vermilion – Street Lights	3		3
16	Liaison with NWT		6	6
17	Health Services	10	5	15
18	Hamlet Core Enhancement	9	10	19
19	Site C – Obtaining a Capital Contribution	5	12	17
20	Connecting Hwy58 to Fort Nelsen	6	2	8
21	Rural Road Reconstruction	14	13	27
22	Preserving/use off Ag. Canada site	7	11	18
23	Hamlet Water Lines	6		6
24	East Peace Resources Road (DMI/P5)	10		10
25	Zama Helipad	1		1
26	Guard Rail – Fort Vermilion Hamlet		10	10
25	Multi-year Recreational Board Capital Plan		20	20
26	Fox Lake Road	7	4	11
27	Pave to LC Heritage Centre	7		7
28	Tax Assessment Based on Land Use	9		9
29	Servicing – Industrial ASP	1		1
30	G7 Expansion (Rail)	12	15	27
31	Provincial Funding Lobby	5	28	33
32	PAPI Lights – LC Airport			
33	Assumption Road Contract	3		3
34	Improve Political Visibility	10	5	15
35	Rural Addressing	1	9	10
36	Local Advanced Medical Services	4	16	20
37	Tompkins Bridge	5	6	11
38	Canada Post Strategy	10	9	19
39	Widening Hwy 697	16		16
40	Hwy58 Extension West	6	9	15

No.	Topic/Issue	Council	Staff	Total
41	Fire Department Communications		8	8
42	Highway 88 Connector to Provincial Standard	6		6
43	Oil & Gas Strategy	25	6	31
44	Industry Attraction	5	17	22
45	County COR Certification		1	1
46	Water Plant		1	1
47	Architectural Standards		6	6
48	La Crete Library		4	4
49	Oil Patch Development E & W Of FV	16	8	24
50	Surface Water Management Plan	1		1
51	Seniors Housing	25	16	41
52	Recreation Strategy	15	21	36
53	Hamlet Street Paving	22		22
54	Housing Situation	19		19
55	Rural Water Strategy	15	9	24
56	Asset Management		6	6
57	Zama Road To Provincial Standard	13		13
58	Assessment Growth	24	20	44
59	Research Station Use			
60	Forestry Business Opportunities	10	5	15

Mackenzie County – Scored List

No.	Topic/Issue	Council	Staff	Total
1	Oil & Gas Strategy	25	6	31
2	Seniors Housing	25	16	41
3	Assessment Growth	24	20	44
4	Hamlet Street Paving	22		22
5	Housing Situation	19		19
6	Revenue Decline	18	6	24
7	Zama Road Pave	17	5	22
8	Widening Hwy697	16		16
9	Oil Patch Development E & W Of FV	16	8	24
10	Rural Water Strategy	15	9	24
11	Recreation Strategy	15	21	36
12	Rural Road Reconstruction	14	13	27
13	Zama Road to Provincial Standard	13		13
14	G7 Expansion (Rail)	12	15	27

Shortened List to “Unpack”

No.	Topic/Issue
1	Economic Development (Industry Attraction, Assessment Growth, Tourism ,Agriculture, Campground, Forestry)
2	Oil & Gas Strategy (Oil Patch Development – E & W Of FV)
3	Housing (Seniors Housing)
4	Rural Roads
5	Hamlet Streets (Paving, Policy)
6	Revenue Decline (Provincial Funding, Tax Collections, Site C, Tax All Lands According to Use)
7	Rural Water Strategy
8	Rural Water Strategy (Regional Water)
9	Zama Road (Paving, Provincial Status)
10	Highway & Railways (Hwy88 Connector, Hwy58E, G7, Hwy58W, Tompkins Bridge, Widening Hwy697)
11	Recreation Strategy (Campground, Trails, Multi-Year Capital)



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Mutual Aid Agreement with Northern Sunrise County and MD of Opportunity

BACKGROUND / PROPOSAL:

During the last Tri-County meeting, a motion was passed that the three municipalities enter into a Mutual Aid Agreement for the emergency response along the Highway 88 corridor. Northern Sunrise and MD of Opportunity already have an agreement in place. The presented draft is almost identical to the one signed between these two municipalities.

OPTIONS & BENEFITS:

Please see the draft agreement attached.

The draft was reviewed by Peter Wiebe, Fire Chief and he has expressed no issues with the agreement. However, we will have to work out the details about the communication devices and frequencies.

COSTS & SOURCE OF FUNDING:

Annual operating budgets - will be based on the Mutual Aid rates and level of calls.

SUSTAINABILITY PLAN:

The initiative is within the County's Four-Step sustainability plan as it will enhance the emergency response and protection to the County's ratepayers and traveling public.

Author: J. Whittleton **Review Date:** _____ **CAO** _____

COMMUNICATIONS:

A copy of the agreement will be provided to the fire departments to make sure everyone is well acquainted with it.

RECOMMENDED ACTION:

That administration be authorized to sign the Mutual Aid Agreement with Northern Sunrise County and the MD of Opportunity as presented.

Author: _____ Review Date: _____ CAO _____



NORTHERN SUNRISE
COUNTY



MUTUAL AID AGREEMENT

Mutual Aid Agreement
January 14 2014

MUTUAL AID AGREEMENT

Between the parties of:

1. The MD of Opportunity;
2. Mackenzie County; and
3. Northern Sunrise County,

WHEREAS a fire or emergency incident could affect any party to such a degree that local resources would be inadequate to cope with the situation;

AND WHEREAS the above named parties wish to make pre-arrangements for the quickest possible reaction in support of any one party in the group which may be affected or threatened by an incident and require assistance;

THEREFORE, the above named parties agree as follows:

1. Any one of the parties to the Agreement, if and when in need of help to combat a fire or emergency incident, may request aid from one or more of the other parties, subject to the following conditions:
 - a. On receipt of a call for aid, the extent of assistance given will be at the discretion of each responding party, having regard to their own local situation at the time;
 - b. The municipality affected by the incident and calling for aid will assume direction and control over equipment and manpower contributed by the parties to this agreement. The officer in charge of the operation of the responding unit will report to the incident commander and be under his/her direct supervision and control.
 - c. Calls for aid shall be made by the Fire Officer in charge of the incident from the home municipality, or in the event of a major disaster or incapacitation of home municipality's fire officers by the Director of Emergency Management, or CAO of the home municipality. Generally the fire departments will access a fire department from their own home municipality prior to outside municipal assistance. This does not negate the ability of the command officer from calling for help from an outside municipality giving consideration to the circumstances such as lack of manpower, expertise or equipment from their own departments.
 - d. Financial terms and conditions of operations shall be as outlined in Appendix "A";

APPENDIX "A"

REMUNERATION

1. GENERAL

An effective Mutual Aid Agreement will only be fair if there is a level of compensation established to cover a party's realistic costs. In addition, the fairness must also relate to what each party is able to supply back, such as equipment or firefighting personnel.

2. FIREFIGHTING PERSONNEL

Costs for firefighter's services shall be included in Equipment rates as per 3. Costs for firefighter's services beyond the normal vehicle complement will be charged at the actual costs incurred by the municipal supplying the services.

Each municipality will be responsible for determining its own rates of compensation to their own firefighting personnel.

3. EQUIPMENT

Compensation rates for each piece of equipment includes an apportionment of costs incurred to support the apparatus which includes facilities, training, insurance, firefighters and the capability of the unit. Rates will not be more than:

- | | | |
|----|---|------------------|
| 1. | ULC Rated Pumping Apparatus | @ \$400 per hour |
| 2. | Fire Department Tanker Truck | @ \$400 per hour |
| 3. | ½ ton Rapid Access Firefighting Unit with pump and water supply with or without foam control | @ \$400 per hour |
| 4. | ½ ton or Squad vehicle for transport of firefighting personnel and equipment to/from fire scenes (this may include private vehicles in some instances at approval of command officer) | @ \$75 per hour |
| 5. | Rescue Vehicle or Dangerous Goods Response Vehicle | @ \$400 per hour |
| 6. | Rescue Vehicle used only for Command Post/Mobile Cascade Air Supply System plus any supplies used | @ \$200 per hour |
| 7. | Dangerous Good Response Trailer (plus Towing vehicle and supplies, expenses) | @ \$200 per hour |
| 8. | Incident Command Trailer | @ \$200 per hour |

All supplies used shall be at cost.

APPENDIX "B"

TRAINING

Due to safety and liability concerns, it is important that fire department personnel receive as much training as possible.

Due to the possibility of injury or endangerment to themselves or others and the subsequent liability to the Municipality, any firefighters responding to a Mutual Aid call shall be trained and competent. It is the responsibility of the Municipality providing services to ensure responding personnel are adequately trained and competent for required job tasks.

Training of firefighters is a common challenge to all municipalities. Training will be conducted regionally where possible. Protective Services representatives from each municipality will collaborate on regional training opportunities, equipment and apparatus procurement, and the potential for cooperative facility development

EQUIPMENT COMPATIBILITY

Fire Chiefs will continue to ensure that equipment will be compatible with other departments.

COMMUNICATIONS

At an incident, it is imperative that all responding departments are able to effectively communicate with each other. A Mutual Aid frequency has been identified at **169.260** and all departments must have the capability to use it. Each department will be responsible for providing its own communication equipment.

INCIDENT COMMAND

A Unified Command structure is imperative when responding to a Mutual Aid call in the region.

The receiving Municipality has control.



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Grant Smith, Agricultural Fieldman
Title:	2014 Agricultural Fair and Tradeshow Hosting Date

BACKGROUND / PROPOSAL:

At the December 17, 2013 Agricultural Service Board meeting, the ASB passed a motion recommending to council to host the 2014 Agricultural Fair and Tradeshow on August 8 & 9, 2014. This motion also recommended that the ASB be the hosting and organizing body.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

2014 ASB Operating Budget.

SUSTAINABILITY PLAN:

COMMUNICATIONS:

RECOMMENDED ACTION:

That the 2014 Agricultural Fair and Tradeshow be held on August 8 & 9, 2014 and that the Agricultural Service Board be the hosting and organizing body.

Author: Grant Smith **Reviewed by:** _____ **CAO** _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	2012 & 2013 Oil and Gas Activities Summary

BACKGROUND / PROPOSAL:

Mackenzie County receives a number of notifications during the year regarding the proposed activities in the oil and gas sectors.

OPTIONS & BENEFITS:

The oil and gas industry is of very high importance to the County's sustainable future. Please review the attached summary - the reports provide some indication of what has been happening and the overall volume of activities does look very positive.

COSTS & SOURCE OF FUNDING:

NA

SUSTAINABILITY PLAN:

NA

COMMUNICATIONS:

NA

RECOMMENDED ACTION:

That the 2013 oil and gas industry sector activity report be accepted for information.

Author: J. Whittleton **Review Date:** _____ **CAO** _____

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
23-Feb-12	Alta Gas	Facility Amendment	12-24-110-08W6	Alta Gas	Rainbow Lake
10-Dec-12	Altus Geomatics	Proposed Well Site and Access Road	13-32-108-5W6	Altus Geomatics	Rainbow Lake
10-Dec-12	Altus Geomatics	Well Site	01-19-105-05W6	Altus Geomatics	Rainbow Lake
4-Jan-12	Apache	Pipeline Construction	7-27-116-6W6	Apache	Zama
5-Jan-12	Apache	Riser Site and Access Road	6-13-116-6W6	Apache	Zama
6-Jan-12	Apache	Proposed Pipeline	9-33-115-6W6	Apache	Zama
6-Jan-12	Apache	Pipeline and right of way	09-33-115-06W6	Apache	Zama
10-Jan-12	Apache	Proposed Pipeline Replacement	07-01-118-04W6	Apache	Zama
1-Feb-12	Apache	Proposed Riser Site and Access Road	SE31-117-04W6	Apache	Zama
2-Feb-12	Apache	Abandonments	10-12-118-11-W6	Apache	Zama
8-Feb-12	Apache	Riser Site and Access Road	07-27-116-06W6	Apache	Zama
9-Feb-12	Apache	Proposed Pipeline Construction	07-27-116-06W6	Apache	Zama
19-Mar-12	Apache	Pipeline Replacement	13-16-116-06W6	Lexterra Land Ltd.	Zama
12-Oct-12	Apache Canada	Seismic Program	TWP105-108 RGE 4-6 W5	Cossack Land Services Ltd.	Rainbow Lake
6-Dec-12	Apache Canada	Facility Non-Construction	09-28-117-04W6	Eclipse	Zama
6-Dec-12	Apache Canada	Facility Non-Construction	03-10-118-08W6	Eclipse	Zama
6-Dec-12	Apache Canada	Facility Non-Construction	09-04-115-07W6	Eclipse	Zama
6-Dec-12	Apache Canada	Facility Non-Construction	02-04-118-08W6		Zama
6-Dec-12	Apache Canada	Facility Non-Construction	07-34-114-06W6	Eclipse	Zama
6-Dec-12	Apache Canada	Facility Non-Construction	13-16-116-06W6	Eclipse	Zama
2-Nov-12	Arcis Seismic Solutions	Seismic Program	TWP 121 - 122 RGE 20 - 21W5	Arcis Seismic Solutions	Steen River
5-Nov-12	Arcis Seismic Solutions	Seismic Program	TWP 120 - 122 RGE 20 - 23W5	Arcis Seismic Solutions	Steen River
30-Nov-12	Arcis Seismic Solutions	Seismic Program	TWP 120 - 122 RGE 20 - 23W5	Arcis Seismic Solutions	Steen River
12-Dec-12	Askee Development Corp	Roadside Development	SE 31-110-06W5	Government of Alberta	John D'or Prairie
19-Mar-12	Atco Electric	Proposed Power Line Extension	SW01-110-18W5	Government of Alberta	High Level
5-Apr-12	Atco Electric	Proposed Overhead Power Distribution	NE12-104-18W5	Government of Alberta	Tompkins Landing
13-Jul-12	Atco Electric	Proposed Power Line Extension	NW12-105-15W5	Government of Alberta	Buffalo Head Prairie
19-Jul-12	Atco Electric	Roadside Development	SE03-126-18W5	Government of Alberta	Indian Cabins
28-May-12	Athabasca Oil Corporation	Proposed Padsite and Access Road	AOC Rainbow	Integrity Land Inc.	Rainbow Lake
28-May-12	Athabasca Oil Corporation	Proposed Padsite and Access Road	AOC Rainbow	Integrity Land Inc.	Rainbow Lake
1-Jun-12	Athabasca Oil Corporation	Proposed Sour Oil Well	13-33-110-05W6	Athabasca Oil Corporation	Assumption
10-Jul-12	Athabasca Oil Corporation	Roadside Development	NE32-110-05-W6	Government of Alberta	Assumption
4-Oct-12	Athabasca Oil Corporation	Proposed Well	01-28-109-04W6	Athabasca Oil Corporation	Assumption
9-Oct-12	Athabasca Oil Corporation	Proposed Padsite and Access Road	13-34-108-05W6	Integrity Land Inc.	Assumption
10-Oct-12	Athabasca Oil Corporation	Roadside Development	NW27-110-06W6	Government of Alberta	Rainbow Lake
11-Oct-12	Athabasca Oil Corporation	Proposed Sour Oil Well	13-32-110-05W6	Athabasca Oil Corporation	Rainbow Lake
11-Oct-12	Athabasca Oil Corporation	Proposed Well Site and Access Road	16-02-119-19W5	Scott Land & Lease Ltd.	Meander River
11-Oct-12	Athabasca Oil Corporation	Road Use Request	16-02-119-19W5	Scott Land & Lease Ltd.	Meander River
11-Oct-12	Athabasca Oil Corporation	Road Use Request	08-28-114-17W5	Scott Land & Lease Ltd.	Meander River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
11-Oct-12	Athabasca Oil Corporation	Road Use Request	09-06-117-17W5	Scott Land & Lease Ltd.	Meander River
11-Oct-12	Athabasca Oil Corporation	Wellsite and access road	09-06-117-17W5	Scott Land & Lease Ltd.	Meander River
12-Oct-12	Athabasca Oil Corporation	Proposed Oil Well	13-34-107-04W6	Athabasca Oil Corporation	Rainbow Lake
12-Oct-12	Athabasca Oil Corporation	Proposed Sour Oil Well	04-33-108-05W6	Athabasca Oil Corporation	Rainbow Lake
15-Oct-12	Athabasca Oil Corporation	Road Use Request	13-23-118-17W5	Scott Land & Lease Ltd.	Meander River
24-Oct-12	Athabasca Oil Corporation	Roadside Development	SE14-112-20W5	Government of Alberta	High Level
24-Oct-12	Athabasca Oil Corporation	Roadside Development	NW02-117-22W5	Government of Alberta	Meander River
2-Nov-12	Athabasca Oil Corporation	Proposed Well Site and Access Road	12-16-118-19W5	Integrity Land Inc.	Meander River
2-Nov-12	Athabasca Oil Corporation	Proposed Well Site and Access Road	12-16-118-19W5	Integrity Land Inc.	Meander River
9-Nov-12	Athabasca Oil Corporation	Roadside Development	01-22-118-17W5	Integrity Land Inc.	Meander River
9-Nov-12	Athabasca Oil Corporation	Access Road	NW34-118-19W5	Integrity Land Inc.	Meander River
9-Nov-12	Athabasca Oil Corporation	Access Road	NW34-118-19W5	Integrity Land Inc.	Meander River
9-Nov-12	Athabasca Oil Corporation	Roadside Development	04-06-118-19W5	Integrity Land Inc.	Meander River
13-Nov-12	Athabasca Oil Corporation	Access Road	Meander	Integrity Land Inc.	Meander River
13-Nov-12	Athabasca Oil Corporation	Access Road	13-05-117-17W5	Integrity Land Inc.	Meander River
13-Nov-12	Athabasca Oil Corporation	Access Road	13-05-117-17W5	Integrity Land Inc.	Meander River
15-Nov-12	Athabasca Oil Corporation	Roadside Development	NW02-117-22W5	Government of Alberta	Meander River
19-Nov-12	Athabasca Oil Corporation	Roadside Development	SE14-112-20W5	Government of Alberta	High Level
20-Nov-12	Athabasca Oil Corporation	Proposed Well Site and Access Road	SW02-118-18W5	Integrity Land Inc.	Meander River
21-Nov-12	Athabasca Oil Corporation	Proposed Production Well	04-03-118-17W5	Athabasca Oil Corporation	Meander River
21-Nov-12	Athabasca Oil Corporation	Proposed Production Well	03-26-118-18W5	Athabasca Oil Corporation	Meander River
21-Nov-12	Athabasca Oil Corporation	Proposed Production Well	12-16-118-19W5	Athabasca Oil Corporation	Meander River
13-Dec-12	Athabasca Oil Corporation	Proposed Oil Well	04-33-108-05W6	Athabasca Oil Corporation	Rainbow Lake
13-Dec-12	Athabasca Oil Corporation	Proposed Oil Well	01-19-105-05W6	Athabasca Oil Corporation	Rainbow Lake
17-Dec-12	Bonavista Energy Corporation	Pipeline Abandonment	SW10-108-23W5	Bonavista Energy Corporation	High Level
11-Apr-12	Canadian National Railway Company	Roadside Development	NE31-105-20W5	Government of Alberta	Paddle Prairie
15-Nov-12	Canadian Natural Resources Ltd.	Proposed Well Site and Access Road	09-35-105-10W6	Scott Land & Lease Ltd.	Rainbow Lake
9-Jan-12	Cenovus Energy	Reclamation	SE12-107-22-W5	Cenovus	High Level
12-Jan-12	Chinook Energy Inc.	Proposed Two Pipelines	08-24-110-08W6	Chinook Energy Inc.	Rainbow Lake
22-Mar-12	Chinook Energy Inc.	Pipeline Licence Amendment	08-06-116-04W6	Chinook Energy Inc.	Zama
22-Mar-12	Chinook Energy Inc.	Pipeline Licence Amendment	SW05-116-04W6	Chinook Energy Inc.	Zama
22-Mar-12	Chinook Energy Inc.	Pipeline Licence Amendment	N05-116-04W6	Chinook Energy Inc.	Zama
22-Mar-12	Chinook Energy Inc.	Pipeline Licence Amendment	11-33-116-06W6	Chinook Energy Inc.	Zama
1-May-12	Chinook Energy Inc.	Pipeline Licence Amendment	04-13-110-07W6	Chinook Energy Inc.	Rainbow Lake
26-Jan-12	Coda Petroleum Inc.	Proposed Sweet Oil Facility	16-28-116-05W6	Britt Land Services	Zama
1-Feb-12	Coda Petroleum Inc.	Temporary Access Road and Works	S07-116-05W6	Britt Land Services	Zama
2-Feb-12	Coda Petroleum Inc.	Proposed Pipeline	NE28-116-05W6	Britt Land Services	Zama
3-Feb-12	Coda Petroleum Inc.	Proposed Pipeline	N10-118-06W6	Britt Land Services	Zama
9-Feb-12	Coda Petroleum Inc.	Battery Site	NW10-118-06W6	Britt Land Services	Zama

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
27-Feb-12	Coda Petroleum Inc.	Riser Site and Access Road	15-28-116-05W5	Britt Land Services	Zama
17-Oct-12	Coda Petroleum Inc.	Proposed Oil Well	01-14-118-06W6	Britt Land Services	Zama
17-Oct-12	Coda Petroleum Inc.	Proposed Oil Well	01-14-118-06W6	Britt Land Services	Zama
7-Dec-12	Coda Petroleum Inc.	Multi-Well Oil Battery	16-28-116-5W6	Britt Land Services	Zama
10-Dec-12	Darkhorse Oil & Gas Ltd	Proposed Well	SE 28-122-17W5	Darkhorse Oil & Gas Ltd	Steen River
28-Sep-12	Devon Canada Corporation	Proposed Well Site and Access Road	Ne12-13-117-10W6	Aurora Land Consulting Ltd.	Zama
28-Aug-12	H2Safety Services Inc.	Servicing Operations	01-10-109-08W6	H2Safety Services Inc	Rainbow Lake
30-Mar-12	Harvest Energy	Pipeline Deactivation Project	13-32-112-12W6	RoyNothern Land and Environment	Assumption
14-Dec-12	Harvest Energy	Seismic Project	TWP 110-111 Rge 12W6	Outsource Seismic	Rainbow Lake
2-Jan-12	Husky	Wellsite and access road	30-109-8W6	Heritage Surface Solutions Ltd.	Rainbow Lake
10-Jan-12	Husky	Proposed Pipeline	NW10-109-08W6	Husky Oil	Rainbow Lake
28-Feb-12	Husky	Proposed Pipeline	SW03-109-08W6	Husky Oil	Rainbow Lake
6-Jan-12	Husky Oil	Proposed Pipeline Crossing	SE7-110-07-W6	Government of Alberta	Rainbow Lake
6-Jan-12	Husky Oil	Roadside Development	NE30-109-08-W6	Government of Alberta	Rainbow Lake
6-Jan-12	Husky Oil	Proposed Pipeline	SE7-110-07-W6	Husky Oil	Rainbow Lake
17-Jan-12	Husky Oil	Proposed Pipeline	NW06-109-07W6	Husky Oil	Rainbow Lake
18-Jan-12	Husky Oil	Riser Site and Access Road	E04-109-10W6	Heritage Surface Solutions Ltd.	Rainbow Lake
18-Jan-12	Husky Oil	Riser Site and Access Road	SW06-109-09W6	Heritage Surface Solutions Ltd.	Rainbow Lake
18-Jan-12	Husky Oil	Proposed Pipeline update	01-15-108-10W6	Heritage Surface Solutions Ltd.	Rainbow Lake
18-Jan-12	Husky Oil	Pipeline Right of Way	NE32-108-07W6	Husky Oil	Rainbow Lake
19-Jan-12	Husky Oil	Proposed Pipeline	NE03-109-08W6	Husky Oil	Rainbow Lake
24-Jan-12	Husky Oil	Proposed Pipeline	SW03-109-08W6	Husky Oil	Rainbow Lake
31-Jan-12	Husky Oil	Drill an Oil Production Well	04-09-107-07W6	Husky Oil	Rainbow Lake
3-Feb-12	Husky Oil	Roadside Development	NW23-110-07W6	Government of Alberta	Rainbow Lake
6-Feb-12	Husky Oil	Proposed Pipeline	SW02-110-07W6	Husky Oil	Rainbow Lake
7-Feb-12	Husky Oil	Riser Site and Access Road	SW10-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
8-Feb-12	Husky Oil	Proposed Temporary Single Oil Well	01-15-108-10W6	Husky Oil	Rainbow Lake
8-Feb-12	Husky Oil	Existing Water Injection Facility License	07-15-110-21W5	Husky Oil	High Level
9-Feb-12	Husky Oil	Proposed Pipeline	NE05-109-07W6	Husky Oil	Rainbow Lake
9-Feb-12	Husky Oil	Modifications to an Existing Single-Well	06-13-108-09W6	Husky Oil	Rainbow Lake
10-Feb-12	Husky Oil	Drill two Oil Production Wells	14-23-110-7W6	Heritage Surface Solutions Ltd.	Rainbow Lake
10-Feb-12	Husky Oil	Roadside Development	SE32-109-08-W6	Husky Oil	Rainbow Lake
28-Feb-12	Husky Oil	Roadside Development	SE17-110-07-W6	Government of Alberta	Rainbow Lake
28-Feb-12	Husky Oil	Re-activation Oil-Single Well Battery	16-28-110-05W6	Husky Oil	Rainbow Lake
1-Mar-12	Husky Oil	Roadside Development	SE32-109-08W6	Government of Alberta	Rainbow Lake
5-Mar-12	Husky Oil	Roadside Development	SE32-109-08-W6	Government of Alberta	Rainbow Lake
19-Mar-12	Husky Oil	Roadside Development	NW30-109-08W6	Government of Alberta	Rainbow Lake
19-Mar-12	Husky Oil	Completions	06-10-109-08W6	H2Safety Services Inc	Rainbow Lake
2-Apr-12	Husky Oil	Pipeline Installation	S22-110-07W6	Government of Alberta	Rainbow Lake

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
18-Apr-12	Husky Oil	Proposed Pipeline	SW16-110-07W6	Husky Oil	Rainbow Lake
3-May-12	Husky Oil	Non-Construction	08-15-109-08W6	Husky Oil	Rainbow Lake
3-May-12	Husky Oil	Non-Construction	05-34-109-09W6	Husky Oil	Rainbow Lake
14-May-12	Husky Oil	Proposed Well Site	16-06-109-12W6	Heritage Surface Solutions Ltd.	Rainbow Lake
4-Jun-12	Husky Oil	Proposed Pipeline Substance Change	NE03-109-08W6	Husky Oil	Rainbow Lake
18-Jun-12	Husky Oil	Proposed Oil Battery	02-19-110-09W6	Husky Oil	Rainbow Lake
27-Jun-12	Husky Oil	Drill Oil Production Well	04-03-109-08W6	Husky Oil	Rainbow Lake
28-Jun-12	Husky Oil	Drill Oil Production Well	12-11-109-08W6	Husky Oil	Rainbow Lake
5-Jul-12	Husky Oil	Roadside Development	SE32-109-08W6	Government of Alberta	Rainbow Lake
5-Jul-12	Husky Oil	Drill Oil Production Well	02-19-110-09W6	Husky Oil	Rainbow Lake
16-Jul-12	Husky Oil	Roadside Development	SW32-109-08W6	Government of Alberta	Rainbow Lake
27-Jul-12	Husky Oil	Proposed Pipeline Substance Change	SW05-108-09W6	Husky Oil	Rainbow Lake
3-Aug-12	Husky Oil	Proposed Pipeline Project Update	NW30-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
22-Aug-12	Husky Oil	Drill Oil Production Well	09-05-109-07W6	Husky Oil	Rainbow Lake
27-Aug-12	Husky Oil	Roadside Development	SE32-109-08W6	Government of Alberta	Rainbow Lake
27-Aug-12	Husky Oil	Roadside Development	NW27-110-06W6	Government of Alberta	Rainbow Lake
30-Aug-12	Husky Oil	Proposed Pipeline	SE02-108-10W6	Husky Oil	Rainbow Lake
11-Sep-12	Husky Oil	Proposed Pipeline	NW23-110-07W6	Husky Oil	Rainbow Lake
18-Sep-12	Husky Oil	Proposed Pipeline	SW05-109-12W6	Husky Oil	Rainbow Lake
18-Sep-12	Husky Oil	Proposed Pipeline	NW11-109-08W6	Husky Oil	Rainbow Lake
19-Sep-12	Husky Oil	Proposed Pipeline	SE05-109-07W6	Husky Oil	Rainbow Lake
27-Sep-12	Husky Oil	Drill Oil Production Well	03-04-107-07W6	Husky Oil	Rainbow Lake
16-Oct-12	Husky Oil	Proposed Production Well	04-15-109-11W6	Husky Oil	Rainbow Lake
16-Oct-12	Husky Oil	Proposed Production Well	04-19-111-06W6	Husky Oil	Rainbow Lake
18-Oct-12	Husky Oil	Proposed Oil Well	12-17-108-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
29-Oct-12	Husky Oil	Access Road	SE05-109-07W6	Heritage Surface Solutions Ltd.	Rainbow Lake
1-Nov-12	Husky Oil	Access Road	NE15-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
5-Nov-12	Husky Oil	Roadside Development	SE32-109-08W6	Government of Alberta	Rainbow Lake
6-Nov-12	Husky Oil	Access Road	NE15-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
6-Nov-12	Husky Oil	Proposed Pipeline	SW05-109-12W6	Husky Oil	Rainbow Lake
7-Nov-12	Husky Oil	Seismic Program	TWP 108 - 109 RGE 11 - 12W6	Cossack Land Services Ltd.	Rainbow Lake
7-Nov-12	Husky Oil	Access Road	13-10-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
14-Nov-12	Husky Oil	Proposed Pipeline	10-22-107-10W6	Husky Oil	Rainbow Lake
20-Nov-12	Husky Oil	Proposed Production Well	10-25-110-09W6	Husky Oil	Rainbow Lake
23-Nov-12	Husky Oil	Proposed Single Well Oil Battery	11-22-108-07W6	Husky Oil	Rainbow Lake
23-Nov-12	Husky Oil	Pipeline Construction	02-19-110-09W6	Husky Oil	Rainbow Lake
26-Nov-12	Husky Oil	Proposed Pipeline	10-27-106-09W6	Husky Oil	Rainbow Lake
29-Nov-12	Husky Oil	Proposed Pipeline	11-22-108-07W6	Husky Oil	Rainbow Lake
29-Nov-12	Husky Oil	Pipeline Abandonment	16-20-105-24W5	Husky Oil	Paddle Prairie

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
29-Nov-12	Husky Oil	Pipeline Abandonment	08-03-106-24W5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	06-03-106-24W5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	09-03-106-24W5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	06-10-106-24W5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	06-09-106-24W5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	01-06-106-24-w5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	06-31-105-24W5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	16-29-105-24W5	Husky Oil	Paddle Prairie
29-Nov-12	Husky Oil	Pipeline Abandonment	16-32-105-24W5	Husky Oil	Paddle Prairie
3-Dec-12	Husky Oil	Cathodic Cable Right of Way	12-36-107-10W6	Heritage Surface Solutions Ltd.	Rainbow Lake
3-Dec-12	Husky Oil	Cathodic Cable Right of Way	14-06-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
3-Dec-12	Husky Oil	Cathodic Cable Right of Way	04-03-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
3-Dec-12	Husky Oil	Cathodic Cable Right of Way	15-10-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
3-Dec-12	Husky Oil	Proposed Oil Production Well	05-21-108-06W6	Husky Oil	Rainbow Lake
10-Dec-12	Husky Oil	Cathodic Cable Right of Way	05-11-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
13-Dec-12	Husky Oil	Cathodic Cable Right of Way	04-15-109-08W6	Heritage Surface Solutions Ltd.	Rainbow Lake
18-Dec-12	Husky Oil	Pipe Replacement	NW27-110-06W6	Government of Alberta	Rainbow Lake
20-Dec-12	Husky Oil	Pipeline Abandonment	13-06-106-24W5	Husky Oil	Paddle Prairie
20-Dec-12	Husky Oil	Pipeline Abandonment	15-30-105-24W5	Husky Oil	Paddle Prairie
20-Dec-12	Husky Oil	Pipeline Abandonment	08-01-106-25W5	Husky Oil	Paddle Prairie
21-Dec-12	Husky Oil	Pipeline Liner Installation	14-34-110-06W6	Husky Oil	Rainbow Lake
21-Dec-12	Husky Oil	Proposed Well	05-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
16-Jan-12	Imperial Oil Resources	Reclamation & Remediation	06-26-110-09W6	Boreal Land Services Ltd.	Rainbow Lake
17-Jan-12	Imperial Oil Resources	Reclamation & Remediation	10-21-110-08W6	Boreal Land Services Ltd.	Rainbow Lake
17-Jan-12	Imperial Oil Resources	Reclamation & Remediation	09-01-113-05W6	Boreal Land Services Ltd.	Habay
18-Jan-12	Imperial Oil Resources	Reclamation & Remediation	15-07-115-04W6	Boreal Land Services Ltd.	Zama
18-Jan-12	Imperial Oil Resources	Reclamation & Remediation	14-36-111-06W6	Boreal Land Services Ltd.	Assumption
15-Nov-12	LCL Consulting Ltd.	Seismic Program	TWP 115 - 117 RGE 22 - 24W5	Cossack Land Services Ltd.	Meander River
29-Oct-12	Long Run Exploration Ltd.	Access Road	16-32-116-23W5	RoyNothern Land and Environme	Meander River
31-Oct-12	Long Run Exploration Ltd.	Roadside Development	13-02-117-23W5	RoyNothern Land and Environme	Meander River
2-Nov-12	Long Run Exploration Ltd.	Well Site and Access Road	04-36-105-22W5	RoyNothern Land and Environme	Meander River
5-Nov-12	Long Run Exploration Ltd.	Proposed Well Site and Access Roa	12-10-106-22W5	RoyNothern Land and Environme	Meander River
5-Nov-12	Long Run Exploration Ltd.	Proposed Well Site and Access Roa	16-32-116-23W5	RoyNothern Land and Environme	Meander River
5-Nov-12	Long Run Exploration Ltd.	Proposed Well Site and Access Roa	13-02-117-23W5	RoyNothern Land and Environme	Meander River
5-Nov-12	Long Run Exploration Ltd.	Proposed Well Site and Access Roa	13-02-117-23W5	RoyNothern Land and Environme	Meander River
5-Nov-12	Long Run Exploration Ltd.	Single Well Oil Battery	16-32-116-23W5	RoyNothern Land and Environme	Meander River
5-Nov-12	Long Run Exploration Ltd.	Proposed Well Site and Access Roa	04-20-106-21W5	RoyNothern Land and Environme	Paddle Prairie
6-Nov-12	Long Run Exploration Ltd.	Single Well Oil Battery	13-02-117-23W5	RoyNothern Land and Environme	Meander River
6-Nov-12	Long Run Exploration Ltd.	Single Well Oil Battery	13-02-117-23W5	RoyNothern Land and Environme	Meander River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
7-Nov-12	Long Run Exploration Ltd.	Proposed Pipeline	09-26-105-22W5	RoyNothern Land and Environme	Paddle Prairie
7-Nov-12	Long Run Exploration Ltd.	Proposed Pipeline	03-36-106-22W5	RoyNothern Land and Environme	Paddle Prairie
7-Nov-12	Long Run Exploration Ltd.	Proposed Pipeline	10-10-106-22W5	RoyNothern Land and Environme	Paddle Prairie
7-Nov-12	Long Run Exploration Ltd.	Proposed Pipeline	04-20-106-21W5	RoyNothern Land and Environme	Paddle Prairie
8-Nov-12	Long Run Exploration Ltd.	Roadside Development	SW02-107-20W5	Government of Alberta	High Level
8-Nov-12	Long Run Exploration Ltd.	Roadside Development	NE31-105-20W5	Government of Alberta	High Level
12-Mar-12	Murphy Oil Company Ltd.	Roadside Development	SE28-109-09W6	Government of Alberta	Rainbow Lake
6-Sep-12	Murphy Oil Company Ltd.	Drill Oil Production Well	Timberwolf Section	Murphy Oil Canada	Rainbow Lake
7-Sep-12	Murphy Oil Company Ltd.	Drill Oil Production Well	Rainbow South	Murphy Oil Canada	Rainbow Lake
10-Sep-12	Murphy Oil Company Ltd.	Drill Oil Production Well	Rainbow South	Murphy Oil Canada	Rainbow Lake
5-Jan-12	Nova Gas	Pipeline Construction	Timberwolf Section	RoyNothern Land and Environme	Rainbow Lake
10-Jan-12	Nova Gas	Proposed Pipeline	Timberwolf Section	RoyNothern Land and Environme	Rainbow Lake
15-Feb-12	Nova Gas	Roadside Development	SE28-109-09W6	Government of Alberta	Rainbow Lake
22-Nov-12	Nova Gas	Pipeline Maintenance Program	SW32-111-04W6	TransCanada	Assumption
1-Mar-12	Pace Oil & Gas Ltd.	Amended wellsite and access road	02-20-107-09W6	RoyNothern Land and Environme	Rainbow Lake
29-Oct-12	Paramount Resources Ltd.	Pipeline Abandonment	NE24-123-03W6	Integrity Land Inc.	Steen River
29-Oct-12	Paramount Resources Ltd.	Pipeline Abandonment	SE28-123-02W6	Integrity Land Inc.	Steen River
29-Oct-12	Paramount Resources Ltd.	Pipeline Abandonment	NE22-123-02W6	Integrity Land Inc.	Steen River
1-Nov-12	Pengrowth Energy Corporation	Well Abandonment	03-36-112-06W6	Britt Land Services	Assumption
1-Feb-12	Penn West Petroleum Ltd.	Roadside Development	SW02-111-05W6	Government of Alberta	Assumption
12-Oct-12	Petrobakken Energy Ltd.	Proposed Oil Well	02-14-115-22W5	Petrobakken Energy Ltd.	Meander River
23-Oct-12	Petrobakken Energy Ltd.	Proposed Oil Well	04-35-114-22W5	Petrobakken Energy Ltd.	Meander River
23-Oct-12	Petrobakken Energy Ltd.	Proposed Oil Well	04-25-114-22W5	Petrobakken Energy Ltd.	Meander River
24-Oct-12	Petrobakken Energy Ltd.	Abandonments	05-31-116-10W6	Petrobakken Energy Ltd.	Zama
5-Jan-12	Plains Midstream Canada	Digs	Zama to Rainbow	Integrity Land Inc.	
11-Jan-12	Plains Midstream Canada	Digs	Zama to Rainbow	Integrity Land Inc.	
17-Jan-12	Plains Midstream Canada	Roadside Development	SW30-110-06W6	Government of Alberta	Rainbow Lake
18-Jan-12	Plains Midstream Canada	Digs	Zama to Rainbow	Integrity Land Inc.	
24-Jan-12	Plains Midstream Canada	Roadside Development	SE32-109-08-W6	Government of Alberta	Rainbow Lake
26-Jan-12	Plains Midstream Canada	Roadside Development	SW23-110-07W6	Government of Alberta	Rainbow Lake
1-Feb-12	Plains Midstream Canada	Roadside Development	SE32-109-08W6	Government of Alberta	Rainbow Lake
1-Feb-12	Plains Midstream Canada	Roadside Development	NW27-110-06W6	Government of Alberta	Rainbow Lake
17-Aug-12	Plains Midstream Canada	Digs	Zama to Rainbow	Integrity Land Inc.	
29-Aug-12	Plains Midstream Canada	Roadside Development	NW32-110-05W6	Government of Alberta	Rainbow Lake
29-Aug-12	Plains Midstream Canada	Roadside Development	NE36-109-08W6	Government of Alberta	Rainbow Lake
30-Nov-12	Plains Midstream Canada	Roadside Development	NE23-110-07W6	Government of Alberta	Rainbow Lake
9-Jan-12	Steen River Oil & Gas Ltd.	Access Road	NE 11-122-21-W5	Aurora Land Consulting ltd.	Steen River
20-Jan-12	Steen River Oil & Gas Ltd.	Proposed Pipeline	Steen River	Aurora Land Consulting ltd.	Steen River
25-Jan-12	Steen River Oil & Gas Ltd.	Proposed Pipeline	NE22-122-21W5	Aurora Land Consulting ltd.	Steen River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
25-Jan-12	Steen River Oil & Gas Ltd.	Tie In	NE22-122-21W5	Aurora Land Consulting Ltd.	Steen River
2-Feb-12	Steen River Oil & Gas Ltd.	Proposed Pipeline	Ne28-122-21W5	Aurora Land Consulting Ltd.	Steen River
13-Jan-12	Strategic Oil & Gas Ltd	Proposed Well	Marlowe	Aurora Land Consulting Ltd.	
13-Jan-12	Strategic Oil & Gas Ltd	Proposed Well	Marlowe	Aurora Land Consulting Ltd.	
13-Jan-12	Strategic Oil & Gas Ltd	Proposed Well Site	Marlowe	Strategic Oil & Gas	
20-Jan-12	Strategic Oil & Gas Ltd	Proposed Well Site	Marlowe	Aurora Land Consulting Ltd.	
23-Jan-12	Strategic Oil & Gas Ltd	Proposed Well	Marlowe	Strategic Oil & Gas	
24-Jan-12	Strategic Oil & Gas Ltd	Proposed Well	Marlowe	Aurora Land Consulting Ltd.	
9-Feb-12	Strategic Oil & Gas Ltd	Final Plan	Marlowe	Arcis Seismic Solutions	
8-Jun-12	Strategic Oil & Gas Ltd	Access Road	NE27-122-21W5	Aurora Land Consulting Ltd.	Steen River
13-Jun-12	Strategic Oil & Gas Ltd	Survey of Valve Site	NE22-122-21W5	Aurora Land Consulting Ltd.	Steen River
10-Jul-12	Strategic Oil & Gas Ltd	Proposed Well	Marlowe	Aurora Land Consulting Ltd.	
8-Aug-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	Marlowe	Aurora Land Consulting Ltd.	
10-Aug-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	Marlowe	Aurora Land Consulting Ltd.	
31-Aug-12	Strategic Oil & Gas Ltd	Pipeline Construction	NW27-122-21W5	Aurora Land Consulting Ltd.	Steen River
3-Sep-12	Strategic Oil & Gas Ltd	Pipeline Construction	NE22-122-21W5	Aurora Land Consulting Ltd.	Steen River
14-Sep-12	Strategic Oil & Gas Ltd	Proposed Well	NE22-122-21W5	Aurora Land Consulting Ltd.	Steen River
3-Oct-12	Strategic Oil & Gas Ltd	Proposed Well	Marlowe	Aurora Land Consulting Ltd.	
5-Oct-12	Strategic Oil & Gas Ltd	Proposed Well	NE29-122-21W5	Aurora Land Consulting Ltd.	Steen River
31-Oct-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	16-35-122-22W5	Strategic Oil & Gas	Steen River
31-Oct-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	16-26-122-22W5	Strategic Oil & Gas	Steen River
31-Oct-12	Strategic Oil & Gas Ltd	Proposed Access Road	SE28-122-22W5	Strategic Oil & Gas	Steen River
31-Oct-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	07-25-122-22W5	Strategic Oil & Gas	Steen River
9-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	Marlowe	Aurora Land Consulting Ltd.	
9-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site	Marlowe	Aurora Land Consulting Ltd.	
9-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	Marlowe	Aurora Land Consulting Ltd.	
9-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	Marlowe	Aurora Land Consulting Ltd.	
9-Nov-12	Strategic Oil & Gas Ltd	Proposed Access Road	Marlowe	Aurora Land Consulting Ltd.	
9-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	Marlowe	Aurora Land Consulting Ltd.	
9-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	Marlowe	Aurora Land Consulting Ltd.	
16-Nov-12	Strategic Oil & Gas Ltd	Roadside Development	SW36-122-22 w5	Aurora Land Consulting Ltd.	Steen River
19-Nov-12	Strategic Oil & Gas Ltd	Proposed Pipeline and Riser	Marlowe	Aurora Land Consulting Ltd.	
20-Nov-12	Strategic Oil & Gas Ltd	Proposed Pipeline	11-13-122-21W5	Aurora Land Consulting Ltd.	Steen River
20-Nov-12	Strategic Oil & Gas Ltd	Proposed Pipeline	11-13-122-21W5	Aurora Land Consulting Ltd.	Steen River
21-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site	12-06-121-20W5	Aurora Land Consulting Ltd.	Steen River
21-Nov-12	Strategic Oil & Gas Ltd	Proposed Production Well	SE17-122-21W5	Aurora Land Consulting Ltd.	Steen River
21-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site	NW06-121-20W5	Aurora Land Consulting Ltd.	Steen River
23-Nov-12	Strategic Oil & Gas Ltd	Proposed Well	02-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
23-Nov-12	Strategic Oil & Gas Ltd	Access Road	SW36-122-22W5	Aurora Land Consulting Ltd.	Steen River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
27-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	02-34-121-21W5	Aurora Land Consulting Ltd.	Steen River
27-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	12-29-121-22W5	Aurora Land Consulting Ltd.	Steen River
27-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	14-29-121-21W5	Aurora Land Consulting Ltd.	Steen River
27-Nov-12	Strategic Oil & Gas Ltd	Proposed Well Site and Access Road	12-16-121-21W5	Aurora Land Consulting Ltd.	Steen River
27-Nov-12	Strategic Oil & Gas Ltd	Proposed Pipeline Construction	04-36-122-22W5	Aurora Land Consulting Ltd.	Steen River
28-Nov-12	Strategic Oil & Gas Ltd	Proposed Pipeline and Riser	16-35-122-22W5	Aurora Land Consulting Ltd.	Steen River
11-Dec-12	Strategic Oil & Gas Ltd	Tie In	10-28-122-21W5	Aurora Land Consulting Ltd.	Steen River
14-Dec-12	Strategic Oil & Gas Ltd	Remote Sump	NE 17-122-22W5	Aurora Land Consulting Ltd.	Steen River
21-Dec-12	Strategic Oil & Gas Ltd	Proposed Well	13-28-122-21W5	Aurora Land Consulting Ltd.	Steen River
21-Dec-12	Strategic Oil & Gas Ltd	Proposed Well	14-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
22-Dec-12	Strategic Oil & Gas Ltd	Proposed Well	14-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
23-Dec-12	Strategic Oil & Gas Ltd	Proposed Well	14-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
17-Jan-12	Taq North Ltd.	Pipeline Non-Construction	11-24-114-03W6	Taq North Ltd.	Zama
27-Apr-12	Tolko Industries	Roadside Development	SW36-110-03W6	Government of Alberta	Zama
30-Oct-12	Tolko Industries	Roadside Development	NE28-110-01W6	Government of Alberta	High Level
5-Nov-12	Tolko Industries	Roadside Development	NW27-110-05-W5	Government of Alberta	John D'or Prairie
5-Nov-12	Tolko Industries	Roadside Development	NE27-110-05-W5	Government of Alberta	John D'or Prairie
6-Nov-12	Tolko Industries	Roadside Development	SW22-110-23-W5	Government of Alberta	High Level
6-Nov-12	Tolko Industries	Roadside Development	SE36-110-03-W6	Government of Alberta	Assumption
14-Nov-12	Tolko Industries	Roadside Development	NW31-110-02W6	Government of Alberta	Assumption
12-Dec-12	Tolko Industries	Land use Request	06-03-116-33-NE09	The Silvacom Group'	Zama
1-Feb-12	Vermilion Resources Ltd.	Proposed Sour Gas Well	NE34-110-04W6	Vermilion Energy	Zama
14-Feb-12	Vermilion Resources Ltd.	Roadside Development	NW34-110-04W6	Government of Alberta	Zama
21-Feb-12	Vermilion Resources Ltd.	Roadside Development	SW36-110-04W6	Government of Alberta	Zama
27-Apr-12	Vermilion Resources Ltd.	Proposed Wellsite and Access Road	14-22-114-12W6	Integrity Land Inc.	Zama
1-May-12	Vermilion Resources Ltd.	Roadside Development	SW32-109-08W6	Government of Alberta	Rainbow Lake
30-May-12	Vermilion Resources Ltd.	Roadside Development	SW32-109-08W6	Government of Alberta	Rainbow Lake
20-Aug-12	Vermilion Resources Ltd.	Roadside Development	SW32-109-08W6	Government of Alberta	Rainbow Lake
14-Dec-12	Vermilion Resources Ltd.	Proposed Oil Well	05-04-114-09W6	Vermilion Energy	Zama
14-Dec-12	Vermilion Resources Ltd.	Proposed Oil Well	SW 27-114-11W6	Vermilion Energy	Zama
14-Dec-12	Vermilion Resources Ltd.	Proposed Oil Well	SE 21-113-10W6	Vermilion Energy	Zama
1-Oct-12	Zoneda Energy Ltd.	Proposed Well Site	14-16-110-04W6	Peace Country Land Ltd.	Assumption
4-Oct-12	Zoneda Energy Ltd.	Proposed Well Site and Access Road	15-08-110-04W6	Peace Country Land Ltd.	Assumption
12-Oct-12	Zoneda Energy Ltd.	Proposed Well Site	14-16-110-4W6	Peace Country Land Ltd.	Assumption
12-Oct-12	Zoneda Energy Ltd.	Proposed Well Site and Access Road	15-08-110-04W6	Peace Country Land Ltd.	Assumption

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
10-Sep-13	Altagas Processing Partners	Soil Management Groundwa	NW24-110-08W6	Taylor Land Services	Rainbow Lake
23-Jan-13	Apache Canada Ltd.	Change of Pipeline	10-11-115-06W6	Eclipse Regulatory Compliance Specialists	Zama
23-Jan-13	Apache Canada Ltd.	Change of Pipeline	12-25-115-06W6	Eclipse Regulatory Compliance Specialists	Zama
23-Jan-13	Apache Canada Ltd.	Change of Pipeline	02-14-115-06W6	Eclipse Regulatory Compliance Specialists	Zama
12-Mar-13	Apache Canada Ltd.	Substance Change	05-15-116-04W6	Lexterraland	Zama
12-Mar-13	Apache Canada Ltd.	Substance Change	05-15-116-04W6	Lexterraland	Zama
14-Mar-13	Apache Canada Ltd.	H2S Increase	05-34-115-06W6	Lexterraland	Zama
4-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	11-26-114-06W6	Access Land	Zama
4-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	07-34-114-06W6	Access Land	Zama
4-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	11-26-114-06W6	Access Land	Zama
4-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	12-26-114-06W6	Access Land	Zama
4-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	03-10-118-08W6	Access Land	Zama
4-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	02-22-118-08W6	Access Land	Zama
4-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	03-10-118-08W6	Access Land	Zama
28-Nov-13	Apache Canada Ltd.	Pipeline Abandonment	16-10-120-08W6	Access Land	Zama
5-Dec-13	Apache Canada Ltd.	Substance Change	12-32-116-04W6	Apache Canada Ltd.	Zama
17-Dec-13	Apache Canada Ltd.	Pipeline Abandonment	03-25-119-09W6	Access Land	Zama
20-Dec-13	Apache Canada Ltd.	Pipeline Project	07-14-116-05W6	Access Land	Zama
24-Dec-13	Apache Canada Ltd.	Sour Gas Plant	14-12-116-06W6	Apache Canada Ltd.	Zama
31-Oct-13	Aqua Slug Services Inc.	Well and Access Road	NW33-114-05W6	Aqua Slug Services Inc.	Zama
31-Oct-13	Aqua Slug Services Inc.	Well and Re-entry	NE34-114-07-W6	Aqua Slug Services Inc.	Zama
31-Oct-13	Aqua Slug Services Inc.	Well and Access Road	NE19-114-05W6	Aqua Slug Services Inc.	Zama
31-Jan-13	Arcis Seismic Solutions	Seismic Project	TWP 122-123 RGE 21-22	Government of Alberta	Steen River
5-Mar-13	Arcis Seismic Solutions	Seismic Project	TWP120 - 122 RGE 20 - 23	Arcis Seismic Solutions	Steen River
13-Mar-13	Arcis Seismic Solutions	Seismic Project	TWP102 - 122 RGE20 - 23	Government of Alberta	Carcajou
20-Feb-13	Atco Electric	Access use	NE01-112-01-W5	Government of Alberta	John D'or Prairie
20-Feb-13	Atco Electric	Power Line Construction	NW32-109-18W5	Government of Alberta	High Level
3-Oct-13	Atco Electric	Power Line Construction	NW32-109-13W5	Government of Alberta	Rocky Lane
28-Oct-13	Atco Electric	Power Line Construction	NW35-109-08W6	Government of Alberta	John D'or Prairie
24-Dec-13	Atco Electric	Electrical Facilities	NE18-118-03W6	Atco Electric	Zama
1-Feb-13	Athabasca Oil Corporation	Production Well	NW02-117-22W5	Government of Alberta	Rainbow Lake
13-Feb-13	Athabasca Oil Corporation	Roadside Development	NW28-115-22-W5	Government of Alberta	Meander River
27-Sep-13	Athabasca Oil Corporation	Well and Access Road	15-06-118-19W5	Traverse Land Group	Meander River
27-Sep-13	Athabasca Oil Corporation	Well and Access Road	04-11-118-19W5	Traverse Land Group	Meander River
27-Sep-13	Athabasca Oil Corporation	Well and Access Road	15-06-118-19W5	Traverse Land Group	Meander River
27-Sep-13	Athabasca Oil Corporation	Well and Access Road	04-11-118-19W5	Traverse Land Group	Meander River
7-Oct-13	Athabasca Oil Corporation	Well and Access Road	04-23-117-19W5	Traverse Land Group	Meander River
7-Oct-13	Athabasca Oil Corporation	Well and Access Road	16-34-117-18W5	Traverse Land Group	Meander River
7-Oct-13	Athabasca Oil Corporation	Well and Access Road	16-34-117-18W5	Traverse Land Group	Meander River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
7-Oct-13	Athabasca Oil Corporation	Well and Access Road	04-23-117-19W5	Traverse Land Group	Meander River
7-Oct-13	Athabasca Oil Corporation	Well and Access Road	07-02-117-18W5	Traverse Land Group	Meander River
7-Oct-13	Athabasca Oil Corporation	Well and Access Road	07-02-117-18W5	Traverse Land Group	Meander River
8-Oct-13	Athabasca Oil Corporation	Cancellation Notification	13-33-110-05W6	Athabasca Oil Corporation	Assumption
8-Oct-13	Athabasca Oil Corporation	Cancellation Notification	13-32-110-05W6	Athabasca Oil Corporation	Assumption
9-Oct-13	Athabasca Oil Corporation	Cancellation Notification	13-34-107-04W6	Athabasca Oil Corporation	Assumption
9-Oct-13	Athabasca Oil Corporation	Cancellation Notification	01-28-109-04W6	Athabasca Oil Corporation	Assumption
15-Oct-13	Athabasca Oil Corporation	Production Well	04-02-118-19W5	Athabasca Oil Corporation	Meander River
16-Oct-13	Athabasca Oil Corporation	Production Well	05-19-117-18W5	Athabasca Oil Corporation	Meander River
16-Oct-13	Athabasca Oil Corporation	Padsite	06-18-117-18W5	Traverse Land Group	Meander River
16-Oct-13	Athabasca Oil Corporation	Production Well	04-14-117-19W5	Athabasca Oil Corporation	Meander River
16-Oct-13	Athabasca Oil Corporation	Production Well	05-19-117-18W5	Athabasca Oil Corporation	Meander River
16-Oct-13	Athabasca Oil Corporation	Padsite	06-18-117-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Production Well	11-05-117-18W5	Athabasca Oil Corporation	Meander River
17-Oct-13	Athabasca Oil Corporation	Well and Access Road	11-32-116-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Well and Access Road	08-31-117-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Well and Access Road	08-25-117-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Well and Access Road	08-31-117-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Padsite and Access Road	13-18-116-17W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Well and Access Road	11-32-116-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Well and Access Road	08-25-117-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Well and Access Road	11-32-116-18W5	Traverse Land Group	Meander River
17-Oct-13	Athabasca Oil Corporation	Padsite	13-18-116-17W5	Traverse Land Group	Meander River
18-Oct-13	Athabasca Oil Corporation	Production Well	05-31-117-18W5	Athabasca Oil Corporation	Meander River
24-Oct-13	Athabasca Oil Corporation	Sour Oil Well	12-16-118-19W5	Athabasca Oil Corporation	Meander River
22-Nov-13	Athabasca Oil Corporation	Well and Padsite	13-18-116-17W5	Athabasca Oil Corporation	Meander River
22-Feb-13	Barnwell of Canada Ltd.	Pipeline Construction	12-35-114-06W6	Barnwell of Canada Ltd.	Zama
25-Feb-13	Barnwell of Canada Ltd.	Pipeline Tie-in	12-35-114-06W6	Peace Country Land Ltd.	Zama
4-Oct-13	Barnwell of Canada Ltd.	Pipeline Reactivation/Substa	12-35-114-06W6	Barnwell of Canada Ltd.	Zama
25-Oct-13	BLZ Energy Ltd.	Drill and Operate Well	NW247-110-06W6	Government of Alberta	Zama
20-Nov-13	BLZ Energy Ltd.	Drilling Well	15-08-109-06W6	BLZ Energy Ltd.	Rainbow Lake
29-Nov-13	Cenovus Energy	Well Abandonment	15-28-126-18W5	Cenovus Energy	Indian Cabins
29-Nov-13	Cenovus Energy	Well Abandonment	15-19-125-19W5	Cenovus Energy	Indian Cabins
3-Dec-13	Cenovus Energy	Crown Cancellation	SE07-116-03W6	Cenovus Energy	Zama
3-Dec-13	Cenovus Energy	Crown Cancellation	SE18-116-03W6	Cenovus Energy	Zama
24-Dec-13	Chinook Energy Inc.	Water Injection Pipeline	10-31-109-04W6	Chinook Energy Inc.	Rainbow Lake
23-Aug-13	Darkhorse Oil & Gas Ltd.	Cross Road Allowance	SW03-121-17W5	Antelope Land Services Ltd.	Steen River
23-Aug-13	Darkhorse Oil & Gas Ltd.	Drilling Oil Well	05-02-121-17W5	Antelope Land Services Ltd.	Steen River
23-Aug-13	Darkhorse Oil & Gas Ltd.	Drilling Oil Well	01-27-122-17W5	Antelope Land Services Ltd.	Steen River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
23-Aug-13	Darkhorse Oil & Gas Ltd.	Drilling Oil Well	14-21-120-17W5	Antelope Land Services Ltd.	Steen River
17-Oct-13	Darkhorse Oil & Gas Ltd.	Drilling Oil Well	14-21-120-17W5	Antelope Land Services Ltd.	Steen River
20-Dec-13	Darkhorse Oil & Gas Ltd.	Wellsite	01-27-122-17W5	Antelope Land Services Ltd.	Steen River
20-Dec-13	Darkhorse Oil & Gas Ltd.	Revised H2S and EPZ Inform	05-02-121-17W5	Antelope Land Services Ltd.	Steen River
20-Dec-13	Darkhorse Oil & Gas Ltd.	Revised H2S and EPZ Inform	14-21-120-17W5	Antelope Land Services Ltd.	Steen River
20-Dec-13	Darkhorse Oil & Gas Ltd.	Revised H2S and EPZ Inform	08-29-121-17W5	Antelope Land Services Ltd.	Steen River
11-Oct-13	Devon NEC Corporation	Project Update	NE32-117-11W6	Aurora Land Consulting Ltd.	Zama
15-Oct-13	Devon NEC Corporation	Change of Operator	04-04-118-11W6	Aurora Land Consulting Ltd.	Zama
30-Jan-13	Focus Corporation	Roadside Development	SE 09-110-18W5	Government of Alberta	High Level
14-Jan-13	GeoTir Inc.	Seismic Project	TWP 113-121 RGE 14-20	Government of Alberta	High Level
15-Oct-13	Government of Alberta	Roadside Development	NE 16-106-20-W5	Government of Alberta	High Level
15-Oct-13	Government of Alberta	Roadside Development	SW32-109-08W6	Government of Alberta	Rainbow Lake
22-Feb-13	Harvest Operations Corp.	Helipad Site	NE34-110-12W6	Roy Northern Land & Environmental	Rainbow Lake
7-Oct-13	Harvest Operations Corp.	Roadside Development	SW-32-109-08W6	Government of Alberta	Rainbow Lake
10-Oct-13	Harvest Operations Corp.	Salt Water Pipeline	06-09-111-12W6	Roy Northern Land & Environmental	Rainbow Lake
11-Dec-13	Harvest Operations Corp.	Wellsite and Access Road	06-09-111-12W6	Roy Northern Land & Environmental	Rainbow Lake
2-Jan-13	Husky Oil	Proposed Pipeline and Abar	06-22-107-10W6	Husky Oil	Rainbow Lake
2-Jan-13	Husky Oil	Proposed Pipeline and Abar	16-15-107-10W6	Husky Oil	Rainbow Lake
2-Jan-13	Husky Oil	Proposed Pipeline and Abar	06-22-107-10W6	Husky Oil	Rainbow Lake
8-Jan-13	Husky Oil	Pipeline Not Constructed	07-05-109-07W6	Husky Oil	Rainbow Lake
11-Jan-13	Husky Oil	Production Well	13-15-108-10W6	Husky Oil	Rainbow Lake
11-Jan-13	Husky Oil	Single Well Oil Battery	01-05-109-12W6	Husky Oil	Rainbow Lake
21-Jan-13	Husky Oil	Remote Sump	NW32-109-08W6	Heritage Surface Solutions	Rainbow Lake
21-Jan-13	Husky Oil	Pipeline Abandonment	03-15-105-01W6	Husky Oil	Paddle Prairie
22-Jan-13	Husky Oil	Production Well	16-16-108-10W6	Husky Oil	Rainbow Lake
22-Jan-13	Husky Oil	Proposed Pipeline	06-10-109-08W6	Husky Oil	Rainbow Lake
23-Jan-13	Husky Oil	Production Well	02-10-109-08W6	Husky Oil	Rainbow Lake
24-Jan-13	Husky Oil	Proposed Pipeline	02-19-110-09W6	Husky Oil	Rainbow Lake
30-Jan-13	Husky Oil	Production Well	02-19-110-09W6	Heritage Surface Solutions	Rainbow Lake
30-Jan-13	Husky Oil	Production Well	03-04-107-07W6	Heritage Surface Solutions	Rainbow Lake
31-Jan-13	Husky Oil	Servicing/Workover	07-10-109-08W6	H2Safety Services Inc.	Rainbow Lake
1-Feb-13	Husky Oil	Production Well	07-10-109-08W6	Husky Oil	Rainbow Lake
1-Feb-13	Husky Oil	Pipeline Abandonment	09-36-105-25W5	Husky Oil	Paddle Prairie
4-Feb-13	Husky Oil	Pipeline Abandonment	07-23-105-03W6	Husky Oil	Paddle Prairie
4-Feb-13	Husky Oil	Pipeline Abandonment	07-23-105-03W6	Husky Oil	Paddle Prairie
5-Feb-13	Husky Oil	Valve Site	SW06-108-09W5	Heritage Surface Solutions	Fort Vermilion
6-Feb-13	Husky Oil	Roadside Development	SW32-109-08-W6	Government of Alberta	Rainbow Lake
12-Feb-13	Husky Oil	Pipeline Construction	05-16-110-07W6	Husky Oil	Rainbow Lake
14-Feb-13	Husky Oil	Proposed Pipeline	02-15-109-08W6	Husky Oil	Rainbow Lake

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
26-Feb-13	Husky Oil	Single Oil Battery	01-05-109-12W6	Heritage Surface Solutions	Rainbow Lake
26-Feb-13	Husky Oil	Proposed Pipeline	09-10-109-08W6	Husky Oil	Rainbow Lake
27-Feb-13	Husky Oil	Proposed Pipeline	10-25-110-09W6	Husky Oil	Rainbow Lake
4-Mar-13	Husky Oil	Production Well	05-17-108-08W6	Husky Oil	Rainbow Lake
26-Mar-13	Husky Oil	Substance Change	15-06-109-08W6	Husky Oil	Rainbow Lake
10-Apr-13	Husky Oil	Pipeline Abandonment 1&2	07-23-105-03W6	Husky Oil	Paddle Prairie
15-Apr-13	Husky Oil	Substance Change	15-06-109-07W6	Husky Oil	Rainbow Lake
17-Apr-13	Husky Oil	Substance Change	16-03-109-08W6	Husky Oil	Rainbow Lake
2-May-13	Husky Oil	Single Well Oil Battery	01-05-109-12W6	Husky Oil	Rainbow Lake
15-May-13	Husky Oil	Seismic Project	TWP 108-109 RGE 11-12 W6	Cossack Land Services Ltd.	Rainbow Lake
16-May-13	Husky Oil	Proposed Pipeline	16-15-109-08W6	Husky Oil	Rainbow Lake
17-May-13	Husky Oil	Substance Change	15-06-109-07W6	Husky Oil	Rainbow Lake
21-May-13	Husky Oil	Pipeline Construction	09-18-108-08W6	Husky Oil	Rainbow Lake
24-May-13	Husky Oil	Pipeline Construction	07-09-109-08W6	Husky Oil	Rainbow Lake
3-Jun-13	Husky Oil	Facility Modifications	07-18-108-08W6	Husky Oil	Rainbow Lake
7-Jun-13	Husky Oil	Substance Change	15-06-109-07W6	Husky Oil	Rainbow Lake
4-Jul-13	Husky Oil	Substance Change	16-03-109-08W6	Husky Oil	Rainbow Lake
19-Jul-13	Husky Oil	Pipeline Construction	10-27-106-09W6	Husky Oil	Rainbow Lake
22-Jul-13	Husky Oil	Pipeline Construction	05-09-109-08W6	Husky Oil	Rainbow Lake
24-Jul-13	Husky Oil	Substance Change	06-06-109-06W6	Husky Oil	Rainbow Lake
9-Aug-13	Husky Oil	Pipeline Construction	16-04-109-08W6	Husky Oil	Rainbow Lake
12-Aug-13	Husky Oil	Pipeline Construction	NW23-110-07W6	Husky Oil	Rainbow Lake
12-Aug-13	Husky Oil	Substance Change	11-10-110-06W6	Husky Oil	Rainbow Lake
12-Aug-13	Husky Oil	Pipeline Construction	16-28-110-05W6	Husky Oil	Rainbow Lake
14-Aug-13	Husky Oil	Substance Change	07-10-109-08W6	Husky Oil	Rainbow Lake
15-Aug-13	Husky Oil	Pipeline Construction	10-11-109-08W6	Husky Oil	Rainbow Lake
16-Aug-13	Husky Oil	Pipeline Construction	08-02-108-10W6	Husky Oil	Rainbow Lake
16-Aug-13	Husky Oil	Pipeline Modifications	12-01-108-10W6	Husky Oil	Rainbow Lake
22-Aug-13	Husky Oil	Pipeline Construction	10-27-106-09W6	Husky Oil	Rainbow Lake
27-Aug-13	Husky Oil	Drilling Oil Well	11-03-109-08W6	Husky Oil	Rainbow Lake
27-Aug-13	Husky Oil	Pipeline Replacement	03-08-109-08W6	Husky Oil	Rainbow Lake
30-Aug-13	Husky Oil	Production Well	06-03-109-08W6	Husky Oil	Rainbow Lake
30-Aug-13	Husky Oil	Production Well	04-02-109-08W6	Husky Oil	Rainbow Lake
18-Sep-13	Husky Oil	Pipeline Modifications	12-06-109-06W6	Husky Oil	Rainbow Lake
18-Sep-13	Husky Oil	Project Update	02-10-109-08W6	Husky Oil	Rainbow Lake
1-Oct-13	Husky Oil	Substance Change	07-06-109-07W6	Husky Oil	Rainbow Lake
1-Oct-13	Husky Oil	Substance Change	15-07-109-07W6	Husky Oil	Rainbow Lake
1-Oct-13	Husky Oil	Substance Change	02-18-109-07W6	Husky Oil	Rainbow Lake
2-Oct-13	Husky Oil	Pipeline Modifications	12-06-109-06W6	Husky Oil	Rainbow Lake

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
3-Oct-13	Husky Oil	Drilling Oil Well	04-33-110-09W6	Husky Oil	Rainbow Lake
6-Nov-13	Husky Oil	Campsite	S16-110-09W6	Visser Consulting	Rainbow Lake
8-Nov-13	Husky Oil	Pipeline Right of Way	16-04-109-08W6	Husky Oil	Rainbow Lake
28-Nov-13	Husky Oil	Pipeline Construction	12-25-110-09W6	Husky Oil	Rainbow Lake
20-Dec-13	Husky Oil	Proposed Pipeline	04-02-109-08W6	Husky Oil	Rainbow Lake
20-Dec-13	Husky Oil	Proposed Pipeline	04-02-109-08W6	Husky Oil	Rainbow Lake
20-Dec-13	Husky Oil	Proposed Pipeline	04-02-109-08W6	Husky Oil	Rainbow Lake
20-Dec-13	Husky Oil	Proposed Pipeline	04-02-109-08W6	Husky Oil	Rainbow Lake
20-Dec-13	Husky Oil	Proposed Pipeline	01-03-109-08W6	Husky Oil	Rainbow Lake
4-Dec-13	Husky Oil	Plant Site and Access Road	SE 10-109-08W6	Vertex	Rainbow Lake
20-Dec-13	Husky Oil	Cancellation Notification	NE27-107-09W6	Husky Oil	Rainbow Lake
23-Oct-13	Integrated Geophysical Con	Geophysical Program	TWP 101 - 102 RGE 10W5	Government of Alberta	Rainbow Lake
1-Nov-13	Integrated Geophysical Con	Geophysical Program	TWP101 - 106 RGE 10W5	Government of Alberta	Rainbow Lake
18-Nov-13	Integrated Geophysical Con	Seismic Project	TWP 95 - 97 RGE8 - 10W5	Government of Alberta	Red Earth
19-Nov-13	Integrated Geophysical Con	Seismic Project	TWP 102 - 103 RGE 9 - 11	Government of Alberta	Fort Vermilion
4-Apr-13	Karl Energy Trust Inc.	Well and Access Road	04-115-05W6	Altus Geomatics	Zama
3-Jun-13	Lightstream Resources Ltd	Drilling Oil Well	04-30-114-21W5	Lightstream Resources	Meander River
3-Jun-13	Lightstream Resources Ltd	Drilling Oil Well	08-36-114-22W5	Lightstream Resources	Meander River
7-Jun-13	Lightstream Resources Ltd	Drilling Oil Well	14-25-114-22W5	Lightstream Resources	Meander River
7-Jun-13	Lightstream Resources Ltd	Drilling Oil Well	04-36-114-22W5	Lightstream Resources	Meander River
7-Jun-13	Lightstream Resources Ltd	Drilling Oil Well	04-30-114-21W5	Lightstream Resources	Meander River
18-Jun-13	Lightstream Resources Ltd	Drilling Oil Well	01-30-114-21W5	Lightstream Resources	Meander River
18-Jun-13	Lightstream Resources Ltd	Drilling Oil Well	08-36-114-22W5	Lightstream Resources	Meander River
4-Jan-13	Lone Pine Resources Canad	Crown Wellsite and Access F	14-14-113-21W5	Action Land and Environmental Ltd.	Meander River
4-Jan-13	Lone Pine Resources Canad	Crown Wellsite and Access F	14-14-113-21W5	Action Land and Environmental Ltd.	Meander River
4-Jan-13	Lone Pine Resources Canad	Crown Wellsite and Access F	01-08-117-22-W5	Action Land and Environmental Ltd.	Meander River
18-Jan-13	Lone Pine Resources Canad	Access Road	NW14-113-21W5	Government of Alberta	Meander River
10-Jun-13	Lone Pine Resources Canad	Roadside Development	NW14-113-21W5	Government of Alberta	Meander River
31-Jan-13	Long Run Exploration Ltd.	Riser Site	SE09-106-23W5	Roy Northern Land & Environmental	Paddle Prairie
22-Nov-13	Long Run Exploration Ltd.	Riser Site	16-28-105-23W5	Roy Northern Land & Environmental	Paddle Prairie
15-Aug-13	LXL Consulting Ltd.	Geophysical Program	TWP 115-117 RGE 22-24W5	Cossack Land Services Ltd.	Meander River
6-Nov-13	Ouro Preto esources	Road Use Request	NW36-110-05W6	Government of Alberta	Assumption
25-Feb-13	OutSource Seismic	Seismic Project	TWP 110-111 RGE 12	Government of Alberta	Rainbow Lake
2-Apr-13	OutSource Seismic	Seismic Project	TWP110 - 111 RGE 12 - 12	Government of Alberta	Rainbow Lake
15-Jul-13	OutSource Seismic	Seismic Project	TWP110 - 111 RGE 12W6	Outsource Seismic	Rainbow Lake
10-Oct-13	OutSource Seismic	Geophysical Program	TWP110 - 111 RGE 12 W6	Outsource Seismic	Rainbow Lake
23-Oct-13	OutSource Seismic	Geophysical Program	TWP 110 - 111 RGE 12W6	Government of Alberta	Rainbow Lake
10-Jan-13	Penn west Petroleum	Access Road	NE18-108-05-W6	Traverse Land Group	Rainbow Lake
10-Jan-13	Petrobakken Energy Ltd	Production Well	02-14-115-22W5	Petrobakken Energy	Meander River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
10-Jan-13	Petrobakken Energy Ltd	Production Well	02-14-115-22W5	Petrobakken Energy	Meander River
8-Feb-13	Petrobakken Energy Ltd	Production Well	14-25-114-22W5	Petrobakken Energy	Meander River
5-Mar-13	Petrobakken Energy Ltd	Highway Right of Way	SW36-114-22-W5	Government of Alberta	Meander River
7-Mar-13	Petrobakken Energy Ltd	Access Road	NE11-118-22W5	Government of Alberta	Meander River
20-Mar-13	Petrobakken Energy Ltd	Venting Notification	02-14-115-22W5	Petrobakken Energy	Meander River
11-Apr-13	Petrobakken Energy Ltd	Single Oil Battery	02-14-115-22W5	Petrobakken Energy	Meander River
11-Apr-13	Petrobakken Energy Ltd	Venting Notification	02-14-115-22W5	Petrobakken Energy	Meander River
14-Jan-13	Plains Midstream Canada	Pipeline Maintenance	SW23-110-07W6	Government of Alberta	Rainbow Lake
29-Jan-13	Plains Midstream Canada	Roadside Development	NW27-110-06W6	Government of Alberta	Rainbow Lake
12-Feb-13	Plains Midstream Canada	Automated Emergency Block	14-18-115-04W6	Plains Midstream Canada	Zama
12-Feb-13	Plains Midstream Canada	Valve Site and Access Road	02-29-106-05W6	Plains Midstream Canada	Rainbow Lake
14-Feb-13	Plains Midstream Canada	Road Use Request	14-18-115-04W6	Integrity Land Inc.	Zama
26-Feb-13	Plains Midstream Canada	Road Use Request	NE11-113-05W6	Integrity Land Inc.	Habay
26-Nov-13	Spyglass	Crossing Request	S17-109-07W6	Spyglass	Rainbow Lake
26-Nov-13	Spyglass	Winter Access	11-10-107-06W6	Spyglass	Rainbow Lake
17-Dec-13	Spyglass	Wellsite Extension	NW07-110-04W6	Lexterraland	Assumption
23-Dec-13	Spyglass	Riser Site	NE06-110-04W6	Lexterraland	Assumption
2-Jan-13	Strategic Oil & Gas	Proposed Well	Marlowe	Aurora Land Consulting Ltd.	Steen River
11-Jan-13	Strategic Oil & Gas	Pipeline Construction	11-28-122-21W5	Strategic Oil & Gas	Steen River
24-Jan-13	Strategic Oil & Gas	Pipeline Maintenance	15-12-122-23W5	Aurora Land Consulting Ltd.	Steen River
29-Jan-13	Strategic Oil & Gas	Access Road	12-28-122-21W5	Aurora Land Consulting Ltd.	Steen River
1-Feb-13	Strategic Oil & Gas	Multi Well Oil Battery	10-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
1-Feb-13	Strategic Oil & Gas	Tie In	SE18-122-22W5	Aurora Land Consulting Ltd.	Steen River
4-Feb-13	Strategic Oil & Gas	Tie In and Riser	13-17-122-21W5	Aurora Land Consulting Ltd.	Steen River
20-Feb-13	Strategic Oil & Gas		SE36-121-23W5	Aurora Land Consulting Ltd.	Steen River
26-Mar-13	Strategic Oil & Gas	Tie In	07-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
26-Mar-13	Strategic Oil & Gas	Substance Change	07-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
16-Apr-13	Strategic Oil & Gas	P/L License Modifications	TWP 122 RGE 19-22	Aurora Land Consulting Ltd.	Steen River
13-Jun-13	Strategic Oil & Gas	Drilling Oil Well	10-21-122-21W5	Aurora Land Consulting Ltd.	Steen River
12-Aug-13	Strategic Oil & Gas	Drilling Oil Well	05-33-122-22W5	Aurora Land Consulting Ltd.	Steen River
12-Sep-13	Strategic Oil & Gas	Pipeline and Riser Site	04-19-122-21W5	Meridian land Services	Steen River
11-Oct-13	Strategic Oil & Gas	Tiein and Riser	04-31-122-21W5	Aurora Land Consulting Ltd.	Steen River
16-Oct-13	Strategic Oil & Gas	Drilling Oil Well	04-31-122-21W5	Aurora Land Consulting Ltd.	Steen River
18-Oct-13	Strategic Oil & Gas	Tie In & Riser Site	8-18-120-02W6	Aurora Land Consulting Ltd.	Steen River
18-Oct-13	Strategic Oil & Gas	Tie In & Riser Site	NE07-120-02W6	Aurora Land Consulting Ltd.	Steen River
18-Oct-13	Strategic Oil & Gas	Padsite	14-35-122-22W5	Aurora Land Consulting Ltd.	Steen River
25-Oct-13	Strategic Oil & Gas	Riser Site	10-18-122-22W5	Aurora Land Consulting Ltd.	Steen River
28-Oct-13	Strategic Oil & Gas	Pipeline	08-28-122-22W5	Aurora Land Consulting Ltd.	Steen River
29-Oct-13	Strategic Oil & Gas	Project Update	01-19-122-21W5	Aurora Land Consulting Ltd.	Steen River

Date	Company	Oil Well/Pipeline	Location	Land Agent	Nearest Town
19-Nov-13	Strategic Oil & Gas	Remote Sump	02-23-122-22W5	Aurora Land Consulting Ltd.	Steen River
19-Nov-13	Strategic Oil & Gas	Project Notification	09-19-120-22W5	Aurora Land Consulting Ltd.	Steen River
25-Nov-13	Strategic Oil & Gas	Project Update	NW27-122-22W5	Aurora Land Consulting Ltd.	Steen River
20-Dec-13	Strategic Oil & Gas	Well and Padsite	SW36-122-22W5	Aurora Land Consulting Ltd.	Steen River
20-Dec-13	Strategic Oil & Gas	Padsite	NE18-122-22W5	Aurora Land Consulting Ltd.	Steen River
21-Jan-13	Suncor Energy	Road Use Request	12-17-117-11W6	Suncor Energy	Zama
1-Mar-13	Swanberg	Road Use Request	Zama	Swanberg	Zama
23-Aug-13	Taq North Ltd	Gas Battery	07-04-113-04W6	Taq North Ltd.	Habay
9-Dec-13	Tervita Corp.	Landfill Drainage Site	NE32-110-05W6	Taylor Land Services	Assumption
6-Mar-13	Tesla Exploration	Seismic Project	TWP108 - 109 RGE 11 - 12	Tesla Exploration	Rainbow Lake
25-Mar-13	Tesla Exploration	Seismic Project	TWP113 - 121 RGE12 - 20	Tesla Exploration	Rainbow Lake
11-Feb-13	Tolko	Road Use Request	SW03-117-01	The Silvacom Group	Zama
25-Oct-13	Tolko	Log Storage	N1/213-112-20W5	Roy Northern Land & Environmental	High Level
28-Oct-13	Tolko	Roadside Development	SW30-114-21W5	Government of Alberta	Meander River
31-Oct-13	Tolko	Log Storage	SW02-113-21W5	Roy Northern Land & Environmental	Meander River
1-Nov-13	Tolko	Log Storage	NW10-117-22W5	Roy Northern Land & Environmental	Zama
12-Nov-13	Tolko	Roadside Development	SW32-110-01W6	Government of Alberta	Assumption
20-Nov-13	Tolko	Roadside Development	SE27-113-21W5	Government of Alberta	Meander River
25-Oct-13	Verity Energy Ltd.	Pipeline Right of Way	13-27-115-04W6	Verity Energy Ltd.	Zama



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	La Crete Agricultural Society – Request for Letter of Support

BACKGROUND / PROPOSAL:

Mackenzie County provides their support to the local non-profit groups in various forms.

OPTIONS & BENEFITS:

Please see the attached request from the La Crete Agricultural Society for a letter of support towards their grant application.

The Society is submitting an application for funding under the Community Infrastructure Program for \$25,000 towards:

1. Museum Shelter Building
2. Zero Turn Mower
3. DR Leaf and Lawn Vacuum
4. Ballast weights for Kubota tractor

COSTS & SOURCE OF FUNDING:

NA

SUSTAINABILITY PLAN:

N/A

Author: J. Whittleton **Review Date:** _____ **CAO** _____

COMMUNICATIONS:

N/A

RECOMMENDED ACTION:

That a letter of support be provided to the La Crete Agricultural Society for their Community Infrastructure Program application as requested.

Author: _____ Review Date: _____ CAO _____



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	MGA Review Workshop

BACKGROUND / PROPOSAL:

An MGA Review workshop will be held in Grande Prairie on February 7, 2014.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

Travel/Subsistence/Honorarium – 2014 Operating Budget

SUSTAINABILITY PLAN:

COMMUNICATION:

N/A

RECOMMENDED ACTION:

That Councillors be appointed to attend the MGA Review Workshop in Grande Prairie on February 7, 2014.

Author: C. Gabriel Review by: _____ CAO _____

Know Your Current MGA – Attend an Info Session

The October 2013 municipal elections produced a forty-one percent (41%) turnover in elected officials. With Municipal Affairs planning public consultations on proposed changes to the MGA the AAMDC wondered if a review of the current legislation would be in order prior to these consultations.

At the Fall 2013 Convention the question was posed to the membership and seventy-nine percent (79%) of you said you would be interested in attending a review of the current Municipal Government Act, (MGA).

Brownlee LLP has been hired to conduct these workshops. Where possible we have aligned these workshops with District meetings. However when the District meetings were not scheduled prior to the public consultations within a District, a separate event has been arranged. The following schedule has been set for the MGA Review workshops;

- District 1, in conjunction with the District meeting on January 17th in Lethbridge at the Country Kitchen Catering, 1717 Mayor McGrath Drive South, (underneath the Keg).
- District 2, in conjunction with the District meeting held on February 7th in Olds at the Pomeroy Inn & Suites, located on the Olds College Campus.
- District 3, in conjunction with the District meeting on January 20th at the Executive Royal Inn 10010 178 Street, Edmonton.

The timing of the workshops will be included in the District meeting agendas to be sent out by the district chairs/secretaries shortly. Typically the meetings have been shortened with the MGA Review workshop to follow after a break or lunch.

- District 4, an MGA Review workshop will be held in Grande Prairie on February 7th at the Evergreen Park from 11:00 am to 3:30 pm. Lunch will be provided.
- District 5, an MGA Review workshop will be held in Vegreville on February 14th at the Pomeroy Inn and Suites at 6539 Hwy 16a west from 11:00 am to 3:30 pm. Lunch will be provided.

Please direct inquiries to:

Kim Heyman
Director of Advocacy and Communication
780.955.4079

Michelle Hay
Policy Analyst
780.955.4085



MACKENZIE COUNTY REQUEST FOR DECISION

Meeting:	Regular Council Meeting
Meeting Date:	January 14, 2014
Presented By:	Joulia Whittleton, Chief Administrative Officer
Title:	Sponsorship Request – La Crete Midget Provincials

BACKGROUND / PROPOSAL:

Please see the attached request from the La Crete Lumberjacks Midgets for sponsorship towards their successful bid to host the Midget C Provincial Tournament in La Crete in March 2014.

OPTIONS & BENEFITS:

COSTS & SOURCE OF FUNDING:

SUSTAINABILITY PLAN:

N/A

COMMUNICATIONS:

N/A

RECOMMENDED ACTION:

For discussion.

Author: J. Whittleton Review Date: _____ CAO _____



Mackenzie County

Box 640

Fort Vermilion, AB

Re: La Crete Lumberjacks Midget C Provincials in La Crete March 20th-23rd, 2014

To Whom It May Concern;

On behalf of the La Crete Lumberjacks Midget C Provincials Host Committee, we would like to thank you for your support letter for our bid package to host provincials in La Crete. As you may be aware, our bid package has been successfully approved.

As such, the hosting committee is in full action now to organize and provide a well-organized and wonderful hockey experience for all 7 zones in Alberta.

The host committee is relying on the communities support, as well as parents, players and our local Minor Hockey Association. The host committee would like for the Mackenzie County to consider the following in order to support our Provincial Tournament;

-Ice usage fees for the tournament-approximately \$3000.00 for the weekend in La Crete and approximately \$500.00 ice usage for Fort Vermilion arena for two games.

-Mackenzie County pins, pens, door prizes, county maps etc. To add to the player welcome packages and also to officials of the Hockey Alberta and Investors Group attendees.

-To welcome the provincial's teams to our community and county would be appreciated.

The Host Committee would acknowledge Mackenzie County's sponsorship as a platinum sponsor in our event programs, announcements at every game and an acknowledgment on our sponsor banner.

Thank you for your consideration into this endeavor. Please send response to Brent Holick at 780-926-7606 or brent.holick@ufa.com or Bernie Driedger at 780-247-1911 or bernopolis@msn.com

RECOMMENDED ACTION:

That the information/correspondence items be accepted for information purposes.

Author: C. Gabriel Review by: CAO

**Mackenzie County
Action List as of December 18, 2013**

Council Meeting Motions Requiring Action

Motion	Action Required	Action By	Status
July 9, 2012 Council Meeting			
12-07-494	That administration proceed as discussed regarding the access to Plan 0023789, Block 1, Lot 1.	Bill John Byron	In progress
October 30, 2012 Council Meeting			
12-10-731	That Council continues lobbying to have the Zama Access and Highway 88 Connector roads designated as primary highways and immediate upgrading.	Joulia Bill	In progress Letter sent to the Premier Rec'd response from AT Letter sent to DM Rob Penny
February 27, 2013 Council Meeting			
13-02-121	That administration continue to work towards expanding the Fort Vermilion Bridge Campground recreational area by applying for a lease with Alberta Environment & Sustainable Resource Development that encompasses both existing and future area.	Ron P.	In progress
13-02-122	That an open house be held for the public to provide input on the future expansion of the Fort Vermilion Bridge Campground recreational area.	Ron P.	After lease is in place.
March 12, 2013 Council Meeting			
13-03-150	That administration investigate the construction of rural water line connections to access more provincial funding.	Joulia Bill K.	In progress
13-03-165	That administration proceed with drafting an Antenna System Siting Protocol for review by Council.	Byron	In progress
April 24, 2013 Council Meeting			
13-04-274	That a letter of support be provided to the Northwest Region FASD Society for their Supported Independent Living Program in the Mackenzie Region.	Alison	In progress
May 7, 2013 Council Meeting			
13-05-319	That administration bring back a proposed Land Use Bylaw amendment for structure removals within Hamlets.	Byron	In progress
13-05-320	That administration research options for identifying flood areas for subdivision approvals in rural areas.	Byron	In progress
13-05-332	That administration develops a policy addressing	Byron	Under Review

Motion	Action Required	Action By	Status
	dedication of reserves as per Division 7 of MGA for Council review and consideration.		
May 28, 2013 Council Meeting			
13-05-375	That the Zama Access paving be the first capital priority for paving a road outside a hamlet boundary and that administration continue reviewing options and applying for provincial and/or federal grants as these may become available with intent to complete the paving of this road.	Joulia Bill K.	In progress Letter sent to DM Rob Penny and meeting held
July 16, 2013 Council Meeting			
13-07-482	That the Sewage Lagoon Disposal Agreement be adopted as presented and the fees be researched and brought back to Council.	John K. Alison	10-Dec-13
13-07-525	That the proposal by the Mackenzie Applied Research Association be researched by administration and brought back to the next meeting.	Joulia Grant	ASB MARA Meeting 25-Oct-13 ASB 17-Dec-13
August 26, 2013 Council Meeting			
13-08-594	That Mackenzie County continues to host the Mackenzie County Agricultural Fair & Trade Show at the Fort Vermilion Research Station (Experimental Farm).	Joulia Grant Bill K.	2014 budget
13-08-602	That administration be directed to draft a contract for sharing a Peace Officer service with the Town of Rainbow Lake on a cost recovery basis effective November 1, 2013 for Council's review.	Joulia Ron P.	In progress
September 10, 2013 Council Meeting			
13-09-623	That administration be instructed to bring back an amended Off Highway Vehicle Bylaw that includes additional restrictions: <ul style="list-style-type: none"> All Off Highway Vehicles must have a current vehicle registration and valid license plate visible Must follow all provincial legislation La Crete/Fort Vermilion – no use of ditches for summer ATV use within Hamlet unless it is a designated trail Zama – permit use as regular mode of transportation, no use of ditches or watercourses for summer ATV use within Hamlet 	Ron	10-Dec-13
13-09-655	That a letter be sent to Alberta Environment & Sustainable Resource Development requesting the status of the diseased bison local advisory group.	Bill K. Grant	In progress
October 8, 2013 Council Meeting			
13-10-689	That administration prepare a Site C Strategy and invite involved parties.	Joulia	10-Dec-13

Motion	Action Required	Action By	Status
13-10-693	That administration be instructed to continue pursuing taking over the lease for the Meander North and Meander South gravel pits from Environment & Sustainable Resource Development (ESRD) and negotiate with ESRD to fund reclamation and survey costs.	Ron P. Mark	In progress
13-10-711	That the Emergency Management Review be accepted for information and that administration proceed with implementation of the proposed recommendations and subject to 2014 budget deliberations	Joulia Ron P.	In progress
13-10-712	That Mackenzie County participate in the REDI Regional Collaboration Grant for the purpose of updating the investment statistics for the region with the Town of Rainbow Lake being the managing partner.	Joulia	In progress
13-10-718	That administration proceed with the hazmat unit agreement as discussed.	Joulia Ron P.	In progress
October 30, 2013 Council Meeting			
13-10-795	That the Fort Vermilion Recreation Board be authorized to re-allocate the skate shack funds in the amount of \$12,500 to repair the skate shack and outside skating rink.	Alison	
13-10-796	That the 2013 budget be amended to include an additional \$8,000 for the Fort Vermilion Truck Fill Meter Upgrade project, with funding coming from the Water Treatment Plant Reserve.	Alison	
13-10-797	That Mackenzie County pursues the installation of an 80 foot/75 tone bridge at the Teepee Creek, Range Rd 14-3, Bridge File 81125 location.	John K.	10-Dec-13
13-10-798	That administration investigate further options for future bridge replacement.	John K. Ron P. Bill K.	
13-10-800	That administration proceeds to issue the 2014 Gravel Crushing tender including the Meander Pit as a deletable item, which will close at the first Council meeting in January 2014, and that the tender be awarded subject to budget.	Bill K. Mark Ron P.	11-Feb-14
13-10-807	That administration proceed with the 43 rd Avenue Water & Sewer Relocation and Upgrades component of this project, at the revised total estimated project price of \$344,400.	John K.	
13-10-833	That administration negotiate with the property owner for the mobile home encroaching into	Byron Joulia	

Motion	Action Required	Action By	Status
	laneway.		
November 19, 2013 Special Council (Budget) Meeting			
13-11-840	That the Town of High Level 2014 capital requests be approved as presented and that further clarification be requested regarding the regional benefits of the Centennial Park.	Joulia	
November 29, 2013 Council Meeting			
13-11-849	That after applying the payment for the land to Tax Roll 081648, Council write off the remaining balance of \$30,921.39.	Alison	
13-11-852	That the 2013 capital budget be amended to include an additional \$6,000.00 for the purchase of a new front mounted snow plow with coming from the Fort Vermilion public works operating budget (structural maintenance and repair).	Alison	
13-11-853	That administration be authorized to proceed with reinsulating the Fort Vermilion Fire Department roof at an estimated cost of \$4,500 with funds coming from the 2013 Fort Vermilion office tangible capital asset (TCA) project.	Alison	
13-11-855	That Administration brings forward the amendments to the Addressing Bylaw as discussed.	Byron	Article in the January/February County Image
13-11-857	That administration review the Memorandum of Understanding for the Crime Reduction Unit and invite S/Sgt. Pilgrim to provide an update at the next Council meeting.	Joulia	
13-11-860	That administration advise the Mackenzie Coalition for Early Childhood Development to work with the local Family Community & Support Services groups in the region as County Councillors are currently appointed to these organizations.	Joulia Carol	
13-11-861	That Administration proceed with implementing rural addressing with funding originally coming from the 2014 Capital Budget, with capital costs of the signs billed to the property owners at cost recovery.	Byron	Article in the January/February County Image
13-11-863	That the penalties in the amount of \$243.36 for Tax Roll 295361 and \$1,244.50 for Tax Roll 411113 for Spyglass Resources Corp. be waived due to unusual circumstances.	Alison	
13-11-864	That the Finance Department be authorized to void the 2013 tax levy of \$20.80 and the penalty levied of \$1.25 in July 2013 for property tax roll 289324.	Alison	
13-11-880	That the Water Transmission Line – Town of High	Joulia	

Motion	Action Required	Action By	Status
	Level to Ainsworth OSB Plant Tender be awarded to the lowest qualified tender subject to approval by the Town of High Level and Ainsworth.	Bill K.	
December 10, 2013 Council Meeting			
13-12-895	That administration proceed with the temporary bridge project for BF 81125 as per Motion 13-10-797.	John K.	
13-12-896	That the fees be waived for any non-profit organization that applies to rezone their property to REC 2 if received before March 31, 2014.	Byron	
13-12-897	That administration bring back the Fee Schedule Bylaw, implementing penalties in the amount of double permit fees for contractors that commence work prior to obtaining the required safety permits.	Byron	
13-12-899	That all unused 2013 ASB Structural Repair & Maintenance funds be transferred to the Municipal Drainage Reserve at December 31, 2013.	Alison	
13-12-907	That Mackenzie County submit an application to the Federation of Canadian Municipalities to host a workshop under the First Nations – Municipal Community Infrastructure Partnership Program.	Joulia Carol	
13-12-908	That the timber damage assessment fees be referred to the next AAMDC Zone meeting.	Joulia	
13-12-910	That administration further investigate the Trails in Alberta Highway Rights-of-Way: Policies, Guidelines, and Standards.	Ron P.	
13-12-919	That a letter be sent to BC Hydro and Environment & Sustainable Resource Development requesting additional monitoring stations at the Tompkins Landing ice-bridge crossing and Fort Vermilion.	Joulia	
13-12-925	That administration be authorized to finalize the Peace Officer Contract with the Town of Rainbow Lake as discussed.	Joulia	
December 18, 2013 Special Council (Budget) Meeting			
13-12-928	That the minimum farmland taxes be set at \$75.00.	Alison	2014 Tax Rate Bylaw

Motion	Action Required	Action By	Status
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Community Sustainability Plan – Action Items

Tasks	Responsibility	Approximate Deadline
Sustainable governance items:		
Citizen-engagement plan, formal avenues for active citizen involvement in strategic planning, long-term planning; undertake citizen satisfaction surveys;	CAO	
Local elections – collect, keep and report to Council voter data from municipal elections (comparative between elections);	Carol	
Review and/or establish Council Policy/Procedure on media communications, responding to citizens, contact with Government, etc.;	CAO, Carol	
Establish a Council Library in the Corporate Office (make a variety of municipal government related books and magazines available);	CAO, Carol	Completed
Service delivery items:		
Review standards for the services that are delivered and establish a formal process to review and evaluate compliance with those standards;	Management Team	
Infrastructure items:		
Review and recommend options regarding an infrastructure management system;	Management Team	
Review/develop a plan for maintaining municipal infrastructure;	Management Team	
Economic vitality items:		
Bring options regarding establishing an annual business licensing;	Byron	
Risk management items:		
Review and report to Council regarding a municipal service continuity plan;	Management Team	
Review and report to Council regarding Occupational Health and Safety practices (inclusive of CORE certification status).	CAO	

Fort Vermilion Area Board of Trade
Box 456
4801 River Rd.
Fort Vermilion, AB T0H 1N0
www.fortvermilionboardoftrade.ca



Date: November 28, 2013

Dear friends,

The year 2014 prompts a special year for the Fort Vermilion Area Board of Trade, as we celebrate 100 years. We cordially invite you to celebrate this special time and event with us, taking place on the long weekend of May 18, 2014. We want to focus the celebration on the people who first organized the Board; they were selected persons acting in a similar way as our County does today, but only in a much smaller and special way. Our intent is to include people from the entire County of Mackenzie in this celebration in recognition of the first people who organized and prepared the vision for this County of today. As we celebrate the history of Alberta's oldest town, may we remember the vision our pioneers had as they came to this Northern land and developed it. The Board operates with the same vision in mind as years ago. The Board is composed of: a president, vice president, secretary treasurer, and numerous directors and members from the surrounding community. Its focus of promoting and improving trade and commerce for the people of this area remain the same. We look forward to seeing you here for this special time and event. We also invite you to participate in our local business directory on our website, available to members only. Please forward any questions you may have to the email address below. Thank you.

Sincerely,
Fort Vermilion Area Board of Trade
Email Questions: admin@fortvermilionboardoftrade.ca

Fort Vermilion Area Board of Trade
Since 1914- *"where Alberta Began"*



November 25, 2013

MacKenzie County
Box 640
Fort Vermilion, AB
T0H 1N0

Dear Reeve Neufeld,

On behalf of our students, employees, and the Board of Governors of Northern Lakes College, please accept my sincerest congratulations on your success in the recent municipal election. We appreciate your commitment to serving your community and the hard work that will be required.

As you prepare for your term in municipal government, I would like to make myself available should you have any questions about NLC. I hope that we have the opportunity to meet and discuss the vision of your community, and the critical role that education plays.

Northern Lakes College provides post-secondary education across a vast region of northern Alberta, spanning more than 260,000 square kilometres. We have operated in the region for more than 40 years, have campuses in 26 communities, and almost 300 dedicated employees. We are pleased to have a campus in your community that offers your residents both credit and non-credit learning opportunities. Over the past 3 years, student enrollment at NLC has continued to climb. This fall, we welcomed more than 2000 part-time and full-time students into our credit programs and hundreds more into non-credit Workforce Development courses. As the Alberta economy continues to prosper, we will need to work together in order to meet the challenges and demands of growth and labor demands. I look forward to collaborating with all stakeholders in the



Ottawa
 Room 413, Justice Building
 Ottawa, Ontario K1A 0A6
 Tel.: (613) 992-5685
 Fax: (613) 947-4782
 E-mail: chris.warkentin@parl.gc.ca

Chris Warkentin
 Member of Parliament for Peace River

Constituency
 201-10625 West Side Drive
 Grande Prairie, Alberta T8V 8E6
 Tel.: (780) 538-1677
 Fax: (780) 538-9257
 Website: www.chriswarkentin.ca

Ottawa, ON
 November 29, 2013

Reeve Bill Neufeld
 Mackenzie County
 4511-46 Avenue
 Box 640
 Fort Vermilion, AB
 T0H 1N0

Dear Reeve Neufeld,

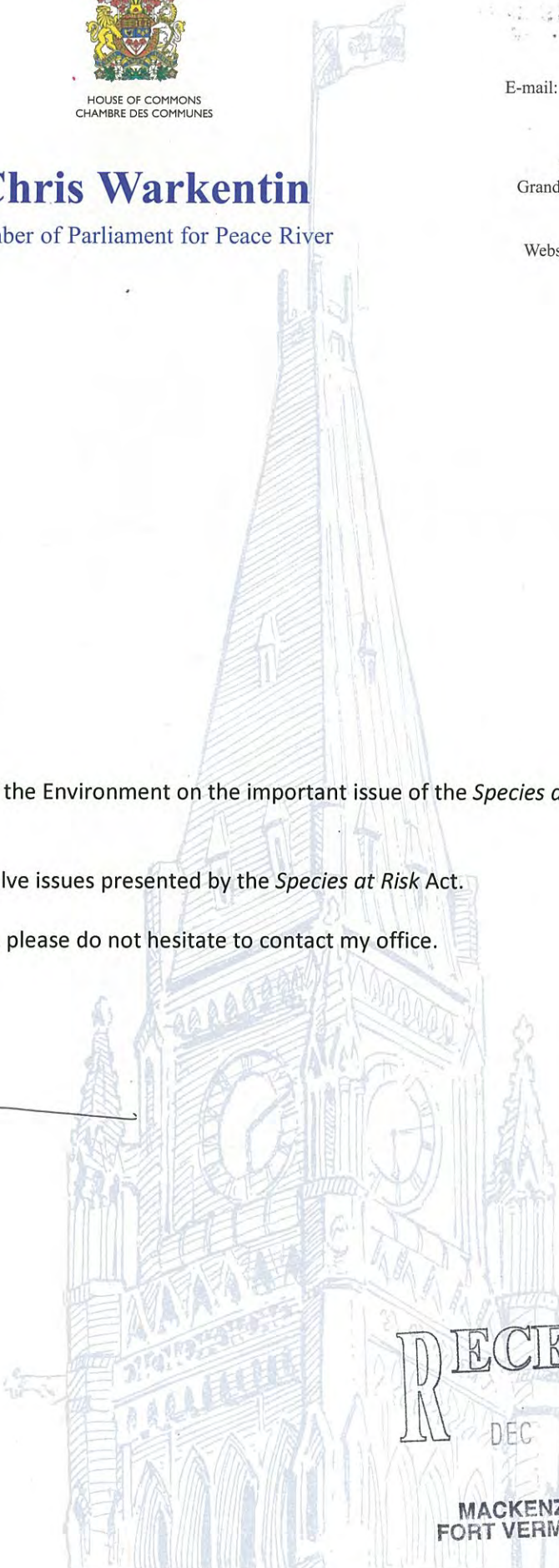
Thank you for writing to the Minister of the Environment on the important issue of the *Species at Risk Act* and for copying me on your letter.

I will continue to support efforts to resolve issues presented by the *Species at Risk Act*.

If you have any questions or comments, please do not hesitate to contact my office.

Sincerely,

Chris Warkentin, MP
 Peace River



RECEIVED
 DEC 9 2013

**MACKENZIE COUNTY
 FORT VERMILION OFFICE**



December 10, 2013

RECEIVED
DEC 19 2013

Jim Rennie, Mayor
Woodlands County
P.O. Box 33
Fort Assiniboine, Alberta
T0G 1A0

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Dear Mayor Rennie:

Clearwater County would like to express its support of your municipality's efforts to urge the Province to reinstate funding for the replacement, repair, and maintenance of bridges and culverts. The discontinuation of this program will have a tremendous negative impact on our budget as well as those of all other small rural municipalities. There is great concern that our county will have to close or severely restrict access to local area bridges, due to anticipated funding shortfalls. With the concerted efforts of several other municipalities, we remain hopeful that the Province will reconsider its decision to cancel the program and continue to provide adequate funding for this important component of rural infrastructure.

Sincerely,

Patrick Alexander
Reeve, Clearwater County

cc: Honourable Jeff Johnson, Minister of Education, MLA for Athabasca-Sturgeon-Redwater
Honourable Wayne Drysdale, Minister of Transportation
Alberta rural municipalities

December 3, 2013

Reeve Bill Neufeld
Mackenzie County
Box 640
Fort Vermillion Alberta
T0H 1N0

Dear Mr. Neufeld

Subject: Managing Disease Risk in Northern Alberta Wood Bison outside of Wood Buffalo National Park Proposed Work Plan for 2013/14

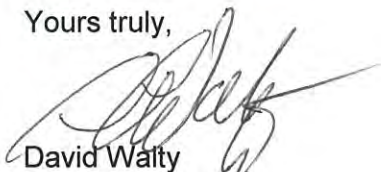
I am writing to provide you with information on our proposed work plan for the upcoming winter.

For areas to the west of Wood Buffalo National Park (WBNP) we will continue to monitor bison movements with surveillance flights beginning in December. Later in the winter we plan to survey Area 2, south of the Peace River, west of WBNP to approximately the Mikkwa River, to determine bison populations and distribution. In addition, we are planning to continue the bison disease sampling program by testing up to 8 bison in that area.

For the Ronald Lake bison herd area we are planning to continue disease sampling started last winter by live testing approximately 50 more bison. If conditions permit we will be deploying additional telemetry collars on bison to add to our existing bison movement/habitat use project.

Should you have any questions on either of these programs, please do not hesitate to contact Lyle Fullerton, Special Projects Coordinator, Wildlife Management at 780 624-6496 or Lyle.Fullerton@gov.ab.ca. If you have specific questions or comments relative to the Ronald Lake herd please contact Joann Skilnick, Wildlife Biologist, 780 743-7258 or Joann.Skilnick@gov.ab.ca.

Yours truly,



David Waity
Fish and Wildlife Program Manager
Operations, Environment and Sustainable Resource Development
Peace Area

cc: Lyle Fullerton
Joann Skilnick

RECEIVED
DEC 12 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE



The Association of Professional
Engineers and Geoscientists of Alberta

December 4, 2013

Mr. Bill Neufeld
Reeve
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Mr. Neufeld:

With 71,000 members, APEGA is the largest self-governing professional association regulating the practice of engineering and geoscience in Western Canada.

APEGA's President, Colin Yeo, will be in Grande Prairie for the annual visit with volunteers, permit holders and business leaders on Tuesday, January 14, 2014. As you are a community leader, Colin is eager to share with you the issues of importance to engineers and geoscience professionals, and to hear about local and provincial issues with which APEGA and its members should be familiar.

We would like to invite you and a guest to a reception and dinner on January 14th. Details are:

Reception: 6:30 p.m.
Dinner: 7:15 p.m.
Location: Stonebridge Grande Prairie
Address: 12102 100th Street, Grande Prairie
Dress: Business

Please RSVP your availability to attend, including the name of your guest and any special dietary requirements, to Annamaria Rioux at 1-800-661-7020, ext. 2228 or arioux@apega.ca no later than January 7, 2014.

We hope that you will be able to join us on January 14th.

Regards,

Mark W. Flint, P.Eng.
Chief Executive Officer

RECEIVED
DEC 12 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

District Commander
Western Alberta District
Suite 101, 10605 West Side Drive
Grande Prairie, AB T8V 8E6

Your File - Votre référence

Reeve Bill Nuefeld
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Our File - Notre référence

Date

December 11, 2013

Dear Reeve Nuefeld,

On behalf of the Western Alberta District, please accept my sincerest congratulations on your recent success in the fall election. We appreciate the continued support from your community and look forward to our future encounters working together in keeping your community safe.

As you are aware your county includes a few detachments for policing. Our Detachment Commanders and their teams are committed to providing optimal service delivery. Should you have any concerns or questions regarding policing in your area, please contact the following:

- Sgt. Brad Giles Assumption Detachment
- S/Sgt. Jeff Simpson Fort Vermilion Detachment
- S/Sgt. Peter Pilgrim High Level Detachment

I recognize your service to your community does not come without sacrifices and I would like to thank you for your time and dedication. I hope to meet up with you in my future travels to your area.

Best regards,

C/Supt. Brenda Lucki M.O.M.
District Commander
Western Alberta District

BL/jb

Enclosure

RECEIVED
DEC 18 2013

**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Canada

December 3, 2013

Reeve Bill Neufeld
Mackenzie County
Box 640
Fort Vermillion Alberta
T0H 1N0

Dear Mr. Neufeld

Subject: Managing Disease Risk in Northern Alberta Wood Bison outside of Wood Buffalo National Park Proposed Work Plan for 2013/14

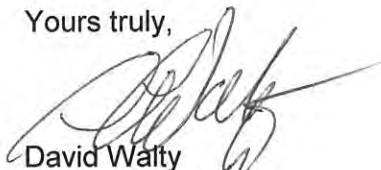
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Yours truly,



David Waity
Fish and Wildlife Program Manager
Operations, Environment and Sustainable Resource Development
Peace Area

cc: Lyle Fullerton
Joann Skilnick

RECEIVED
DEC 12 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE



December 6, 2013

Bill Neufeld, Reeve
Mackenzie County
4511-46 Avenue, Box 640
Fort Vermilion, AB T0H 1N0

TransCanada PipeLines Limited
450 - 1st Street S.W.
Calgary, Alberta, Canada T2P 5H1

tel 1.855.895.8754
email community_relations@transcanada.com
web www.transcanada.com

Dear Bill Neufeld,

Proposed Project: Decommissioning at Thunder Creek Compressor Station

NOVA Gas Transmission Ltd. (NGTL) is proposing to decommission a compressor unit at the Thunder Creek Compressor Station. The compressor unit is no longer required for the continued operations of the NGTL System and the decommissioning will not affect service requirements.

The Thunder Creek Compressor Station is located within 08-26-116-12-W6, approximately 73 kilometres (km) northeast of Rainbow Lake, Alberta in Mackenzie County. All construction work on the compressor unit will occur at the facility's existing gravelled and fenced site.

Construction associated with decommissioning a compressor unit involves initially isolating the pipe that connects the compressor station to the NGTL System and safely and securely cutting and capping both ends of the cut pipe. The decommissioning work is anticipated to occur within the first quarter of 2014 and is anticipated to take approximately three weeks. Prior to construction at Thunder Creek Compressor Station, NGTL will be preparing a winter access road for the transportation of materials. NGTL expects road improvements to take approximately four weeks and anticipates all work in the area associated with the Thunder Creek Compressor Station will be completed within two months.

NGTL will submit a notification to the regulator, the National Energy Board (NEB), to meet the Decommissioning Exemption Order XG-XO-100-2008 requirements. If you would like further information regarding the NEB's regulatory process, we would be pleased to provide you with information or you can contact the NEB directly by visiting their website at www.neb-one.gc.ca.

The NGTL System is a 24,400 km network of pipelines that transports natural gas for use within Alberta and British Columbia and for distribution to other markets across North America. NGTL is a wholly owned subsidiary of TransCanada PipeLines Limited (TransCanada). TransCanada is a leading North American energy infrastructure company with over 60 years of experience and an industry leading safety record. We are committed to building and operating our natural gas system safely. From design and construction to operation and maintenance, safety is an integral part of everything we do.

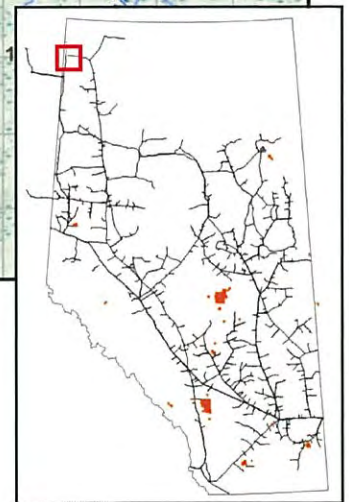
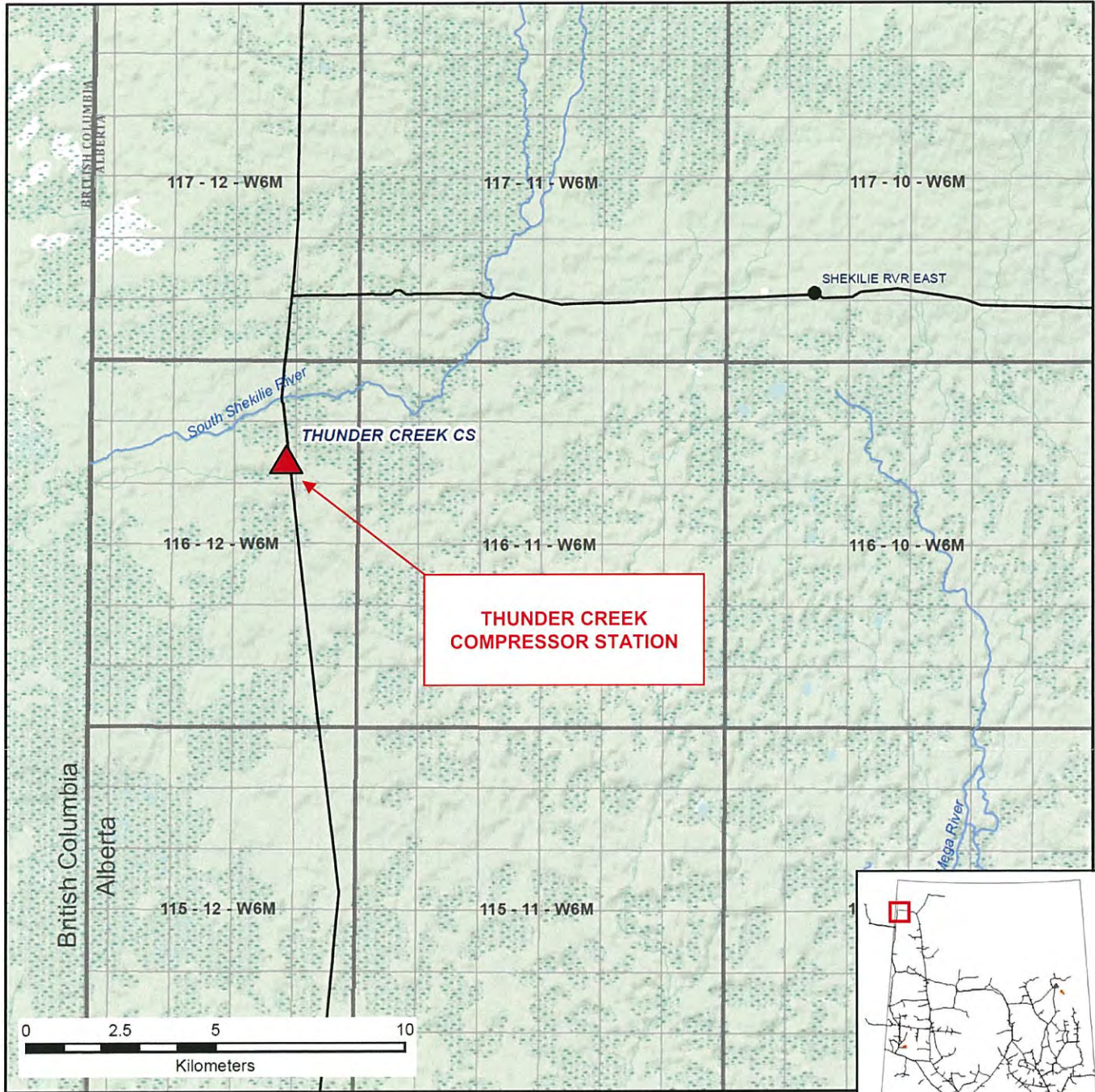
We strive to engage stakeholders and Aboriginal communities early and often. We believe engagement is a two-way process and invite communities, landowners, and interested stakeholders to share their questions and concerns with us so that we can provide information, follow up, and, where possible, incorporate input into our plan. Please contact TransCanada's Community Relations department at 1-855-895-8754 with questions, concerns or input regarding the Thunder Creek Compressor Station.

Sincerely,

Eric Poulin, Project Manager
TransCanada



**MACKENZIE COUNTY
FORT VERMILION OFFICE**




Facilities

▲ COMPRESSOR STATION

Legend

- | | | |
|-------------------------|----------------------------|-------------------------|
| — Existing pipeline | Ecological Reserve | River / Lake |
| ● Receipt Meter Station | Heritage Rangeland | City / Town |
| ■ Sales Meter Station | Natural Area | First Nation Reserve |
| ▲ Compressor Station | National Park | First Nation Settlement |
| —+— Railway | Provincial Park | Metis Settlement |
| — Primary Highway | Provincial Recreation Area | Department of Defence |
| — Secondary Highway | Wilderness Area | |
| --- Gravel Road / Trail | Wildland Park | |

**PROPOSED
THUNDER CREEK COMPRESSOR STATION
DECOMMISSIONING**

FILE: Thunder_Creek_CS_Decom_Fig1.ppt	LOCATION: 08-26-116-12-W6
DATE: DEC 2 2013	TERMS OF USE: The datasets used to create this map have been gathered from various sources for a specific purpose. TRANSCANADA CORP. provides no warranty, regarding the accuracy or completeness of the datasets. Unauthorized or improper use of this map, including supporting datasets is strictly prohibited. TRANSCANADA CORP. accepts no liability whatsoever related to any loss or damages resulting from proper, improper, authorized, or unauthorized use of this map and associated datasets.
MAP 3 (Detail)	<p>TRANSCANADA CORP. 450 - 1 Street SW Calgary, Alberta T2P 5H1 Phone: +1 (403) 920-2000 Fax: +1 (403) 920-2200</p> 
DESIGN	WILLIS DEC 2 2013



December 10, 2013

RECEIVED
DEC 19 2013

Jim Rennie, Mayor
Woodlands County
P.O. Box 33
Fort Assiniboine, Alberta
TOG 1A0

MACKENZIE COUNTY
FORT VERMILION OFFICE

Dear Mayor Rennie:

Clearwater County would like to express its support of your municipality's efforts to urge the Province to reinstate funding for the replacement, repair, and maintenance of bridges and culverts. The discontinuation of this program will have a tremendous negative impact on our budget as well as those of all other small rural municipalities. There is great concern that our county will have to close or severely restrict access to local area bridges, due to anticipated funding shortfalls. With the concerted efforts of several other municipalities, we remain hopeful that the Province will reconsider its decision to cancel the program and continue to provide adequate funding for this important component of rural infrastructure.

Sincerely,

Patrick Alexander
Reeve, Clearwater County

cc: Honourable Jeff Johnson, Minister of Education, MLA for Athabasca-Sturgeon-Redwater
Honourable Wayne Drysdale, Minister of Transportation
Alberta rural municipalities



TOWN OF
HIGH LEVEL

Town of High Level
10511 - 103rd Street
High Level, AB T0H 1Z0
Canada

Telephone: (780) 926-2201
Facsimile: (780) 926-2899
town@highlevel.ca
www.highlevel.ca

OFFICE OF THE MAYOR

Tuesday December 10, 2013

Reeve Bill Neufeld
Mackenzie County
P.O. Box 640
Fort Vermilion, Alberta
T0H 1N0

Dear Reeve and Council:

Thank you for your November 29, 2013 letter requesting further clarification regarding the regional benefits of Centennial Park. Council discussed the letter at the December 9, 2013 Council meeting and would like to provide further information.

The enhancement of Centennial Park, which has been supported by Mackenzie County, will be a major asset to our region. The project will see the Park improved with new playground equipment, new beach volleyball courts, an improved sliding hill, a gazebo amphitheatre, new trails and a spray park.

Centennial Park will provide an area for individuals from across the region to visit and hold events throughout the year. We anticipate that the Park will be a popular recreation destination, and that families will enjoy the multitude of activities available to them. The central location of the Park within the region will allow County residents to enjoy the features of the park without extensive driving distances.

We hope this provides the clarification requested, and we are confident that the County will see the enhancement of Centennial Park as a major advantage within our region.

Yours truly,

Crystal McAteer
Mayor
Town of High Level

cc: Town of High Level Council
Simone Wiley, Interim CAO, Town of High Level

Gateway To The South

AR 56429

December 13, 2013

Reeve Bill Neufeld
Mackenzie County
PO Box 640
Fort Vermilion, Alberta T0H 1N0

Dear Reeve Neufeld:

I am pleased to inform you that Environment and Sustainable Resource Development has approved Mackenzie County's application for Zama City for funding under the 2013-2014 FireSmart Community Grant program. The department will provide \$50,000 for your project.

Environment and Sustainable Resource Development is committed to supporting the development of FireSmart communities. The FireSmart Community Grant program allows provincial and municipal governments to work together to minimize the risk of wildfire to Albertans and their communities.

The importance of FireSmart initiatives was identified in the Flat Top Complex Wildfire Review Committee's 2012 report. The committee recommended enhanced fuel management treatments near communities at risk from wildfires. The committee's report is available at <http://esrd.alberta.ca/wildfire/wildfire-prevention-enforcement/wildfire-reviews/documents/FlatTopComplex-WildfireReviewCommittee-May18-2012.pdf>.

I wish you success with your FireSmart project. Mr. Wendell Pozniak, Wildfire Management Integration Specialist, will contact you to complete the processing of this grant.

Sincerely,



Bruce Mayer
Assistant Deputy Minister

c: Honourable Frank Oberle, MLA
Peace River

Ron Pelensky, Director, Community Services and Operations
MacKenzie County

Ms. Joulia Whittleton, Chief Administrative Officer
MacKenzie County



MACKENZIE COUNTY
FORT VERMILION OFFICE



Partners in Advocacy & Business

December 17, 2013

MD of Greenview No. 16
Box 1079, 4806 36 Ave
Valleyview, AB. T0H3N0

Attn: Mr. Dale Gervais, Reeve

Dear Mr. Gervais,

We thank former Reeve Simpkins for the correspondence dated October 16, 2013. In the correspondence a motion of your council was stated "*requesting zone support through AAMDC to release the MD of Greenview from their administrative obligations of District 4*". I respond by first advising that the AAMDC will not be providing administrative support for your zone and explain that this due to it having no authority or responsibility to do so. I will clarify this by explaining the AAMDC District structure and how it works and then provide a recommendation or solution to you and the district.

The association's districts are operated as separate entities to the AAMDC that are affiliated with the AAMDC. The AAMDC's 69 members are categorized into 5 geographic districts of roughly 13 member municipalities for two purposes as identified in our association bylaws. The first purpose of each district is to elect a director for the board of directors. The second purpose is to forward resolutions to the association for consideration at the association's two conventions held each year. These districts facilitate this by having meetings of which all councilors of each member municipality council can participate and vote. The districts meet at least twice a year and generally use the meetings to consider advocacy resolutions in advance of our conventions, receive reports from the association on the activities of the association, invite other speakers of interest, and network/learn from each other. Most districts rotate their meetings to different member municipalities in order that the membership experience and learn about each other's areas.

Operationally the 5 districts operate as separate entities at arm's length to the association and the District Director – they elect their own chair, schedule their own meetings and plan the agenda, collect their own fees for operating costs of their meetings, and in some cases even incorporated themselves as a society to operate. The administration for the district is provided by the administration of the chosen chair of the district with the chair and vice chair chosen at the district organizational meeting (usually held first district meeting held after fall convention). When a candidate puts his/her name forward to run for chair he/she is volunteering his/her administration at the same time for the administrative support role for the district.

This background provided District 4 has been unique in that it has not operated at arm's length from the elected AAMDC District Director. The elected Director has taken on the additional role

of District Chair, and, by default, the administration of the municipality for which he or she is from has also taken on the administration role. We are unsure of the history of why this has been the case but suspect the reasoning is related to the creation of a new zone when the AAMDC increased its number of districts and board size when all the previous northern Improvement Districts joined the AAMDC in the mid 90's after incorporating as municipalities. This noted we have had concerns as an association about the extra work required by the AAMDC District Director in this one district to take on both roles.

This lengthy background provided we recommend that District 4 consider as a solution separating the responsibilities of District Chair & administration from the District Director. This would require an organizational meeting to select a chair (and supportive administration) and vice chair. The term of such appointment would be up to the district to decide but we would recommend annually or no more than 2 years to allow the administrative responsibilities that go with it to be rotated amongst the district. AAMDC administration can provide you with contacts from other districts which may be helpful in the organizing of your district should you decide to pursue this route.

We hope this information is helpful to you and your zone. Please contact our office any time if further information is required. We look forward to attending your District meeting in February.

Sincerely,



BOB BARSS
President



Royal Canadian
Mounted Police

Gendarmerie royale
du Canada

Security Classification/Designation
Classification/désignation sécuritaire

District Commander
Western Alberta District
Suite 101, 10605 West Side Drive
Grande Prairie, AB T8V 8E6

Your File - Votre référence

Reeve Bill Nuefeld
Mackenzie County
PO Box 640
Fort Vermilion, AB T0H 1N0

Our File - Notre référence

Date

December 11, 2013

Dear Reeve Nuefeld,

On behalf of the Western Alberta District, please accept my sincerest congratulations on your recent success in the fall election. We appreciate the continued support from your community and look forward to our future encounters working together in keeping your community safe.

As you are aware your county includes a few detachments for policing. Our Detachment Commanders and their teams are committed to providing optimal service delivery. Should you have any concerns or questions regarding policing in your area, please contact the following:

- Sgt. Brad Giles Assumption Detachment
- S/Sgt. Jeff Simpson Fort Vermilion Detachment
- S/Sgt. Peter Pilgrim High Level Detachment

I recognize your service to your community does not come without sacrifices and I would like to thank you for your time and dedication. I hope to meet up with you in my future travels to your area.

Best regards,

C/Supt. Brenda Lucki M.O.M.
District Commander
Western Alberta District

BL/jb

Enclosure

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**MACKENZIE COUNTY
FORT VERMILION OFFICE**

Canada

January 6, 2014

Dear Permit Issuers:

As you are aware, the *New Home Buyer Protection Act (NHBPA)* comes into force on February 1, 2014. As of that date, all new homes in Alberta must be built with a home warranty in place.

In response to inquiries received about application of the *NHBPA* relative to issuing permits applied for before February 1, 2014 I am providing the following clarification.

The *New Home Buyer Protection Act* states:

Application

2 This Act applies only to new homes constructed under a building permit applied for after this section comes into force.

Permits

24(1) a permit issuer shall not issue a permit for a proposed new home unless the applicant provides evidence, in a form acceptable to the Registrar, that the proposed new home has been registered with the Registrar, and

- (a) Has the required home warranty coverage,
- (b) Will be built by an owner builder who has a valid authorization, or
- (c) Is otherwise exempted from having the required home warranty coverage.

Interpretation

As per the above section on Application, where the building permit is applied for prior to February 1, 2014 the *NHBPA* does not apply, even if the permit is not issued until after February 1, 2014. No evidence of home warranty is required for a building permit applied for before February 1, 2014.

The *NHBPA* applies to all building permits *applied* for after the in force date of February 1, 2014.

If you have further questions regarding this issue please contact the New Home Buyer Protection Office at 1-866-421-6929 or visit our website at www.HomeWarranty.alberta.ca

Yours truly,

A handwritten signature in blue ink, appearing to read 'Ivan Moore', with a long horizontal flourish extending to the right.

Ivan Moore
Assistant Deputy Minister



Calgary Head Office
Suite 1000, 250 – 5 Street SW
Calgary, Alberta T2P 0R4
Canada

www.aer.ca

A Letter from the Chief Executive Officer of the Alberta Energy Regulator

I am writing to you because a representative of a petroleum company proposing development has recently approached you, and you may have questions. The company plans to apply to the Alberta Energy Regulator (AER) for an energy development (which may include a facility, a pipeline, or a well) on your lands or your neighbours' lands. The AER requires the company to either notify or personally consult you before obtaining a licence and provide you with information that may include the documents described below. When the AER does not require that the documents be provided, you may request them from the company.

AER Public Information Documents—These include this letter, the brochure *Understanding Oil and Gas Development in Alberta*, EnerFAQs publications *Proposed Oil and Gas Development: A Landowner's Guide*, *Expressing Your Concerns—How to File a Statement of Concern About an Energy Resource Project*, and other EnerFAQs publications related to energy development. These documents contain information about your rights and options, as well as the roles and responsibilities of the AER in the regulating energy development in Alberta and how we can help you.

Company's Information Package—This includes information about the proposed project so that you can understand the nature, scope, and potential impacts the proposed development may have on you and your family. You will be asked to bring forward any questions or concerns you may have and to go over the specifics of the proposed development with the company representative. The company is required to answer all reasonable questions posed by you.

I encourage you to carefully review the information provided and to meet with company representatives to discuss the proposed development. Discuss any measures that the company could put in place to reduce potential impacts, any existing alternatives to the proposal, and the overall future of the development proposed in your area.

If there are matters that cannot be resolved, the AER can provide you with more information on its Alternative Dispute Resolution (ADR) program, which includes AER facilitation and third-party mediation. Unresolved issues could ultimately result in the AER holding a public hearing to consider the application. If you have questions about our materials or our processes, please call the AER for assistance at the numbers listed on the back of this letter.

For more information about the AER and its regulations, visit our website at www.aer.ca.

Sincerely,

Jim Ellis
President and CEO

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JAN 1 2014

AER Field Centres and Contacts

Field Centres

Bonnyville
780-826-5352

Drayton Valley
780-542-5182

Grande Prairie
780-538-5138

High Level
780-926-5399

Medicine Hat
403-527-3385

Midnapore
403-297-8303

Red Deer
403-340-5454

St. Albert
780-460-3800

Wainwright
780-842-7570

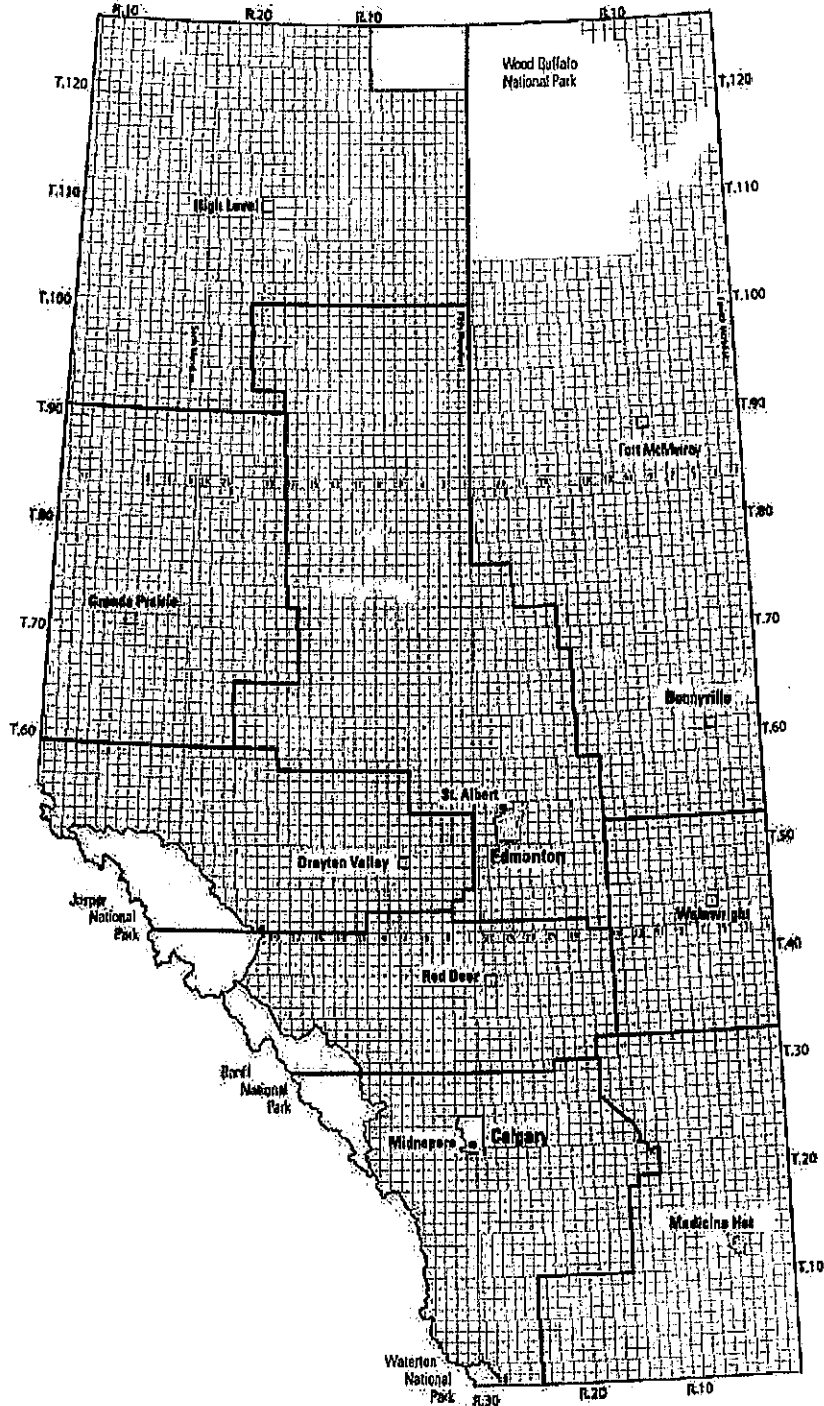
**Fort McMurray
Regional Office**
780-743-7214

Calgary Head Office
Customer Contact Centre
403-297-8311
1-855-297-8311
(toll free)

**Facilities Applications
Group**
403-297-4369

E-mail:
Directive56.help@aer.ca

**Alternative Dispute
Resolution Team**
1-855-297-8311



To call the above numbers toll free, dial 310-0000 and follow the prompts or ask the operator for the desired number.

AER Brochure: Understanding Oil and Gas Development in Alberta

This brochure contains information to help you understand what sort of development is being proposed and how it affects you.

An oil and gas company representative has approached you and wants to conduct oilfield activities on or near your land. You and the company will be discussing the proposed development and its potential impact on you, as well as alternatives and measures to minimize impacts. You may also be negotiating a surface lease agreement (for example, on the location of a well and access road) and discussing compensation.

AER Requirements and Expectations for Stakeholder Involvement

The AER believes that any individual, organization, community, or group with a stake in Alberta's energy resources is a stakeholder, having both roles and responsibilities. All stakeholders are encouraged to develop relationships that are respectful, responsive, and responsible. While other groups also have a stake in energy development, the three main stakeholder groups are the public, industry, and the AER.

The public: The AER application process provides the public with an opportunity to share its questions and concerns with the company. There are many things the public, individually or collectively, can do to participate in the planning of proposed developments. Many communities have formed groups with members from industry and the AER. These groups try to find ways to resolve issues at the local level. The company will provide you with contact information if there is a group in your area.

Industry: When proposing an energy resource activity, industry is required to conduct a stakeholder involvement program. Industry is also expected to communicate with landowners and residents on a regular basis throughout the life of the project, which may be 30 years or longer.

The AER: As the regulator of the energy industry, the AER has the authority to approve or deny proposed energy resource activity in the province of Alberta and to place enforceable conditions on any licences issued. The AER also assists individuals, communities, and other interested groups in understanding the regulatory requirements and expectations and how they apply at the local level.

Your Rights and the Company's Rights

In Alberta, both the landowner and the company have rights.

Rights to information: Under AER regulations, rules, requirements, and guidelines, the company must provide information to stakeholders so they can fully understand what is being proposed. If you are concerned about surface impacts, the company must give you details about how and why it chose the proposed well site, pipeline route, and access road location. The company should also tell you what to expect in terms of equipment and operations during the production phase.

The company may provide any agreements you make with it, as well as records of discussions, to the AER during the application process. That material becomes part of the AER's record of the application, which is public and available to anybody. In addition, information provided to the AER (whether as part of the application process or otherwise) may be publicly available under the *Freedom of Information and Protection of Privacy Act*.

Mutual rights to use the land: Most land in Alberta carries two titles and two sets of rights. The surface title gives the landowner full control of the land's surface and the right to work it. The mineral title gives the company or person who owns the minerals under that land the right to explore for oil and gas. In some situations, title to land will give the owner both the surface and the mineral rights. If title to the land is split, the mineral owner needs access to the land surface to drill and produce oil and gas.

Two important conditions apply to the company's right to explore. First, drilling and production activity must be done in a way that is environmentally and technically acceptable. Second, a company must operate in ways that minimize possible interference with the landowner's use of the land.

**Planning an Oil or Gas Project
Selecting a Pipeline or Facility Location**

When selecting a pipeline right-of-way or a facility site, the company must consider potential impacts on present and future land uses. The company must

- ensure that you understand what substance the pipeline is to transport or the facility is to handle,

- answer your questions on its plans for soil handling and reclamation, and
- address any other concerns you may have related to the proposed pipeline or facility.

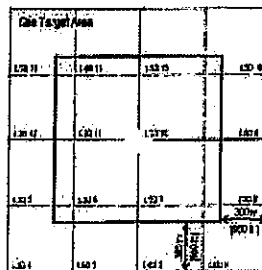
Selecting a Well Site

When selecting a well site, the company considers subsurface geology, land surface conditions, current and future land use, environmental sensitivity, and reclamation. Well spacing regulations provide requirements about where wells may be located.

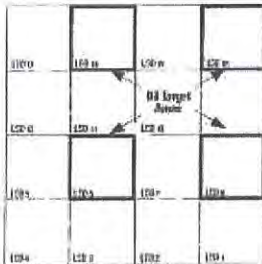
A **spacing unit** is the subsurface area that one well can drain. The spacing unit for oil wells in Alberta is normally one well per quarter section of land; for gas wells it is normally one well per section of land. However, reduced spacing and directional drilling are common practices in Alberta.

Inside the spacing unit is a **target area** where the bottom of the well should end.

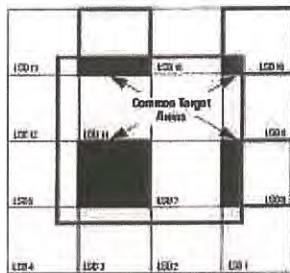
In the example below, the **gas target area** is the centre 100 hectares (250 acres) of the section. Keep in mind that the target area dictates the **subsurface** location for a well, not the **surface** location.



The oil target area is the northeastern 16 hectares (40 acres) of the quarter section, as shown in the example below.



Together, the oil and gas target areas overlap and form a common target area, as shown in the shaded portions of the figure below. Many companies prefer to drill the common target area if there is a chance to encounter both oil and gas.



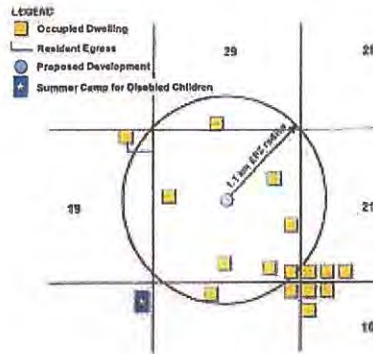
If you disagree with a proposed well location, you may ask the company representative to sketch the spacing unit and target area for the well. This will help you determine if there is flexibility for moving the well site.

Consultation

In many instances it is appropriate for a company to complete public consultation and notification beyond the requirements

stated in AER Directive 056: *Energy Development Application and Schedules*.

The following figure illustrates how a company expanded its stakeholder involvement program beyond the requirement to take into account the special needs and circumstances of the community.



During the initial planning stage of a well, a company began preliminary development of its stakeholder involvement program using the public consultation and notification requirements. With further development of the stakeholder involvement program, the company identified that the requirements would not take into account egress of the resident just outside the northwest area of the development, residents in the community to southeast of the development, or the special needs of the summer camp for disabled children located in the southwest.

The company then adapted its stakeholder involvement program to include the residents, summer camp, and community. By including all the parties during the initial planning stages, the company was able to identify and address the concerns raised by the residents and summer camp prior to its application to the AER.

Having Your Say

Landowners, residents, and communities that have concerns related to the development of Alberta's energy resources should become involved as early as possible in the development planning process. It is usually easier to resolve issues at the local level before they become matters of greater concern. Ongoing dialogue also builds trust and is one way for you to have greater influence on energy resource activity.

There are a number of options available to help you resolve concerns about proposed development. As a landowner or resident, there are several key points in the application process when your questions and concerns may be addressed.

Usually, a company will offer to discuss the proposed development with you at your home. If you and the company cannot resolve your concerns, either party may ask an AER staff member to facilitate a meeting or meetings between you and the company.

If concerns continue to be unresolved, you or the company may request that the AER arrange for a third-party mediator to assist you. This is part of the Alternative Dispute Resolution (ADR) process. If you can resolve issues through such discussions with the company, with or without a facilitator or mediator, you may find that you have greater influence on project planning and reducing its impacts.

However, if concerns cannot be resolved, you may file a statement of concern with the AER.

If you show the AER, through a statement of concern, that you may be directly and adversely affected if the Board approves a proposed energy resource activity, the AER may decide to proceed to a public hearing.

Required EnerFAQs

The AER has put together a number of EnerFAQs on topics of general interest to the public. Regardless of whether the proposed development is a well, pipeline, or facility, the company must either provide or offer all current AER EnerFAQs publications as set out on the AER website.

EnerFAQs continue to be published on topics of general interest to the public. As new EnerFAQs related to energy development become available, they will be posted on the AER website. EnerFAQs may be obtained from the AER website at www.aer.ca or by contacting AER Communications through the Customer Contact Centre at 403-297-8311 or toll free: 1-855-297-8311.

AER Field Centres and Contacts

Field Centres

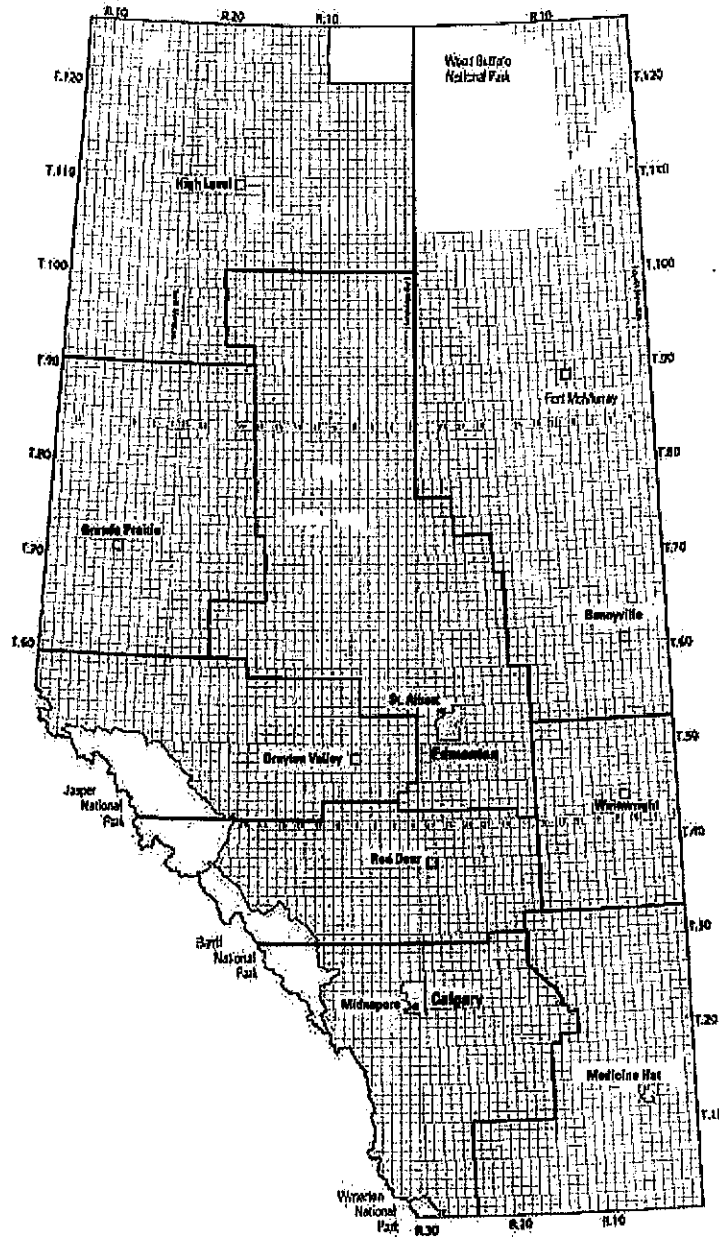
Bonnyville
780-826-5352
Drayton Valley
780-542-5182
Grande Prairie
780-538-5138
High Level
780-926-5399
Medicine Hat
403-527-3385
Midnapore
403-297-8303
Red Deer
403-340-5454
St. Albert
780-460-3800
Wainwright
780-842-7570

**Fort McMurray
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Group**
403-297-4369

E-mail:
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Resolution Team**
1-855-297-8311



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Proposed Oil and Gas Development: A Landowner's Guide

When oil and gas companies propose development on or near your property, you want to be aware of your rights as a landowner and the options available to you. The EnerFAQs *The AER and You: Agreements, Commitments, and Conditions* should be read with this document.

What are my rights?

Under Alberta Energy Regulator (AER) requirements and guidelines, a company applying to develop an oil or gas project must provide information to all persons who may be directly affected so they can fully understand what is being proposed and what the potential impacts could be. The company must give you details about how and why it chose proposed locations for any wells, pipelines, facilities, or access roads. The company must also tell you what to expect in terms of equipment use and operations during the production phase.

What are the company's rights?

Most land in Alberta carries two titles and two sets of rights. The surface title gives the landowner full control of the land's surface and the right to work it. The mineral title gives the company or person who owns the minerals under that land the right to explore for oil and gas. In some situations, title to land will give the owner both the surface and the mineral rights. If title to the land is split, the mineral owner needs access to the land surface to drill and produce oil and gas.

Two important conditions apply to the company's right to explore. First, drilling and production activity must be done in a way that is environmentally and technically acceptable. Second, a company must operate in ways that cause the least possible interference with the landowner's use of the land.

What can I expect the company to do first?

One of the early steps in the well site or pipeline route selection process is a survey. The company needs a survey to identify the exact location of the proposed well site, access road, pipeline, or facility and the surface area required. Alberta's *Surveys Act* and *Surface Rights Act* give the surveyor the right to enter your property for the purpose of surveying. It is common practice—and common courtesy—for a company representative to contact you before surveying. The purpose of the visit will be to advise you of the approximate well and road or pipeline location being proposed.

The company is responsible for the cost of damages caused by the survey.

What kind of landowner/company arrangements are most common?

Pipeline Right-of-Way

The pipeline easement (right-of-way) is an agreement between a landowner and a company in which the landowner receives financial compensation in return for allowing a company to create an easement for pipeline routes. Normally, a pipeline easement or facility surface agreement is obtained before the AER approves an application to construct a pipeline or facility, except in cases where a dispute between a landowner and a company exists.

Pipelines link the oil and natural gas industry's "upstream" sector, which produces oil, natural gas, and related products from underground reservoirs, to the "downstream" sector, which handles refining, marketing, and product distribution.

The upstream sector operates gathering or flow lines, which move raw products from remote wells to processing facilities or directly to larger transmission pipelines. Products travel through pipelines under pressure created by compressors and pump stations. Compressors powered by gas engines or electric motors can compress the natural gas in pipelines up to one hundred times the normal atmospheric pressure.

You have the right to be fully informed about what kind of pipeline project is being planned on or near your land. Under AER requirements, the company must

- provide you with a description of the project and how it will affect you,
- ensure that you fully understand the proposed construction schedule and method,
- make sure you are familiar with the product(s) being transported by the pipeline or being handled at the facility, and
- address all concerns regarding soil handling, site reclamation, and other issues related to the planned pipeline and/or facility.

Pipeline and facility construction must also meet Alberta Environment and Sustainable Resource Development's environmental protection guidelines. Pipelines typically stay in the ground after reclamation.

Well Site Selection

Geologic and seismic data are important in choosing the well site. The company will normally select a well location based on the geology of nearby wells or on seismic information. Some of the company's information may be confidential. However, the company should give you basic geologic information so that you know what restrictions there may be regarding choosing a different location for the well.

Moving away from the best geological location could increase the risk of drilling a dry hole, which has no significant amount of oil or gas, or recovering less oil or gas.

What should I expect during the negotiation process?

After consultation has been initiated by the company and you begin negotiations, various situations could arise. You and the company might agree or disagree about the site of a well and related facilities or the route of a pipeline. If the proposed project is located directly on your land, you may agree or disagree about the compensation you should receive. Landowners receive financial compensation in return for allowing companies to place a well site on their land.

Further information related to compensation is available from the Surface Rights Board (SRB) or from your AER field centre. The AER does not deal with compensation issues. Note that the SRB, not the AER, deals with payments for right-of-way, crop loss, and other damages.

Negotiations often result in an agreement that meets the needs of both parties. The AER encourages a negotiated agreement and recommends that all commitments be confirmed in writing. An agreement that meets the needs of both parties can help to maintain a good working relationship for the life of the proposed project.

If the operating properties on your land are sold to another company, it is important to review any existing agreement with a representative of the new company.

Are there drilling options if the company and I can't agree on a site location?

If you are having difficulty agreeing on a site, directional drilling could be a solution. It involves drilling the well diagonally instead of vertically. Sometimes landowners prefer a well location outside of a target area or away from the best geological point. If this is the case, you can ask whether the well can be directionally drilled to the target from a surface location with less impact.

While a directional well may be technically possible in a number of situations, it increases the cost of drilling and producing the well. The increased costs and benefits of directional drilling must be weighed against the impacts of vertical drilling. You may want to ask the company to estimate the additional costs for a directional well in relation to the value of anticipated production.

Directional drilling technology has improved in recent years. It is now fairly common in some areas to drill several directional wells from the same surface location to reduce surface impacts. This practice is prevalent in areas where spacing is greater than one well per legal subdivision.

What if my land-use plans change in the future?

Before agreeing to a well site or to a location for a pipeline, facility, or access road, consider how it could affect your present and future land use. Further details can be found in the EnerFAQs *Setbacks*.

Also, make sure you understand the company's soil handling, lease preparation, and reclamation methods. The company should be considering land surface conditions, current and potential land use, environmental sensitivity, and reclamation. The company must also consider any negative effect on land use, the environment, and associated visual impacts and the concerns of persons who may be directly or adversely affected. For example, a location on unproductive land, such as a slough or hillside, may seem like a good choice to you, but the

company must consider environmental impacts, the ability to reclaim the site, and the impact on neighbours. Such impacts could prevent the use of a site that is otherwise favourable to you and the company.

What type of construction or drilling approval process exists?

The AER application process ensures that the proposed project meets all regulatory requirements. If there are no outstanding concerns from landowners, residents, other industry participants, or other affected persons and the application meets all legal and technical requirements, the AER will likely issue a licence.

In addition, some applications processed by the AER are selected for an audit before or after the licence has been issued to ensure that they meet all regulatory standards.

What if all parties agree on the site?

If you and the company agree on the location of any well, facility, pipeline route, or access road, the company applies to the AER for a licence to proceed with the development. If the application meets all legal and technical requirements, the AER grants the licence.

Note that a well licence alone does not give the company the right to enter your land. In this instance, the company must first obtain a well licence from the AER. It can then apply to the SRB for a right-of-entry order. The order allows representatives of the company to enter your land to perform the tasks approved by the AER. The SRB will then conduct a hearing to determine the compensation to be paid.

What if an agreement on a site can't be reached?

If you and the company cannot agree on the location for a well, facility, pipeline, or access road, either party may ask the AER for its involvement.

The AER is responding to heightened public concern and to landowner and stakeholder issues in new ways, including strengthening its practice of making staff available to facilitate discussions between landowners and companies early in the application process through the AER Alternative Dispute Resolution (ADR) program. The goal is to identify and promote resolution of concerns before they intensify. See the EnerFAQs *All About Alternative Dispute Resolution (ADR)*.

The AER will normally require documentation from the company on the progress of previous negotiations and an explanation of why an agreement could not be reached and will ask you to explain how you will be affected. The AER may also be asked to facilitate earlier in the process if the parties have difficulty getting started.

The AER might suggest one of the following options through ADR:

- The two parties should attempt negotiations again.
- The parties could use AER ADR staff to facilitate.
- The parties could use a neutral third party to mediate.

If these methods fail to produce an agreement, the AER may require ADR to resolve outstanding concerns. In some cases the AER may decide that a hearing on the application is appropriate.

What is well spacing?	Well spacing refers to the number of subsurface drainage locations needed to optimize oil or gas recovery from a specific pool. The AER determines the spacing based on engineering analysis of reservoir rock characteristics, fluid properties, and production behaviour.
Why must a company apply for special well spacing?	Companies must apply for special well spacing when they wish to increase the number of drainage locations in a pool. Special well spacing is a reservoir development matter unrelated to surface issues; specific well sites or other infrastructure are not part of a spacing application.
How will a special well spacing application affect me?	As mentioned, special well spacing is a matter that relates to increasing the number of drainage points in a reservoir, and therefore a landowner is only affected if the company decides to apply to drill a well—in short, there are no surface impacts. Even if a company receives permission to increase its spacing, it must still apply to obtain a well licence, just as it would after being granted mineral rights from the province. Prior to the 1990s, most wells drilled in the province were vertical wells that required individual well sites located directly above the intended target. In the past two decades, technological advancements have resulted in a significant percentage of wells being drilled directionally or horizontally from a common surface well site. This effectively minimizes surface disturbance and allows for increased subsurface well spacing from fewer well sites.
What AER requirements must a company follow when applying to increase well spacing?	A company is not required to notify landowners of proposed spacing applications. However, if the company then applies to drill a well, either from an existing lease or from a new site, it must follow the same strict AER regulatory requirements, which include consulting landowners early in the process.
What is alternative dispute resolution?	In January 2001, the Energy Resources Conservation Board (predecessor to the AER) implemented the ADR program. The two main components of ADR are AER facilitation and third-party mediation. The program was developed in response to requests by both the public and industry to be more directly involved and to have more control in resolving disputes involving wells, pipelines, production facilities, and other facilities in the industries regulated by the AER. Parties have the opportunity to reach solutions they can live with and support. While it may not be the answer to every dispute, the ADR process has often been successful in reducing the number of issues needing to be addressed and, in some cases, eliminating the need for a formal hearing.
What is the purpose of an AER hearing?	An AER hearing is a formal court-like proceeding that provides the opportunity for affected parties to express their points of view and provide supporting evidence. If a hearing is to take place, notice is sent directly to landowners and residents who might be directly and adversely affected by the proposed project. Newspaper advertising is also generally used.

At a hearing, there is an opportunity for you, as an intervener, to explain your position and give evidence to the AER regarding the proposed project. This formal process ensures that all relevant arguments both for and against the application are heard. Further details are available in the EnerFAQs *Having Your Say at an AER Hearing*.

Who officiates at a hearing and when is a decision made?

Normally, a panel of AER hearing commissioners will hear evidence from the applicant and interveners, who may or may not wish to be represented by a lawyer. The panel considers the evidence and arguments presented and issues a written report giving the decision and the reasons for it, usually within 90 days after the close of a hearing. The report is then made public and given to all participants.

The panel will decide to

- approve the project,
- approve the project subject to certain conditions, or
- deny approval of the project.

Who pays for an AER hearing?

The company applying to develop the project is required to pay the reasonable costs associated with the hearing. The AER determines whether a participant is eligible to recover costs incurred for the preparation and presentation of its intervention. The AER will only require the company to pay those costs that it determines to be reasonable and directly and necessarily related to the proceeding. (For more information, see *Directive 031: REDA Energy Cost Claims*.)

How much more development will occur if drilling is successful?

If successful drilling leads to production, a wellhead or pump will be required on oil wells and a heater may be necessary for gas wells. Other equipment, such as pressure vessels and tanks, may be placed on the well site where it causes the least interference with farming operations (e.g., between the well and a nearby fence line).

Production facilities such as separators, heaters, and tanks make up what is called a battery. The company must discuss the location and details of production facilities with you and any other land occupants. You have the right to ask questions about these production facilities and to voice concerns about the construction of production facilities, even if a well site exists.

Will it cost me anything to reclaim the site if the well is unsuccessful?

No. If a well turns out to be a dry hole, the company will likely abandon it and must reclaim the site. Before the company gives up the surface lease, it must obtain a reclamation certificate from Alberta Environment and Sustainable Resource Development (ESRD). The reclamation certificate is issued only after ESRD is satisfied that the site has been properly reclaimed.

How do I get more involved?

In many communities, neighbours meet with AER representatives and area oil and gas companies to resolve local issues together. The public is strongly encouraged to participate in these local synergy groups. Synergy groups exist in communities all over the province, and each is structured to meet the unique needs of the community and local operators. There is no cookie-cutter approach.

Members of such groups have found that they are stronger and better informed together than they may be as individuals. If you would like to join or form a synergy group, contact your nearest AER field centre, as the AER participates in nearly all the synergy groups in Alberta.

Remember, you have the right to ask questions at any point in the development process about drilling, pipeline, and production operations that affect you and your neighbours.

Possible Questions for Discussion Between You and the Company

(Not all questions apply to every proposed project)

- 1 Proposed Energy Development Details**
 - 1.1 Is there a community-based group dealing with energy issues in my area?
 - 1.2 What kind of development is being proposed?
 - 1.3 How was the surface location selected?
 - 1.4 How will drilling activities and production affect my land/farming operations?
- 2 Sour Gas and Emergency Response Planning**
 - 2.1 Will the well encounter hydrogen sulphide (H₂S) or will the pipeline transport H₂S?
 - 2.2 What is the company doing to protect public safety?
 - 2.3 What are the details of the emergency response plan?
 - 2.4 Will I be compensated for any damage done during an emergency situation?
- 3 Setbacks**
 - 3.1 What is the setback for the proposed development?
 - 3.2 May I develop my land if it falls within a setback?
- 4 Flaring, Incinerating, and Venting**
 - 4.1 Will the proposed project involve any flaring or incineration of waste gas?
 - 4.2 If so, when and under what circumstances will flaring or incineration occur?
 - 4.3 What steps has the company taken to eliminate or reduce flaring, incineration, and venting?
 - 4.4 Will the company notify me when servicing work results in flaring or venting?
- 5 Odours, Noise, and Traffic**
 - 5.1 What can cause odours during drilling and production operations?
 - 5.2 What are the plans to minimize noise levels?
 - 5.3 What type and volume of traffic might I expect at various stages of development?
 - 5.4 How will the company respond to issues or concerns that may arise in day-to-day operations of the facility, and whom may I contact?
- 6 Environmental Issues: Soil, Water, and Visual**
 - 6.1 What steps will be taken to ensure protection and the least amount of impact to the environment?
 - 6.2 How will the soil quality be protected?
 - 6.3 What are the water needs of the company?

- 6.4 How will the company protect the supply and quality of aquifers and water wells at all stages of exploration and during ongoing operations?
- 6.5 How will companies reduce potential visual impacts associated with facilities?

7 Animal Health

- 7.1 Will my livestock and pets be evacuated if there is an emergency? If not, who will feed and water them?
- 7.2 Who will monitor the health of my livestock after an emergency, and for how long?

Additional Information

There are a number of publications developed and available from the AER regarding well, pipeline, and facilities applications. These publications form part of *Directive 056: Energy Development Applications and Schedules*. In particular, section 2, Participant Involvement, describes the minimum requirements a company must meet regarding public consultation and notification when making a well, pipeline, or facility application to the AER. In addition, the AER may be contacted directly at 403-297-4369 or via e-mail at Directive56.help@aer.ca with inquiries related to *Directive 056*.

For additional information on the AER and its processes or if you wish to speak with your local field centre or have general questions about oil and gas in the province of Alberta, contact the AER Customer Contact Centre: Monday to Friday (8:00 a.m. to 4:30 p.m.) at 1-855-297-8311 (toll free).

This document is part of the EnerFAQs series, which explains the AER's regulations and processes as they relate to specific energy issues. Please visit www.aer.ca to read more of the EnerFAQs series.

In addition, the following agencies provide supplementary information regarding oil and gas development in Alberta for use by both industry and the general public:

The Farmers' Advocate Office

Assists in the resolution of disputes on matters relating to the farming community and provides information on farming community matters.

305, 7000 – 113 Street
Edmonton, Alberta T6H 5T6
Phone: 310-3276 (FARM)
Fax: 780-427-3913
<http://www.farmersadvocate.gov.ab.ca>

Alberta Surface Rights Board

Provides information regarding entry or compensation related to oil and gas resource activity on privately owned or Crown-occupied lands.

1229 91 Street SW
Edmonton, Alberta T6X 1E9
Phone: 780-427-2444 (toll free by first dialing 310-0000)
Fax: 780-427-5798
<http://www.surfacerights.gov.ab.ca>

Alberta Environment and Sustainable Resource Development

Leads resource planning and sustainable development on behalf of all Albertans, providing provincewide strategies that integrate industry, government, and public uses of Alberta's land and resources.

Main Floor, Great West Life Building
 9915 – 108 Street
 Edmonton, Alberta T5K 2G8
 Phone: 310-3773 (toll free)
 Fax: 780-422-4407
<http://srd.alberta.ca>

The Registrar of Land Agents

Investigates concerns regarding a land agent or any complaints dealing with matters pertaining to the *Land Agents Licensing Act* or the *Land Agents Licensing Regulations*.

Alberta Enterprise and Advanced Education
 Land Agents Licensing
 7th Floor Labour Building
 10808 – 99 Avenue
 Edmonton, Alberta T5K 0G5
 Phone: 780-415-4600 (toll free by first dialing 310-0000)
 Fax: 780-422-7173
<http://eae.alberta.ca/labour-and-immigration/land-agents-licensing.aspx>

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To obtain a print or CD copy of a specific publication, contact IPSS by phone (403-297-8190), fax (403-297-7040), or e-mail ([infoservices@aer.ca](mailto:infoservices@ aer.ca)).

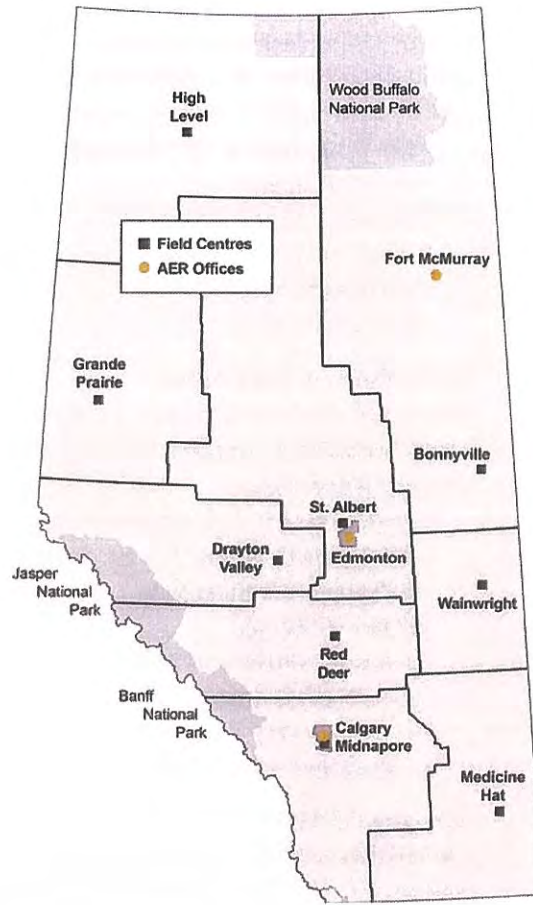
AER Calgary Office

Head Office 1-855-297-8311 (toll free)

Suite 1000, 250 – 5 Street SW
 Calgary, Alberta T2P 0R4
Inquiries@aer.ca

Energy and Environmental 24-hour Response Line (emergencies and complaints) 1-800-222-6514 (toll free)

Map of AER Offices and Field Centres



The AER and You: Agreements, Commitments, and Conditions

This EnerFAQs explains the role of the Alberta Energy Regulator (AER) with respect to landowner-company agreements, commitments, and conditions in oil and gas development. It is a companion to the EnerFAQs *Proposed Oil and Gas Development, A Landowner's Guide*; the two should be read together.

Each year in Alberta, private landowners enter into agreements with oil and gas companies that allow for the construction and operation of oil and gas projects on their lands. In the majority of cases, landowner-company agreements are clear and each party understands its rights and responsibilities. Occasionally, misunderstandings arise in regard to these private agreements, and the parties seek the AER's assistance in resolving their concerns through the AER's Alternative Dispute Resolution (ADR) program.

How are agreements between landowners and companies negotiated?

Landowner-company agreements may arise in a variety of circumstances. Often they are negotiated strictly between the landowner and the oil and gas company. Sometimes the AER may assist the parties in resolving their concerns through its ADR program. This program includes independent, third-party mediation to assist the parties in resolving their concerns. Negotiated agreements reflect commitments made by both the company and the landowner.

What is a commitment?

A commitment is a verbal or written promise made by an oil and gas company to a landowner.

Generally, commitments relate to activities or operations that are not strictly required by the AER's guidelines or regulations. For example, a company may commit to painting its compressor green to better blend in with the surroundings.

Does the AER enforce commitments?

While the AER encourages parties to reach agreements to resolve outstanding issues and concerns, commitments are basically private agreements between the parties. The AER is not a party to the agreements and currently has no authority to enforce private agreements between a landowner and a company. The power to enforce private agreements is limited to the Alberta courts. The *Responsible Energy Development Act* contains provisions that will provide for the enforcement of private surface agreements. The AER will provide further information to explain these provisions when they are proclaimed.

What is a condition?

A condition is a requirement of the AER included in a licence, approval, or permit. A condition is in addition to or expands upon existing AER guidelines or requirements. Generally, conditions are imposed by hearing panels and listed in the related decision report.

Because conditions typically form part of the AER approval and are an extension of the powers granted to the AER by government acts and regulations, the AER has the authority to enforce the breach of a condition. The company must comply with the conditions or it will be in breach of its licence, approval, or permit and be subject to enforcement action by the AER. Enforcement of a licence, approval, or permit includes enforcement of the conditions attached to that approval.

An example of a condition is requiring an operator of a pipeline on private property to mark the pipeline locations at each existing fence line and provide the landowner with an accurate drawing showing all pipeline rights-of-way on the property and the location of the pipeline within the rights-of-way.

Why does the AER list conditions in some of its decision reports?

The AER lists conditions in decision reports to ensure that the decision and the reason why it made its decision are clear. If the AER decides to attach conditions to the licence, approval, or permit, the decision report will explain the circumstances that led the AER to include these conditions. Similarly, if the commitments made by a party have influenced the AER's decision, it will record these commitments in the decision report.

How does the AER follow up on conditions, and is the information available to the public?

The company is responsible for compliance with the conditions. If conditions are attached to a licence, approval, or permit, the AER will develop an action plan to monitor compliance with the conditions within the prescribed timeframes. Any supporting documentation submitted to or gathered by the AER on a condition is available through the AER Information Product Services Section.

Why doesn't the AER attach or include commitments made between a landowner and a company in the approval it issues?

As noted, a commitment is a private agreement between a landowner and industry. Currently, the AER does not have the authority to enforce private agreements; that authority is reserved for Alberta's courts. Because the AER cannot require compliance with a private agreement, it cannot include them in its licences, approvals, or permits. Each party should therefore keep a copy of its agreement as a record of the commitments made.

The *Responsible Energy Development Act* contains provisions that will provide for the enforcement of private surface agreements. The AER will provide further information to explain these provisions when these are proclaimed.

Should agreements that include commitments between a company and landowners be written down?

Yes. The parties should carefully document each commitment made and ensure that each party receives a signed copy of the document. By recording the agreement in writing, each party will have a record of the commitments for reference in the event of a disagreement.

How much detail should be included in an agreement?

Commitments should be written so that each party clearly understands what rights and obligations the commitment creates. The objective when drafting commitments is to clearly reflect each party's expectations and to avoid any commitment that is vague or confusing.

For example, consider a simple commitment that states, “The company agrees to construct a fence around its well site.” When the commitment is drafted, each party may believe that it understands what obligation is created by the commitment. However, the commitment is worded in such a way that it is open to a number of reasonable interpretations. The company may understand the commitment to require the construction of a wooden fence immediately around the wellhead after it has completed all necessary testing and the associated pipeline is tied in. The landowner may expect a chain link fence to be erected around the entire lease site immediately after the well is drilled.

Commitments should be carefully drafted to ensure that they reflect each party’s expectations. With respect to the above example, an explicit commitment would describe the type of fence to be built, the size of the fence, and the timing of its construction. By including such details in the original agreement, both parties are aware of the other’s expectations, and the potential for conflict is reduced significantly.

What information should generally be included in an agreement?

- The agreement should clearly identify the parties that will be bound by it.
- The agreement should clearly identify the related project, well, or facility.
- The agreement should specifically address what will happen if the company sells or transfers the facility to another party.
- The agreement should be very specific and clearly identify all expectations. Parties should avoid ambiguous commitments that have the potential for misunderstanding in the future.
- The agreement should include a discussion of how disputes about commitments will be resolved (see expanded discussion below).
- The agreement should identify specific consequences and the exact steps that will be taken in the event that one of the commitments is not met by one of the parties.
- The agreement should be dated and signed by each party.

What happens when parties have a dispute about commitments?

As the AER does not have the authority to enforce commitments, it is very important that the parties involved address dispute resolution within their agreement. As noted above, the best way to avoid disputes is to ensure that the original agreement is clearly worded and effectively addresses each party’s expectations.

The agreement should provide a company contact whom the landowner can contact in the event of a dispute and state what steps the parties will take to resolve the dispute. The company contact should have the necessary authority to make decisions relating to the implementation of the agreement.

Methods of resolving disputes about commitments include the use of a third-party mediator through the ADR process or an AER staff facilitator. It is the AER’s view that a request for a review of a licence, approval, or permit on the basis of a breached commitment should be the last resort for parties in conflict.

Is compensation available to landowners for negotiating agreements?

The AER has no authority to require a company to compensate a landowner for his or her efforts in negotiating an agreement. However, the company may agree to provide compensation to the landowner as part of its agreement with the landowner.

The AER does have the authority to require a company to pay a party's costs if an application is considered at a hearing before the AER. The AER's usual practice (there are exceptions) is to acknowledge only those costs incurred after the AER has issued a notice of hearing. It is generally the AER's position that until a notice of hearing has been issued, there is no certainty that a hearing will be held. In many cases, interactions between an intervener and a company prior to the notice of hearing relate to compensation matters, which are outside of the AER's jurisdiction. However, the AER recognizes that it is sometimes necessary for interveners to incur costs prior to the notice of hearing and that such costs may be reasonable, necessary, and directly related to the intervention in question.

For further information on costs, see *Directive 031: REDA Energy Cost Claims*.

What is Alternative Dispute Resolution?

The Alternative Dispute Resolution program was developed in response to requests by both the public and industry to be more directly involved and to have more control in resolving disputes involving wells, pipelines, production facilities, and other facilities in the industries regulated by the AER. The two main components of the AER's ADR program are AER staff mediation and third-party assistance from ADR professional service providers and mediators. While it may not be the answer to every dispute, the ADR process has often been successful in reducing the number of issues needing to be addressed and, in some cases, eliminating the need for a formal hearing.

For further information, see the ADR page on the AER website (www.aer.ca).

Additional Information

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 305, 7000 – 113 Street
 Edmonton, Alberta T6H 5T6
 Phone: 310-FARM (3276)
 Fax: 780-427-3913
www.farmersadvocate.gov.ab.ca

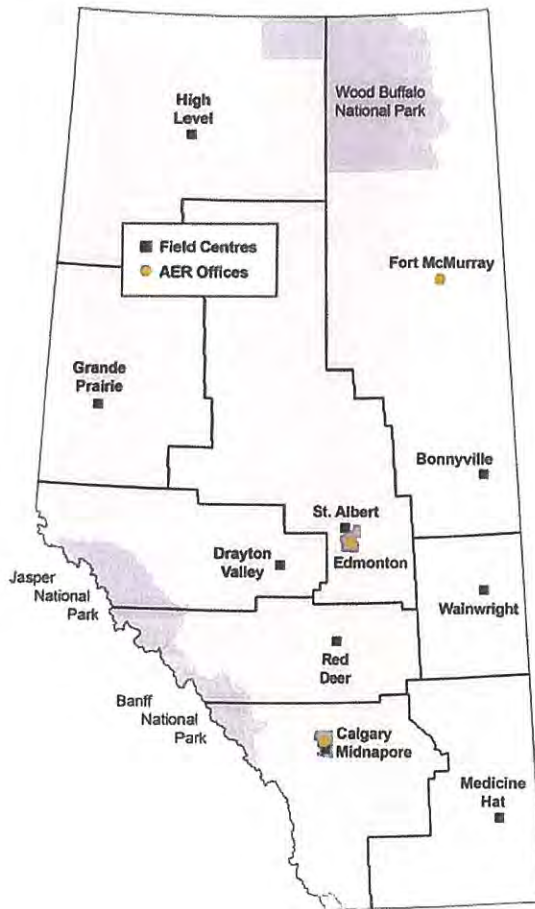
AER Calgary Office

Head Office 1-855-297-8311 (toll free)
 Suite 1000, 250 – 5 Street SW
 Calgary, Alberta T2P 0R4

Inquiries@aer.ca

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Map of AER Offices and Field Centres



Expressing Your Concerns – How to File a Statement of Concern About an Energy Resource Project

This EnerFAQs is intended to provide you with basic information to file a statement of concern about a proposed energy resource development or activity. This includes wells, facilities, pipelines, and other projects related to coal, oil sands, oil, or natural gas. This EnerFAQs also answers questions commonly posed by Alberta Energy Regulator (AER) stakeholders and outlines the minimum information that must be in a statement of concern for it to be processed by the AER.

What is a statement of concern?

A statement of concern is a written submission (e.g., e-mail, form, etc.) that outlines specific concerns about a company's proposed activities or development. Upon proclamation of the *Responsible Energy Development Act*, statements of concern replaced objections as the way to file your concerns about energy development applications submitted to the AER.

What is the difference between a statement of concern and an operational complaint?

Statements of concern are related to applications for the proposed energy resources projects and amendments to them. In contrast, an operational complaint outlines concerns about the operations of existing oil and gas activities (e.g., noise, smells, etc.). An operational complaint can be made at any time during the life of the project. A statement of concern is made while the application for the project is under consideration. If the AER determines that your correspondence is an operational complaint, it will be referred to the applicable AER field centre for follow up. If you have an operational complaint, please direct it to the nearest AER field centre.

Who can file a statement of concern to a project?

Anyone who is concerned about a proposed energy resource application or project can file a statement of concern. However, sending a statement of concern to the AER does not mean that a hearing of the application will be held. The AER will review your concerns and the relevant application to decide whether a hearing or other AER processes are needed.

How can I register a statement of concern?

The AER will generally only register a statement of concern if it contains the information outlined below. Correspondence that is not project, application, or site specific; does not relate to a particular company; or does not outline specific concerns (i.e., a blanket statement of concern) may be returned without being registered. Phone calls are not registered as statements of concern.

What information must be included in a statement of concern?

To be considered and registered, your statement of concern must include the following:

- Your name and contact information. If you are providing concerns on behalf of another person, they must confirm in writing that you are authorized to represent them.
- The name of the company proposing the activity or development. If you know the name of a company representative or the AER application number, please include it.
- The type of project (e.g., well, pipeline, etc.)
- The location of your land and, if you reside near the project, your residence in relation to the proposed project or activity.
- A summary of your concerns, including information on how the proposed project or activity may impact or adversely affect you, your rights, or your land.
- Any history or background information that may provide additional insight on your concerns.
- What you want the AER to do.

What information should NOT be included in a statement of concern?

The AER's application process is public. The *Alberta Energy Regulator Rules of Practice* require the AER to place on the public record all information filed about an application, including statements of concern. As such, you should assume that your information will be placed on the public record. Therefore, it should not include anything you do not want shared publicly. This includes personal, medical, financial, or other confidential information, such as

- information related to a medical, psychiatric, or psychological history or a condition or illness, including a diagnosis, treatment, or evaluation;
- financial information, including
 - rent payments,
 - details about settlement negotiations or offers,
 - information affecting income or income assistance eligibility, such as tax returns and bank account or credit card information, and
 - any information shared during confidential negotiations or discussions (e.g., the AER's Alternative Dispute Resolution [ADR] program);
- information about employment or educational history; and
- statements of opinion made by another person or your opinion about another person.

If you file information that is personal or sensitive, you must advise the AER in writing.

Where do I send my statement of concern?

If you know the name of the company (or the company's representative) that is filing the application, you must send your statement of concern to the company making the application. The AER may require the applicant to respond to your concerns about the proposed project or activity.

You should also send your statement of concern to the AER as follows:

- 1) For statements of concern related to oil and gas industry developments:

Alberta Energy Regulator
 Applications Branch, Business Operations and Support
 Suite 1000, 250 – 5 Street SW
 Calgary, Alberta T2P 0R4
 Fax: 403-297-7336
 E-mail: BOS.Admin@AER.ca

- 2) For statements of concern related to oil sands and coal developments:

Alberta Energy Regulator
 Oil Sands and Coal Branch
 Suite 1000, 250 – 5 Street SW
 Calgary, Alberta T2P 0R4
 Fax: 403-297-7336
 E-mail: OSB-Admin@AER.ca

What happens to my statement of concern once it has been submitted?

The AER will review your statement of concern to see if it has the information needed to register it. If more information is needed, the AER may send you a letter requesting it.

Once the AER has determined that a statement of concern contains sufficient information, it will register and link it to the related application(s) and send you a letter confirming the registration. A copy of this letter is also sent to the applicant who could be asked by the AER to respond to your concerns.

The AER may also request a written response from the company. The AER will then consider the information it has received and determine how to proceed and whether to hold a hearing or make a decision on the application without a hearing.

Throughout the application review process, the AER may use other processes to resolve concerns. For example, the AER may recommend that a company respond to your concerns in writing or meet with you to discuss your concerns about the proposed project. These discussions often result in resolution of outstanding concerns.

The AER may also engage AER field centres or ADR staff to facilitate discussions at any time in an attempt to help resolve outstanding issues and concerns. While participation in discussions is voluntary, they are often successful in resolving concerns. In certain circumstances, for example, where an application is to be considered in a hearing, the AER may require ADR.

What is alternative dispute resolution (ADR)?

The AER's ADR team provides facilitation, mediation, and assistance to parties who wish to resolve concerns and issues. For more information on the ADR program, visit www.aer.ca or send an e-mail to ADR@aer.ca.

What if an application has not been filed with the AER?

If your statement of concern relates to a proposed oil and gas industry development or activity for which the AER has not received an application, the AER will register it as a preapplication statement of concern and link it to any applicable or related application for up to one year. If the AER does not receive an application to which the statement can be linked within one year, it will be closed and returned to you. If the company submits an application within one year of the statement of concern being registered, the statement is then linked to that application and processed as such.

What if I want more information about the application?

If the AER has received an application, it is available for public viewing on the AER's website. To view an application and any correspondence between the AER and the applicant, go to www.aer.ca and enter the appropriate query details. Statements of concern and some other application materials are not available for viewing on the AER website. However, you may request a copy of any document on public record from the AER Information Product Services Section by sending an e-mail to infoservices@er.ca or calling 1-855-297-8311 (toll free).

What if my concerns fall outside the AER's jurisdiction?

The AER can't deal with concerns that fall outside its jurisdiction. This includes concerns related to the following:

- 1) Compensation for surface access or impacts—These concerns should be directed to the Alberta Surface Rights Board. For more information, see www.surfacerights.gov.ab.ca.
- 2) Unsatisfied commitments, contracts, or other agreements—The AER does not currently have jurisdiction to enforce private agreements. These are currently matters for the Alberta courts. In such circumstances, the AER's ADR team is available to help resolve concerns about the failure to honour an agreement or commitment. For more information on commitments and conditions, see the EnerFAQs *The AER and You: Agreements, Commitments, and Conditions*.
- 3) Compensation for impacts to trap lines—These concerns should be forwarded to the Alberta Trappers Compensation Board. For more information on the Alberta Trappers Compensation Program and how to submit a claim, see www.albertatrappers.com.
- 4) Utilities, such as power generators, transmission lines, and gas utility pipelines—These concerns should be directed to the Alberta Utilities Commission. For more information, see www.auc.ab.ca.

Can I still register a statement of concern if the project or application has been approved by the AER?

If you have outstanding concerns with a project or activity that the AER has approved, you may submit a request for a regulatory appeal under section 38 of the *Responsible Energy Development Act* within 30 days of the decision, provided there has been no hearing of the application.

For your submission to qualify for a regulatory appeal, it must meet the requirements of section 38 of the *Responsible Energy Development Act* and the

AER Rules of Practice, which can be viewed on the AER website (www.aer.ca). Any request for a regulatory appeal that does not contain this information may not be registered and processed.

Send your request for a regulatory appeal to
 Alberta Energy Regulator
 Law Branch, Regulatory Appeals Coordinator
 Suite 1000, 250 – 5 Street SW
 Calgary, Alberta T2P 0R4
 Fax: 403-297-7031
 E-mail: RegulatoryAppeal@aer.ca

A copy of the regulatory appeal request should also be sent to the company that holds the licence or approval and the registered owner of the land on which the resource activity is located that is the subject of the proposed regulatory appeal.

Where can I find more information?

For more information on the ADR and hearing processes and intervener funding, see the following AER publications on the AER's website at www.aer.ca:

- *Manual 003: The Hearing Process for the Alberta Energy Regulator*
- *Directive 031: REDA Energy Cost Claims*

EnerFAQs

- *Having Your Say at an AER Hearing*
- *Proposed Oil and Gas Development: A Landowner's Guide*
- *The AER and You: Agreements, Commitments, and Conditions*
- *All About Alternative Dispute Resolution (ADR)*
- *Oil Sands*

Additional Information

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AER Calgary Office

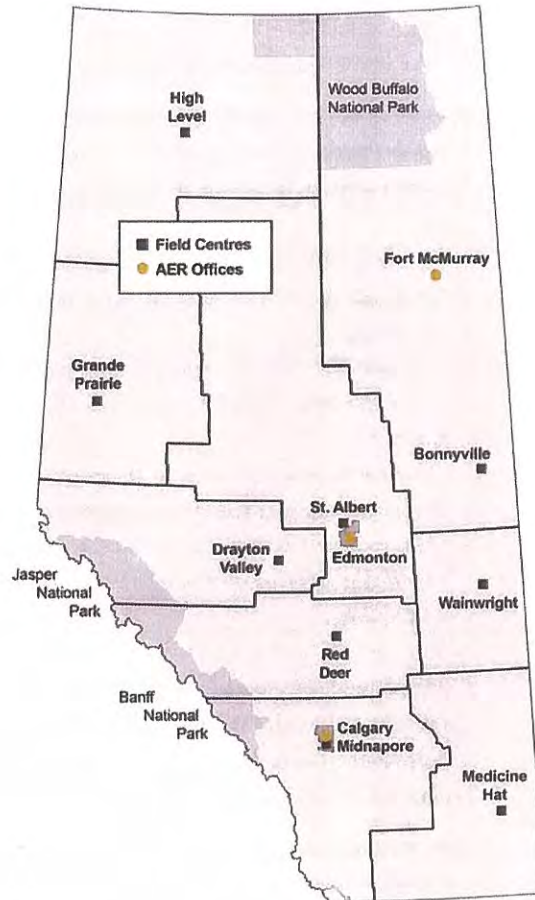
Head Office
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 Field Centres



**MACKENZIE COUNTY
Community Services Meeting**

**November 5, 2013
1:00 PM**

**Fort Vermilion Council Chambers
Fort Vermilion, Alberta**

MINUTES

PRESENT:

Lisa Wardley	Chair-Councillor
Peter Braun	Vice Chair-Councillor
Josh Knelsen	Councillor
Ricky Paul	Councillor

ALSO PRESENT:

Eric Jorgensen	Councillor
William Kostiw	Acting Chief Administrative Officer
Ron Pelensky	Director of Community & Protective Services
Cindy Johnson	Public Works Administrative Officer
Jennifer Batt	Public Works Administrative Officer

ABSENT:

Bill Neufeld	Reeve
Joulia Whittleton	Chief Administrative Officer
John Klassen	Director of Environmental Services & Operations
Henry Klassen	Supervisor Community Services and Operations

CALL TO ORDER:

1. Call to Order: 12:45

Mr. Kostiw called the meeting to order.

AGENDA:

2. Adoption of Agenda

ADDITIONS:

MOTION 13-11-092

MOVED by Councillor Braun

That the agenda be approved with the following additions:

6. a. In Camera

CARRIED

MINUTES:

3. Minutes of the September 11, 2013 meeting

MOTION 13-11-093

MOVED by Councillor Knelsen

That minutes of the September 11, 2013 Community Services Committee meeting are adopted as presented.

CARRIED

**BUSINESS ARISING
OUT OF MINUTES:**

NONE

NEW BUSINESS:

- 4 a. **Community Services Terms of Reference**

MOTION 13-11-094

MOVED by Councillor Paul

Recommend that Administration provide a general review of the Community Services Terms of Reference and bring forward to Council the recommended changes as discussed.

CARRIED

4. b. **Voting Procedure**

MOTION 13-11-095

MOVED by Councillor Braun

Recommend that the election required be held by secret ballot.

CARRIED

5. a **Election of Chair**

Mr. Kostiw called for nominations for the position of Chair to the Community Services Committee.

First Call: Councillor Braun nominated Councillor Wardley.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 13-11-096

MOVED by Councillor Braun

That nominations cease for the position of Chair.

CARRIED

Councillor Wardley was acclaimed as Chair to the Community Services Committee for the period November 5, 2013 to October 2014.

5. b. **Election of Vice-Chair**

Mr. Kostiw called for nominations for the position of Vice - Chair of the Community Services Committee.

First Call: Councillor Paul nominated Councillor Braun.

Second Call: No further nominations.

Third Call: No further nominations.

MOTION 13-11-097

MOVED by Councillor Knelsen

That nominations cease for the position of Vice - Chair.

CARRIED

Councillor Braun was acclaimed as Vice - Chair to the Community Services Committee for the period November 5, 2013 to October 2014.

Mr. Kostiw turned the meeting over to Chair Wardley.

5. c. Appointment of Council Representatives to Other Committees

MOTION 13-11-098

MOVED by Councillor Paul

That Councillor Braun be appointed to the La Crete Recreation Board.

CARRIED

MOTION 13-11-099

MOVED by Councillor Paul

That Councillor Paul be appointed to the Fort Vermilion Recreation Board.

CARRIED

MOTION 13-11-100

MOVED by Vice - Chair Braun

That Councillor Wardley be appointed to the Zama Recreation Board.

CARRIED

MOTION 13-11-101

MOVED by Councillor Paul

That Councillor Braun be appointed to the La Crete FCSS Board.

CARRIED

MOTION 13-11-102

MOVED by Councillor Paul

That Councillor Paul be appointed to the Fort Vermilion FCSS Board.

CARRIED

Only 2 FCSS positions as FCSS Zama is under the umbrella of the Zama Recreation Society.

5. d. **2013 Caretaker Campground Bonus**

MOTION 13-11-103

Moved by Vice - Chair Braun

Recommends that Caretaker Bonus payment be approved as presented.

CARRIED

5. e. **Caretaker Revenue**

MOTION 13-11-104

MOVED by Councillor Knelsen

Recommend that Administration continue to investigate day use fee options, and bring findings to the next Community Services Committee for review along with the Fee Schedule Bylaw.

CARRIED

MOTION 13-11-105

MOVED by Councillor Knelsen

Recommend to Council to increase overnight fees from \$20 / night to \$25 / night at both the Hutch Lake campground & Wadlin Lake campground.

CARRIED

MOTION 13-11-106

MOVED by Chair Wardley

Recommends that Administration investigate Water supply options at all 3 Caretaker supervised campgrounds, and report findings at the next Community Services Committee.

CARRIED

Chair Wardley recessed the meeting at 2:27 p.m. and reconvened the meeting at 2:38 p.m.

5. f. **Recreation Board agreement review**

MOTION 13-11-107

MOVED by Vice Chair Braun

Recommend that Administration revise agreement as discussed, and return to the next Community Services Committee for review.

CARRIED

5. g. **Park Renaming Contest**

MOTION 13-11-108

MOVED by Councillor Paul

Recommend to Council that a park naming contest be held for 108st Park, and Knelsen Subdivision Park in La Crete.3 semi-final name selections for each park to be chosen by the Community Services Committee, and be presented to Council for awarding in February 2014.

CARRIED

5. h. **River Names**

MOTION 13-11-109

MOVED by Vice - Chair Braun

That River Names be TABLED to the next Community Services Committee meeting.

CARRIED

6. a. **In Camera Session**

MOTION 13-11-110

MOVED by Councillor Paul

That Community Services move in-camera to discuss Recreation Boards at 3:25 p.m.

CARRIED

MOTION 13-11-111

MOVED by Chair Wardley

That Council move out of camera at 3:37 p.m.

CARRIED

5. i. **2014 Budget Request Review**

MOTION 13-11-112

MOVED by Vice - Chair Braun

Recommend that Administration present Budget recommendations to Council as discussed at the next Capital budget meeting.

CARRIED

Chair Wardley recessed the meeting at 4:03 p.m. and reconvened the meeting at 4:15 p.m

5. j. **Action List**

MOTION 13-11-113

MOVED by Councillor Knelsen

Recommend that the Action list be received for information.

CARRIED

NEXT MEETING DATE:

The next Community Service Committee Meeting will be at the call of the Chair.

MOTION 13-11-114

MOVED by Councillor Knelsen

ADJOURNMENT:

Meeting was adjourned at 4:47 pm

CARRIED

APPROVED

**Mackenzie County Library Board (MCLB)
October 8th, 2013 Board Meeting Minutes
Fort Vermilion Library
Fort Vermilion, Alberta**

Present: Lisa Wardley, Wally Schroeder, Beth Kappelar, Lorraine Peters, Lucille Labrecque, Lorna Joch, Susan McNeil, John Driedger, Marilyn Eek (7:20 p.m.), Eric Jorgenson (8:10 p.m.)

Absent:: La Dawn Dachuk.

1.0 Call to Order: The meeting was called to order by Beth Kappelar at 6:20 p.m.

2.0 Approval of Agenda:

MOTION #2013-08-01 John Driedger moved the approval of the agenda as revised.

CARRIED

3.0 Approval of the Minutes:

MOTION #2013-08-02 Wally Schroeder moved the approval of the Sept 17/13 minutes as presented.

CARRIED

4.0 Review of Action Items:

- The action items of the previous MCLB meeting were reviewed.

5.0 Financial;

5.1 MCLB Financial Report to Setp16/13:

- Balance Forward \$30,984.78
- Revenues \$241,284.60
- Expenses \$238,162.47
- Bank Balance \$34,106.91

MOTION #2013-08-03 Lucille Labrecque/Lorraine Peters moved the acceptance of the financial report.

CARRIED

5.2 MCLB 2014 Budget;

MOTION #2013-08-04 John Driedger/Lucille Labrecque moved to approve the MCLB 2014 budget request of \$186,756 from Mackenzie County which represents a zero percent increase in County funding.

CARRIED

6.0 Fort Vermilion Video Store:

- The video store is closing on Oct 31/13

- On Oct 18/13 they will let MCLB know which videos are available for sale to MCLB at a reduced rate.

MOTION #2013-08-05 Lisa Wardley moved that once the price of the videos is known, the MCLB will decide via email if they want to purchase the videos.

CARRIED

7.0 Mackenzie County Regional Library Service:

- On Oct 8/13 MCLB made presentation to the County Council outlining the pros and cons of joining the Peace Library System (PLS). Following the presentation the Council made a motion to not join the PLS. They also made a motion to give MCLB \$79,270 to cover the costs of transitioning to a Regional Library Service.

- The MCLB discussed the steps and actions required to become a Regional Library.

- MCLB received a letter from PLS outlining the steps required in winding down PLS services in the Fort Vermilion Library.

- MCLB will research web site options.

- Librarians will track the conversion staffing costs and invoice MCLB.

MOTION #2013-08-06 Lisa Wardley/Lorraine Peters moved that MCLB purchase the Insignia book sign out program for the La Crete, Fort Vermilion and Zama libraries.

CARRIED

MOTION #2013-08-07 John Driedger/ Lucille Labrecque moved that MCLB purchase the programs Freading, Fregal and Rocket Languages from Library Ideas.

CARRIED

8.2 Rural Libraries Conference Report:

- Wally Schroeder tabled his Rural Libraries Conference report.

MOTION #2013-08-08 Lorraine Peters moved to accept the Rural Libraries report.

CARRIED

9.0 Correspondence:

9.1 Fall Issue of Apple Magazine

MOTION #2013-08-09 Lucille Labrecque moved to accept the the correspondence for information.

CARRIED

10.0 In Camera:

- Not required.

11.0 Next Meeting Date and Location: At the Fort Vermilion Library Dec 10/13 at 7:00 p.m.

12.0 Adjournment:

MOTION # 2013-08-10 John Driedger moved the meeting adjourned at 8:50 p.m.

CARRIED

These minutes were adopted this 10th day of December, 2013: _____

Beth Kappelar, Chair

**LA CRETE RECREATION SOCIETY
REGULAR MEETING
NOVEMBER 14, 2013**

**Northern Lights Recreation Centre
La Crete, Alberta**

Present: Abe Fehr, President
Simon Wiebe, Vice President
Darlene Bergen, Secretary-Treasurer
George Derksen, Director
Wendy Morris, Director
George Fehr, Director
Tracey Siemens, Director
Philip Doerksen, Arena Manager

Absent: John Zacharias, Director
Shawn Wieler, Director
Peter F. Braun, MD Rep

Call to Order: President Abe Fehr called the meeting to order at 6:07 p.m.

Approval of Agenda

1. Tracey Siemens moved to accept the agenda as amended.
8.4 Curling CARRIED

Approval of Previous Meeting's Minutes

1. Simon Wiebe moved to accept the October 10, 2013 Regular Meeting Minutes as presented. CARRIED

Business from the Minutes

1. County budget meeting not set yet.
2. Tracy not certified to coach curling yet.

Review of Action Sheet

1. Reviewed and adjusted items.

Financial Report

1. Have received a lot of receivables.
2. George Derksen moved to accept the financial report.

Manager's Report – Philip Doerksen

1. Manager's Report was reviewed for information.
2. Midget tournament was successful (4 teams).
3. Bowling alley is up and running now.

4. No caretaker hired for Buffalo Head yet, Abe Dyck hired in Blumenort.
5. Wendy Morris moved to accept the Manager's Report as presented.

CARRIED

New Business

- 8.1 Buffalo Head Rink – will have a used timer installed for the lights. Still don't have a caretaker hired for this rink although the ice is being made by La Crete Water Service.
- 8.2 Challenge Cup – may need to look at changing dates if we do host the Midget provincials as it for the same weekend. May run Challenge Cup later into April.
- 8.3 Midget bid to host provincials middle of March – will be determined on December 15th.
- 8.4 Curling – Have 9 teams on Monday and Thursday. Starting curling next week. Print liners look great. High school boys have entered a number of tournaments. Looking into hosting a Super League weekend. Will be increasing fees for the March bonspiel.

George Fehr moved to go in camera at 7:03 p.m.

Darlene Bergen moved to go out of camera at 7:10 p.m.

Wendy Morris moved that the meeting be adjourned at 7:20 p.m.

Next Meeting: December 12, 2013

Oct 15, 2013

St. Vermilion Recreation Board Regular Meeting

Present: Gene Legotte, Louise Amick, Christina
Meepe, Maartin Braat, Guy Amick
Phone: Irma Amick, Jackie Thompson
Odele Fleet

Guest: Leah Legotte

Chair - Christina called meeting to order @ 7:04 pm.

Agenda: Maartin moved acceptance of
agenda with additions. Carried.

Minutes of Sept 9, 24, and Oct 1, 2013

Gene moved acceptance of above minutes
Carried.

Financial Statements: Tabled.

The computer is back. Bank Balis \$35,000.⁰⁰
Will have a complete financial statement
@ the Nov 19, 2013 meeting.
The bus for the storming program will be
paid @ the end of the week.

Manager Position: Maartin moved ~~and~~ seconded
that we advertise for Manager positions
using the add from La Crite to
fit St. Vermilion Rec. Board. Carried
The resumes to be sent to Louise by email
or written.

Logo: Maartin moved seconded by Guy that we
use the Logo sent in by Resha Amick
asking her to give us different color choices

2.

using Red for the lettering. Louise will contact Keshia.

Keys: Jabled

Halloween Dance.

- Glenn moved Irma seconded that the FVFB hold a Halloween Dance on Oct 26/13 from 9-2pm. Carried.
- Guy moved Jackie seconded we hire "Wandering Country" @ \$1500.00. Carried.
- Guy moved Maarten second we have 3 prizes for each catalogue and if wearing Register by 10pm. Carried.
- Food - Irma Jackie
- Bar - Guy & Christina
- Door - Glenn
- Tickets - Louise
- Signs - Posters.
- Bouncer - Maarten.

Minor Hockey / Pond Hockey:

Leah reported she has tried to organize a new board with no response. She does have 30 kids signed up. The board suggested that Business Accounting be paid.

Int Public Inter memorial Hockey:

- Suggested Darren Young be invited to the next meeting on Nov. 19/13.

Parking Lot: Maarten will call Ron Palensky to have the parking lot graded

3.

Rodes meeting: Had one meeting to see if there was interest. 6 people attended. Will call another meeting in 2014.

Adapt A Family: It was agreed that all members would donate 20.00 towards the program.

Rental Agreement for Arena: Tabled.

Financial Report: Tabled.

Inspection Report Signed.

Halloween Dance Report By Irma
We made a profit of \$825.00.

Cupboards In Commission.

Maarten & Irene would contact a Cabinet maker to come in and see what he comes up with & will meet with him.

Maarten received information on wheel chair access also on dehumidifier for arena.

Irma moved Irene decided that Honorariums be paid to the FVRB members from Mar to Nov. 2013. Carried.

Meeting Adjourned @ 9.23 pm.

Chair
Sec.

[Signature]
[Signature]

J.V. RB. Special Meeting No 1, 2013

Present. Louise Amick, Delye Kazotte Maarten
Baat, Guy Amick, Dena Amick
Jackie Thompson, John Simpson @ 7:15pm
Absent. Christina Neep

Meeting called to order by acting chair
Maarten Baat @ 7:12pm.

Maarten moved we go into camera @ 7:13pm.
Guy moved we go out of camera @ 7:48pm.

Discussion: 5 yr. plan
Ventilation in arena
Play ground.
Splash pad. 3 pallets stored
@ Experimental Farm.
Spread sheets.

Moved by Maarten seconded by Guy
that the Chairman cannot make decisions
with out the Boards approval.
Carried.

Meeting adjourned @ 8:35pm.

Chair Cheryl
Sec. Al Smith

Fort Vermilion Recreation Board Reg Meeting, Nov 19/13

Present: Glenn Kuytze, Maarten Breat, Louise
Smeth, Irma, Guy Smith, Jackie Thompson
County Rep. Ricky Paul, Christina Meyn,
Ena Simpson, John Simpson

Guest: Lisa Wardley:

Meeting called to order @ 7:08 pm by Chris
Christina Meyn.

Additions to agenda:

Maarten moved acceptance of agenda
with additions. Carried.

Previous Minutes:

Maarten moved Minutes of Oct 15 + Nov 7/13
minutes as presented. Carried.

County Facility Agreement: By Lisa Wardley.
Lisa advised that the FRRB review the
Facility Agreement. What our needs are
prioritize the budget & send to the County.

Letter from Cimeo:

Maarten will write a letter to the County
on this matter about the see plenty needs.
That this not come out of our budget but
comes out of Emergency funds.
Maarten moved Louise seconded. Carried.

Old Business:

Keep. Christina will call Cameron again

2.

Manager Position

Gene moved we advertise this position in the Big Deal Bulletin + Pioneer + put up posters for 2 weeks, seconded by Maarten. Carried.

Concession:

Ricky moved that the E.V.R.B. hire Irma Noshke as head cook in the concession with wages being \$15.00 an hour, seconded by Jackie. Carried.

Gene moved we hire Virginia Bonkoshke as a part time helper @ \$10.00 per hr seconded by Jackie. Carried.

Logo:

Ricky moved we use the Fitness Logo submitted by Reshia Smith seconded by Irma. Carried.

Correspondence:

Letter from MLA Frank Oberle about the application sent in for the Community Initiatives Program was approved in the amount of \$40,000.00.

Gene moved the E.V.R.B. write a thank you letter to Mr Oberle. Irma volunteered to write the letter.

Letter from Fort Public School: Darren Young.

John moved that the E.V.R.B. give free ice time to the Shiny Hockey Team for 1 practice + 1 (one) game subject to availability seconded by D. Hill. Carried. ²⁹⁵

before it snows.

Dore moved that the staff be paid an advance on the 15 of the month & the end of the month. Motion defeated.

Guy moved seconded by Jackie that all employees be paid twice a month. On the 15 of each month & two banking days @ the end of the month. Carried.

Rental Agreement for Arena

Chris would like to have a rental agreement made for the use of the arena. Jackie moved that Chris write up a rental agreement for the arena and bring it to the next meeting. Carried.

Christmas Bazaar

Maurice moved Ione seconded that the FURB rent a table to sell memberships, Cook Books & raffle tickets. Carried.

Ione moved Maurice seconded that the FURB hire a cook & part-time helper & re-eval it @ the end of Nov. /13, & put out a advertisement. Carried.

Guy moved seconded by Jackie that the wages for a cook be \$15.00 and part time help @ 10.00 per hr. Carried.

Guy moved the Board meet with Ione & Chris to address their concerns & schedules seconded by Jackie. Carried.

Correspondence Letter from the County Regarding Inspection of the C.C.C.
Dore moved seconded by Jackie that

4
Guy & Maarten will look after the inspection
of the facility that the County requested.
Carried.

Rodeo Committee:

Guy moved that he will spear head a
Committee under the umbrella of the
FTRB. to organize & promote a Rodeo
for Canada Day 2014 seconded by Louise
Carried.

Meeting adjourned @ 9:04 pm.

Next meeting Nov 19, 2013.

Chair *C. Weyn*
Sec. *Almout*

Cheques Written Out:

# 3345	- Chris	\$ 1408.31
# 3344	Isaak	\$ 1479.20
# 3343	Alex St Amant	\$ 305.23
# 3340	Nigel Cardinal	\$ 274.09

Fort Vermilion Interagency

December 5, 2013

Fort Vermilion Library

Present:

Wally Schroeder	CFSA
Darlene Flett	FV Parent Link Centre / outreach
Sonja Cardinal	FV Support Services
Martin Braat	FV Board of Trade
Kevin Smelzer	AHS Health Promotion
Judy Ostrowski	Regional Traffic Safety Coordinator
Irene van der Kloet	Brighter Futures Society

Regrets:

Leslie Prenoslo	AHS Health Promotion
Tracey Parenteau	Northern Lakes College and VSU FV

1. Meeting called to order at 10:00 am
2. Minutes November 7 meeting: tabled to January 2014 meeting
3. Round table:
 - a. Irene van der Kloet – Brighter Futures:

Everything running as usual, staff working well with children. One staff member leaving in High Level, position of Program Assistant will be open as of Christmas holidays. Are hiring for new staff member. Will be hosting a Brain Development Workshop by Dr. Robbin Gibb from the University of Lethbridge in High Level (Flamingo Lounge) on February 27, 2014. For agencies only. The event is funded by the Muttart Foundation, there is a \$30.00 fee for lunch and refreshments. Irene will bring registration package at January meeting.
 - b. Judy Ostrowski – Traffic Safety

Focus in December is on impaired driving, and impaired entails drugs, alcohol, fatigue and distraction. Candycane campaigns are being held across the region. January is intersection safety month. The Gov of AB is looking at increasing the penalty for impaired driving, including demerit points.
 - c. Kevin Smeltzer – AHS Health Promotion

Teddybear fairs to promote physical activity are being held Mon-Tues-Wed. GoGirls and T&T were held in Rocky Lane. The Resiliency Committee is putting a large ad in the paper about what to do at Christmas time, trying to get family involvement back. Next week the liquorbag

campaign starts. FV won an award for the 21-day eating healthy calendar campaign. Congratulations to Leslie, Sharon and Lucille.

Kevin also asks to watch for a “new” activity among kids: they choke themselves to get high (this happens ages 6-18). And there is a new trend to run up to someone from behind, knock them out (in the face). Trend is coming from the U.S.

d. Martin Braat – Board of Trade

Martin is currently going through all the minutes of the Board of Trade in the past 100 years. They want to put on a historic play. It is time-consuming but he hopes to be finished in January.

e. Sonja Cardinal – FVSS

Seniors supper is this Saturday. They partner with FASD, hired 3 youth workers, have 5 kids now, more referrals are coming and FVSS is going very well. They have 20 families and 14 seniors for Christmas hampers. Dec 11 is Christmas supper with Santa, partner with VSU, PLC and the Library, 5:00 – 9:00 at the complex.

f. Darlene Flett – PLC Outreach

Tattered Teddies Jan 22nd, partner with Lucille Labreque. Others are welcome to join.

g. Wally Schroeder – CFSA Board

Attended Voices Against Violence conference, good speakers and conference was well attended. CFSA Boards are being disbanded, regions realigned, not yet sure how. Boards are being replaced by community engagement councils, should be in place by spring 2014. PDD Boards are also being disbanded. This is Wally’s last FV Interagency meeting, thank you Wally for your contributions in all those meetings.

Submitted by email from Tracey Parenteau, VSU:

They are having a draw for a teepee (1st prize), Ipad mini (2nd prize) or 3-piece toolbox (3rd prize), selling tickets. Draw is April 28, 2014. Tickets to be sold across town (and Irene has tickets too).

Meeting adjourned at 10:40.

Next meeting January 9, 2014.

MERRY CHRISTMAS EVERYONE, SEE YOU IN 2014!

**Fort Vermilion Interagency Committee
Meeting Minutes**

Date of Meeting: January 9, 2014

Present:

Irene van der Kloet	<i>Brighter Futures Society</i>
Lee Wozencroft	<i>Northern Lakes College</i>
Leslie Prenoslo	<i>Alberta Health Services – Healthy Children and Youth</i>
Tony DelleRose	<i>Mackenzie Housing Management</i>

Meeting Summary:

- 1.0 Call to Order at 10:05 AM

- 2.0 Regrets: Cheryl (PCN), Wanda (FASD), Darlene (Parent Link), Sonya (FVSS), Marlene (Rupertsland Institute), Dia (Victim Services Unit)

- 3.0 Adoption of Agenda: Lee moved to adopt the agenda.

- 4.0 Approval of Minutes for November and December: Change made to December minutes – Victim Services Draw is on April 12th. Tony moved to adopt.

- 5.0 Current business:
 - 5.1 **Board of Trade Anniversary:** Tabled as Maarten not able to attend.

- 6.0 Roundtable
 - 6.1 **AHS Healthy Children and Youth** (Leslie):
 - Attending *Shaping the Future - Engaging Healthy School Communities Conference* later this month, as are eight teachers from around the area
 - Girl Power event – looking to engage teens in health and wellness, will work with FVSS youth group, planning for February/March
 - Healthy Relationships Conference for grades 7-12 students in the planning stages
 - Working with a variety of partners to talk about starting up collective kitchens again

 - 6.2 **Northern Lakes College** (Lee):
 - Held community engagement dinners around the region in November –December to profile programs. Partnered with Fort Vermilion Public School here (targeting high school students and parents), had approximately 40 people come out. Northern Lakes has 13 programs students can do here (most are 1-2 year programs, can do 4 year education degree). Also partner with other colleges in Alberta so students can take their online course out of this campus here.
 - If anyone has programming ideas you see a need for, let Lee know. He can pass these along higher up and see if they can get approved.

6.3 **Mackenzie Housing (Tony):**

- Hoping to start up a basic budgeting course in partnership with FVSS and hopefully other partners in the community. He sees many issues surrounding finances, especially with clientele that is young families/many children/low education and would like to provide education to help with this. If there are others that would like to help/partner, get in touch with Tony. FVSS and Northern Lakes College have offered space. Much discussion at today's interagency about ideas for who else to get involved and how to make this a success.

6.4 **Brighter Futures/Head start (Irene):**

- Five new students in Fort (up to 28 now). This week is the last week accepting registrations for this year.
- New staff started in High Level.
- This is 20 years of Brighter Future! Each community will have bbq in spring.
- Dr. Robin Gibb workshop on Feb 27th in High Level – Irene has seen her and found it extremely engaging, interactive and interesting!



Registration package
Dr Robbin Gibb.pdf

- Kickstart Wellness: Two hour sessions on Wednesdays at Native Friendship Center (alternate between afternoons and evenings). First of the New Year is on January 15th. They are looking for facilitators – contact Irene. Plan is to get these started in Fort Vermilion sometime this year too.

OTHER EMAIL/PHONE UPDATES:

- Primary Care Network (Cheryl): There aren't any immediate changes to the PCN's programs at present although a perinatal nurse has been hired and should be starting in a couple of weeks.
- FASD (Wanda): Here is info on FASD: Alberta Snapshot (pre requisite for Pebbles course) which provides basic information on FASD. This workshop will be presented monthly in the area for the next year. If you know of an agency that would like to host the workshop in a specific community please let Wanda know.



FASD Alberta
Snapshot Poster.docx



2014 January.docx

Monthly FASD Interagency Update for January:

- Parent Link Center (Darlene): Tattered Teddies Workshop will be held January 22nd from 6-9:30 pm at FVSS (looks at suicide prevention in youth under 12 years) – if interested in attending should contact Darlene. Supper with Santa went well in December – 90 people there.



Tattered Teddies.pdf

- FVSS (Sonya): Programs back up and running after Christmas break. Hampers went well (20 families, 17 seniors).
 - Grant Writing Workshop in High Level on January 15th at 6:30 pm (approx 2 hours) at the Town Hall in Room 110. This will be put on by Alberta Culture, organized by Town of High Level Recreation. Free. If you want to attend please email recreation@highlevel.ca
- 7.0 Next Meeting – February 5th at 10:00 am Fort Vermilion School Division Office
- 8.0 Adjournment at 11:18 AM.

Dispatch Digest



Newsletter Highlights

Message from GPFD
Deputy Chief, Janine
Blackburn

Dispatch Hits the Road

Odyssey House Campaign

September 2013
Regional 911 Meeting

Alberta Fire Chief's
Association Conference

November

Dispatch Christmas Party

RECEIVED
DEC. 31 2013

MACKENZIE COUNTY
FORT VERMILION OFFICE



N.R.C.C. Dispatchers Christmas 2013. Back Row L to R: Supervisor Tamara Gaboury, Deputy Chief Janine Blackburn, Amber Metcalf, Holly Biggs, Suzanne Baile, Karen Boyne. Front Chris Dunn, Geraldine Chubbs, Emily Shaw and Jen Johnston

Message from Deputy Chief, Janine Blackburn

As the Holiday Season approaches I would like to offer my sincere appreciation for all of your Fire Departments and emergency responders. Our staff at the Northwest Regional Communication Centre take great pride in providing 911 call answer and Fire Dispatch services to your residents when they have an emergency. We know how important that voice on the phone can be and how reassuring it is to know when help is on the way. Our partnerships with each of you ensures that emergency response will be prompt and professional. I am very proud of the level of service that our dispatchers provide to all of the areas that we serve. On behalf of our Dispatch "family", I would like to wish all of you and your families a very Merry Christmas and Happy New Year!

I would also like to ensure that our newest fire dispatch customers are recognized in the newsletter: the Town of High Level and Sucker Creek First Nation. Sucker Creek has the distinction of being the very "first" First Nations community to sign a Fire Dispatch agreement with our Centre. I would like to commend them for taking the initiative to ensure that they receive all the benefits associated with our Fire Dispatch services for their residents and Fire Department. We are excited to have them on board and look forward to working with them to serve their community better.

*Janine Blackburn
Deputy Fire Chief
Grande Prairie Fire Department*

Dispatch Digest Christmas Edition

Dispatch Continues Annual Campaign for Womens Shelter

The Grande Prairie Residence Association (Operating as The Odyssey House) is a local organization that provides emergency shelter to women and children in need, supports families in need and works to raise awareness and education in the community regarding family violence. Every year the Dispatchers gather various personal items for women and donate them to this program. Items donated include everyday things like shampoo, toothbrushes, other toiletries, etc. These items come in handy for women and children who may have had to leave their homes in emergent situations. Dispatch feels that this is a great way to give back to people who really need it and we are very proud to be able to present these gifts, no matter how small.

Important Meetings

The Regional 9-1-1 Meeting was held on September 6th at The Holiday Inn, Grande Prairie. It was a great success with 30 of the N.R.C.C. Customers represented. Topics discussed included: AFRRCS update by Brian Stanley, NCC update from AHS, Vector Communications update by Stephen Cassell and Clayton Severson, Dispatch update including statistics, new customers and service areas, 3rd Hall & 911 Backup Center that opened May of 2012, AEAA Provincial 911 Update and Emergency 911 Act, CAD Replacement Project, I am Responding and APCO Update.

The Grande Prairie Fire Department and the County of Grande Prairie Fire Service are hosting The Alberta Fire Chiefs Association is coming up June 7-12, 2014 at various locations in and around Grande Prairie, AB.

The tentative program is as follows:

- June 4-6th Pre-Conference Program Training
- June 7th AFCA Golf Tournament
- June 8th Opening Ceremonies & Trade Show -Evergreen Park
- June 9th Tradeshow at Evergreen Park
- June 10-11th Personal Development and Business Meetings at Pomeroy Hotel and Conference Centre

Tentative Partners Include:

- SPA Services
- Art Tour
- EASTLINK Wellness Canter
- Professional Chef Demonstration/Lunch
- Death and Discovery Dinosaur Project Tour
- County of Grande Prairie Sportsplex

The Alberta Fire Chiefs Association is committed to excellence in the provision of Member-Client Service. As a progressive organization they offer creative solutions to promote and support life safety, preventative and protective services based on the values and principles of their members. We work cooperatively with all stake holders in the enhancement of the delivery of Emergency Services through awareness, education, training, technology and products. For more information on the Alberta Fire Chiefs Association visit the website www.afca.ab.ca

Dispatchers, in two shifts, spent two 18 hour days on the road doing area familiarization in September. The ladies visited Fahler, Joussard, High Prairie, Swan Hills and a good portion of Slave Lake's area during the tours.



Above: Emily Shaw, Amber Metcalf and Chris Dunn sit in the Big Lawn Chairs, a popular landmark in the Slave Lake Area.

Below: High Prairie's Pumper boasts some amazing artwork.



Fahler's Famous Bumble Bee Landmark



**Northwest Regional
Communications Center**

8111 Resources Rd
Grande Prairie, AB
T8V 7Y2

Phone:
(780) 538-0393

Fax:
(780)538-0318



Dispatchers Show Support for "Movember"

Back L to R Holly Biggs, Amber Metcalf, Deputy Chief Janine Blackburn, Kerrie McCullough, Tammy Astell, Suzanne Baile, Supervisor Sue Reid, Karen Boyne. Middle: Emily Shaw, Geraldine Chubbs, Jen Johnston, Supervisor Tamara Gaboury. Front: Nicky Hemingson.



Many of the Dispatchers and their families enjoyed wagon rides through the Northern Spirit Light Show despite frigid temperatures and winter storm warnings on Dec 1st as their Christmas Party Celebration. Hot Chocolate and Hot Dogs were enjoyed by all and the kids had fun making Christmas crafts.

From January 1st, 2013 to December 13th, 2013
N.R.C.C. dispatchers answered 66,212 calls.

911 Dispatchers:

Saving lives
and taking names,
and address and phone
number.



someecards
user card

From: [NADC Council](#)
Subject: Save the Date! Leading the North Conference - May 26-28, 2014
Date: Thursday, January 09, 2014 10:40:38 AM
Attachments: [image009.png](#)
[image004.png](#)

SAVE
— the —
DATE

 **POTENTIAL
MEETS
PROSPERITY**

**FORT MCMURRAY
MAY 26-28, 2014**

**Charity Golf Tournament
MAY 29, 2014**

**MARK YOUR CALENDARS AND SAVE THE
DATE!**

Leading the North Conference:
May 26-28, 2014

Charity Golf Tournament:
May 29, 2014

**REGISTER
NOW**

**YOU REPRESENT NORTHERN ALBERTA'S
ECONOMY, OUR FUTURE, AND WHAT'S
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